

# EXPLORING CARY'S HIDDEN OUTDOORS

# 2024 Parent Manual

The Cary Park District would like to welcome you to the 2024 Camp ECHO experience. The Camp ECHO staff is ready and in full force for a fun and exciting summer! The following information will help answer any questions you may have regarding the program. Please read the manual thoroughly and keep it in a convenient location to reference throughout the summer.

Days	Dates	Drop Off Times	Pick Up Times	Activity Times
M - F	6/3-6/7	8:30AM - 9:00AM	3:00PM - 3:30PM	9:00AM -3:00PM
M - F	6/10-6/14	8:30AM - 9:00AM	3:00PM - 3:30PM	9:00AM -3:00PM
M - F	6/17-6/21	8:30AM - 9:00AM	3:00PM - 3:30PM	9:00AM -3:00PM
M - F	6/24-6/28	8:30AM - 9:00AM	3:00PM - 3:30PM	9:00AM -3:00PM
M - F	7/1-7/5 (No 7/4)	8:30AM - 9:00AM	3:00PM - 3:30PM	9:00AM -3:00PM
M - F	7/8-7/12	8:30AM - 9:00AM	3:00PM - 3:30PM	9:00AM -3:00PM
M - F	7/15-7/19	8:30AM - 9:00AM	3:00PM - 3:30PM	9:00AM -3:00PM
M - F	7/22-7/26	8:30AM - 9:00AM	3:00PM - 3:30PM	9:00AM -3:00PM
M - F	7/29-8/2	8:30AM - 9:00AM	3:00PM - 3:30PM	9:00AM -3:00PM
M - F	8/5-8/9	8:30AM - 9:00AM	3:00PM - 3:30PM	9:00AM -3:00PM

## Camp ECHO (Grades K-5) & ECHO Extreme (Grades 6-8)

## **ECHO Flex Camp (Grades K-8)**

Days	Dates	Drop Off Times	Pick Up Times	Activity Times
M & W	6/3 & 6/5	8:30AM - 9:00AM	3:00PM - 3:30PM	9:00AM -3:00PM
M & W	6/10 & 6/12	8:30AM - 9:00AM	3:00PM - 3:30PM	9:00AM -3:00PM
M & W	6/17 & 6/19	8:30AM - 9:00AM	3:00PM - 3:30PM	9:00AM -3:00PM
M & W	6/24 & 6/26	8:30AM - 9:00AM	3:00PM - 3:30PM	9:00AM -3:00PM
M & W	7/1 & 7/3	8:30AM - 9:00AM	3:00PM - 3:30PM	9:00AM -3:00PM
M & W	7/8 & 7/10	8:30AM - 9:00AM	3:00PM - 3:30PM	9:00AM -3:00PM
M & W	7/15 & 7/17	8:30AM - 9:00AM	3:00PM - 3:30PM	9:00AM -3:00PM
M & W	7/22 & 7/24	8:30AM - 9:00AM	3:00PM - 3:30PM	9:00AM -3:00PM
M & W	7/29 & 7/31	8:30AM - 9:00AM	3:00PM - 3:30PM	9:00AM -3:00PM
M & W	8/5 & 8/7	8:30AM - 9:00AM	3:00PM - 3:30PM	9:00AM -3:00PM

#### **Office Hours/Contact Info**

General questions regarding Camp ECHO, ECHO Extreme, and Before & After Camp can be answered by the front desk staff during building hours. Specific questions can be directed to your child's counselor, and/or the Camp Coordinators. Questions can also be directed to the Program Manager, Eric Barge, at 847-639-6100 ext. 105 or by email at <a href="mailto:ebarge@carypark.com">ebarge@carypark.com</a>. If you call after office hours, please leave a message and it will be answered as soon as possible.

Community Center Hours				
Building Hours	Monday-Thursday 5:30AM-10:00PM Friday 5:30AM-8:00PM Saturday & Sunday 7:00AM-6:00PM	<b>Phone Number</b> 847-639-6100		

#### Before & After Camp

Before & After Camp is available for Camp ECHO and ECHO Extreme for all 10 sessions. Before Camp is offered from 7:00AM - 8:30AM and After Camp is offered from 3:30PM - 6:00PM. Program participants must be in attendance during camp hours in order to participate in Before and/or After Camp.

