

Cary Park District
Board of Commissioners
Special Meeting
April 18, 2024
7:00 PM
Community Center
255 Briargate Rd.
Cary, Illinois

MINUTES

Call to Order

Vice President Frangiamore called the meeting to order at 7:01 PM.

Roll Call

Upon roll call the following Commissioners answered present: Mr. Stanko, Mr. Renner, Mr. Frangiamore.

Staff Present

Staff present: Dan Jones, Executive Director; Becky Horn, Administrative and Recreation Assistant; Sara Kelly, Deputy Director; Erica Hall, Supt. of Recreation; Noah Mach, Supt. of Parks and Facilities; Vicki Krueger, Director of Finance and Administration; Katie Hughes, Director of Communications & Marketing; John Miles and Charlie Kane, GolfVisions.

Guests Present

Al Tuman, Laura Tuman, Jenay DiOrio

Matters from the Public, Commissioners and Staff

There were no matters from the Public.

There were no matters from Commissioners.

Under matters from Staff, Jones stated the Park District has two open job positions: Assistant Director of Finance & Administration (full-time) and Safety Coordinator (part-time). He further stated the Park District is actively trying to fill the positions and if the Board knows of anyone that might be interested in applying, to please direct them to our website. Jones stated the Park District was the host of the Joint Distinguished Accreditation meeting earlier today, which is a committee made up of Park District professionals and Board Commissioners, who mentor and evaluate agencies seeking to achieve accreditation. Jones added the Park District will undergo its fifth review for accreditation this fall.

Action Items - Tentative Approval of FY2024-25 Budget and Appropriation Ordinance O-2024-25-01

Krueger began the presentation by reviewing the entire budget document with the Board. She walked through the Budget and Appropriation Ordinance, Letter of Transmittal, historical perspectives, agency goals and vision, financial history, and charts and graphs illustrating a breakdown of the proposed budget. Krueger reviewed the summary of all funds, and then reviewed each fund one by one. She provided an overview of capital projects, capital equipment replacement and specific use of funds.

Frangiamore inquired about a document that shows Recreation program revenue over the last five years. He stated he would be interested to see how those numbers have progressed coming out of COVID and

with the addition of new programs that have been added. Krueger responded she can follow up on his request. Frangiamore also asked how the drainage project and golf cart fleet replacement at Foxford Hills Golf Club (FHGC) will be funded. Krueger responded FHGC has been performing exceptionally well and has sufficient funds on hand to finance both the drainage project and golf cart fleet. She added by doing this, FHGC is able to avoid almost \$150,000 in interest expenses and fees associated with taking out debt.

Stanko referred to page 46 and asked where the funds will come from to pay for the annual audit in the coming years given the projected ending Audit fund balance on April 30, 2025. Krueger responded there is no need to maintain a high fund balance in the Audit fund and the funding source to pay for the annual audit is property taxes, therefore staff will continue to levy the appropriate amount on an annual basis to ensure adequate funding for the audit.

Renner requested to see a performance report from the first full season at Sunburst Bay Aquatic Center and how it ties back to the Pro Forma that was created during the planning stage of the project. Jones responded that staff can gather that information to share.

Hearing no further questions, Krueger noted the next steps of the process, which include placing the budget on public display on April 22, 2024 for 30 days, and the Public Hearing that will take place on May 23, 2024 to consider its final adoption.

Stanko moved to recommend Board of Commissioners approval of the FY 2024-25 Budget and Appropriation Ordinance O-2024-25-01 Adopting the Combined Annual Budget and Appropriation of Funds for the Cary Park District. Second by Renner.

Roll call vote: Yes – Stanko, Renner, Frangiamore. No – None. Motion carried.

Stanko moved to direct staff to place on display for 30 days the FY 2024-25 Budget and Appropriation Ordinance O-2024-25-01 Adopting the Combined Annual Budget and Appropriation of Funds for the Cary Park District. Second by Renner.

Roll call vote: Yes – Stanko, Renner, Frangiamore. No – None. Motion carried.

Frangiamore asked for a motion to adjourn.

Motion to adjourn the meeting by Renner. Second by Stanko.

Voice vote: Yes – 3. No – None. Motion carried.

Meeting adjourned at 7:56 PM.



Daniel C. Jones, Secretary
Park District Board of Commissioners