- <u>Before Camp Drop Off</u>
  - $\circ$  M/T/TH Fel-Pro RRR
  - W & F Sunburst Bay Aquatic Center
- <u>After Camp Pick Up</u>
  - $\circ$  M/T/W/TH/F Fel-Pro RRR

#### **Before and After Camp Options**

5-day option held Monday-Friday
2-day option held Monday and Wednesday

#### **Goals of the Camp ECHO Day Camp Program**

Through quality leadership and program activities, it is our hope that Camp ECHO/ECHO Extreme will provide each camper with the opportunity:

- 1. To learn how to work and play as a member of a group without sacrificing individuality.
- 2. To encourage the pursuit of meaningful, enjoyable, and satisfying leisure time activities within a day camp atmosphere.
- 3. To develop healthy habits, a sense of fair play, and respect for equipment and property.
- 4. To participate in wholesome and creative play in a setting that will ensure the health and safety of the camper.
- 5. To enhance personal growth, emphasizing confidence building, self-esteem, and acceptance within a group and one's independence.
- 6. To develop an appreciation for nature and its beauty.

## **Registration/Withdrawal Information**

#### **Camp Registration**

Register your child in the grade level he/she is entering in Fall 2024. Registrations are accepted only at carypark.com or by completing a Cary Park District Registration Form found online. Registration forms may be mailed, faxed (847.639.6290) or dropped off at the Community Center, 255 Briargate Road, Cary, IL 60013. Sessions are required to be paid in full 7 days prior to the start of each week. Failure to pay 7-days prior may result in removal of your spot in camp. A Cary Park District payment plan can be arranged for camp registrations. Payment options include cash, check, and most major credit cards. To ensure proper staff to camper ratio, all camp registrations must be received no later than 12:00 pm on the Thursday prior to camp. If space remains, spots will be filled via the waitlist.

#### **Refund Policy**

In order to maximize the number of campers for each session and allow time to finalize rosters, refunds will only be issued if notification of withdrawal is given 12 days prior to the start of camp. After this deadline, no refunds will be issued.

If you need to withdraw your child from camp, a withdrawal form must be completed and turned in to the program manager. You can email it to ebarge@carypark.com, mail, fax (847.639.6290), or drop it off at the Community Center, 255 Briargate Road, Cary. Withdrawal forms are available at the Community Center and at carypark.com. Withdrawal forms will not be accepted at the camp site.

Week	Camp Start Day	Withdrawal By	Payment Date
1	June 3	May 22	May 26
2	June 10	May 29	June 2
3	June 17	June 5	June 9
4	June 24	June 12	June 16
5	July 1	June 19	June 23
6	July 8	June 26	June 30
7	July 15	July 3	July 7
8	July 22	July 10	July 14
9	July 29	July 17	July 21
10	August 5	July 24	July 28

#### Multiple Session Reward

For each child who attends 6 or more full week sessions of camp will receive a \$25.00 Park District gift certificate (limitations apply on usage). This does not apply to Before & After Camp or Flex Camp. The certificate will be distributed at the end of summer.

#### Payment Plan

Payments for camp are due the week prior to attendance. If payment is not received, your camper will be unable to attend until your payment has been paid in full for the current week's session. No exceptions.

#### **Early Bird Registration**

Registering early assists with staffing, purchasing supplies, etc. Register for camp by April 28<sup>th</sup> to receive a discount on full week camps. The early bird fees are listed in the brochure. Please note that ECHO Flex and Before & After Camp do not have early bird pricing. After April 28<sup>th</sup>, all camp fees return to their regular rates, also listed in the brochure.

#### Late Camp Registrations

Occasionally, spots may be available after the registration deadline for a session. The Program Manager is the only person that will be able to enroll or confirm any availability. **This registration process may take a few days, therefore the camper will not be able to attend camp until everything has been finalized and paid for.** Participants that have been accepted late will still need to pay the full price for camp and will not be prorated for missed days.

#### \*NO CAMP REGISTRATIONS WILL NOT BE ACCEPTED AT THE CAMP LOCATION.\*

## **Drop Off/Pick Up Procedures**

#### **Drop Off Information**

Campers for full camp can be dropped off between 8:30-9:00AM. During this time, staff will be waiting on the main path for your convenience. If you need to drop off after 9:00AM, you will need to walk your child to their group located within the camp site. Please call the camp coordinators phone to find the exact location of your child's group. You can call one of the following numbers:

- 847-980-1642
- 847-875-0079

Busses for field trips and swim days will not wait for late campers. Campers not signed in by the scheduled departure time will not be able to ride the bus to our location. Parents may drop off at the field trip site or aquatics center.

#### **Pick Up Information**

Pick up time at camp will be from 3:00-3:30pm. Prompt pick up of your child is expected. Campers must be signed out each day by an authorized individual. Parents or guardians listed on the child's Emergency Cards are considered authorized to pick-up unless documented otherwise. Legal documentation may be required if a parent or guardian is excluded from pick up. Late pick up will result in a late pick up fee that will applied to your Park District Account.

Early pick up is absolutely allowed during camp as we understand appoints and things come up. If you need to pick up your child early from camp, please call one of the two coordinator phones to find the exact location of your child's group. You will need to walk to them within the camp site to sign them out.

#### Rain Day Drop Off/Pick Up

Being that this camp is 100% outdoors, weather does play a factor throughout the summer. For the safety of our campers and staff, if the weather causes campers to be under shelter during pick up and/or drop off times, parents will be required to walk to the main pavilion (5-7 minute walk) to sign in/out. A notification will be sent out and staff will be positioned at the entrance to assist with directions.

#### <u>Sign-In</u>

Camp Sign-In will take place every morning from 8:30-9:00AM with the camp staff on the main path. You will meet a counselor and sign your child in on the attendance sheet. At this time, the camper will be taken to their counselor for that day/week.

#### <u>Sign-Out</u>

Camp Sign-Out will take place every afternoon from 3:00-3:30PM with the camp staff on the main path. Counselors will line their groups up on the main path between 2:50-3:00PM. Campers picked-up at camp between 3:00-3:30PM will have the opportunity to participate in activities located on the field along the main path.

#### Late Pick-Up

Camp activities end at 3:00PM and campers may be picked up as late as 3:30PM. Any camper picked up after 3:30PM and is not registered in the After Camp program will be charged a late fee. We understand that things do come up which is why we will allow one late pick (no more than 10 minutes) for the entire summer. After those 10 minutes, or a second late pick up, appropriate fees will be assessed.

Camp E.C.H.O & Extreme Late Pick-Up Fees			After Camp Late Pick-Up Fees				
Time	Fee	Time	Fee	Time	Fee	Time	Fee
3:31-3:45PM	\$10.00	4:06-4:10PM	\$35.00	6:00-6:15PM	\$10.00	6:36-6:40PM	\$35.00
3:46-3:50PM	\$15.00	4:11-4:15PM	\$40.00	6:16-6:20PM	\$15.00	6:41-6:45PM	\$40.00
3:51-3:55PM	\$20.00	4:16-4:20PM	\$45.00	6:21-6:25PM	\$20.00	6:46-6:50PM	\$45.00
3:56-4:00PM	\$25.00	4:21-4:25PM	\$50.00	6:26-6:30PM	\$25.00	6:51-6:55PM	\$50.00
4:01-4:05PM	\$30.00	4:26-4:30PM	\$55.00	6:31-6:35PM	\$30.00	6:56-7:00PM	\$55.00

The parent will be asked to sign an acknowledgement form and the fee must be paid by the end of the current camp session. All fees need to be paid at the Community Center or online and <u>not</u> at the camp location. A child will not be allowed to enter the next session of camp until the late fee has been paid.

## **Camp Paperwork Requirements**

#### **Camp Paperwork**

All camp paperwork needs to be filled out only once during the summer, unless there are changes that need to be made. A camper will **NOT** be allowed to attend the first day of camp without completed forms on file at the camp location. If there are any changes to camper information throughout the summer (new work number, new cell number, emergency contact, etc.), please notify the Program Manager & Camp Coordinators to fill out a new one out soon as possible. It is necessary to provide us with the most current information in case of an emergency.

## <u>Required forms include: Registration Form, Emergency Card, Registration,</u> <u>Refund, Payment Acknowledgment Form, AND Camper Code of Conduct.</u>

#### Friend Requests

The Camp Coordinators will be assigning counselor groups prior to the first day of the camp session. If you would like your child in the same group as a friend or car pool companion, a **Friend Request Form** needs to be completed and turned in by the weekly registration deadline. Friend requests can only be honored if both parties request each other on a Friend Request Form. These forms can be picked up at the Camp ECHO site, the Community Center or online. Friend Request Forms must be turned into the Community Center. **Any Friend Request Forms not turned in by the registration deadline may not be honored.** The Camp Coordinators will do their best to honor your friend request; however, due to participant numbers in certain sessions, requests may not be honored for proper camper to staff ratios. Friend requests may be voided by the Coordinators if there are behavioral issues.

# **Daily Schedule**

#### Mondays & Thursdays

A traditional day at camp full of arts/crafts, hiking, fishing, games, and everything in between. These two days in its entirety will be spent at Fell Pro RRR.

#### **Tuesdays**

Field trips will take place on most Tuesdays unless otherwise noted. Busses will leave around 9:00AM for each trip and return around 3:00PM. Please note that there are times we may leave earlier or later and arrive after our scheduled time due to traffic and unforeseen circumstances. Notifications will be sent out when those situations arise.

#### Wednesdays & Fridays

We will spend these two days at the new Sunburst Bay Aquatics center in Cary! Lots of fun will be had on the slides, rock wall, zero depth pool, and more. Campers will play at the park, and eat lunch before entering the pool. Drop off and pick up on these days will take place at Cary Grove Park. If you are enrolled in after care, you will pick up at Fel Pro RRR.

Please understand that these dates/activities could change depending on weather, availability, etc.

## **Camp Rules and Discipline Procedures**

#### **Code of Conduct**

Each camper and parent need to read the Camper Code of Conduct prior to the start of camp. Parents will need to sign noting they understand and went over this with their child. This is a great way to ensure that he/she knows the rules and what behavior is expected of him/her. Failure to follow the guidelines in the Code of Conduct will result in disciplinary action. The Code of Conduct form is located online at <u>www.carypark.com</u>.

#### **Behavior & Discipline**

Participants are expected to exhibit appropriate behavior at all times. The following guidelines have been developed to help make the Camp ECHO/ECHO Extreme Day Camp program safe and enjoyable for all participants. Additional rules may be developed as deemed necessary by staff.

#### **Physical Behavior**

Physical violence at Camp ECHO will not be tolerated. Any act of physical violence, to include but not limited to, kicking/punch/hitting/biting/hurting another child or staff is subject to an automatic dismissal from the remainder of the day. Physical incidents will be tracked for the duration of the summer and handle in the manner below:

- 1<sup>st</sup> Incident Camper will be sent home for the remainder of the day.
- 2<sup>nd</sup> Incident Camper will be sent home for the remainder of the day and suspended for the next day. *This will include first day of next week if occurrence is on a Friday*.
- 3<sup>rd</sup> Incident Camper will suspended for the remainder of the week AND their next registered week.
- 4<sup>th</sup> Incident Camper will be removed from camp for the remainder of the summer.

#### Refunds will NOT be issued for a camper suspended for any amount of time.

#### Warnings/Write Ups/Consequences

Campers will generally receive two warnings before receiving a write up. Reasons for warnings/write ups include but are not limited to: not following directions, breaking camp rules, creating unsafe situations, physical altercations, language, etc.

- If participant receives THREE WRITTEN BEHAVIOR REPORTS throughout the summer, a mandatory behavior meeting between staff, parent/guardian, and/or coordinator/program manager will be scheduled.
- If participant receives another THREE WRITTEN BEHVIOR REPORTS following the meeting he/she will be suspended from camp for the remainder of the week and the next full registered week.
- If participant receives another THREE WRITTEN BEHAVIOR REPORTS, he/she will be suspended from camp for the remainder of the summer.

## **Communication**

#### **Camp Newsletters**

Camp newsletters for each session will be available Monday morning on the website, <u>www.carypark.com</u>. In order to view the newsletter, look under the Camp ECHO section. If you do not have access to the internet, please notify the Program Manager so arrangements can be made. Newsletters are used to keep parents/guardians informed of daily activities and other important information happening throughout the week.

#### **Camp Surveys**

Your feedback is important to us and we want to make sure your child is receiving the best camp experience possible. Surveys will be sent out via email several times throughout the summer and at the end of camp. Please take a few minutes to share your comments, concerns, and your camper's personal experience/feedback. Surveys are a helpful tool we use to keep our camp fun and safe for all those who attend.

#### Absences

If your child will not be in camp, we ask that you let one of the coordinators or the program manager know.

Position	Number		
Camp Coordinator	847-980-1642		
Camp Coordinator	847-875-0079		
Recreation Program Manager	847-639-6100 ext.105		

#### Camp ECHO Updates

The Cary Park District utilizes a program called Rainout Line to send out instant notifications! Now you may receive weather related program and facility information at your fingertips. There are multiple ways you can receive weather related updates including our website (<u>www.carypark.com</u>), by phone (calling 847-639-6200), subscribing to email and text alerts, and even through an iPhone or Android app.

To subscribe to receive updates:

- Visit <u>www.carypark.com</u>
- Click on the Rainout Line Banner
- On the Rainout Line page click "Email & Text Alerts" in the upper left corner.

You may choose to subscribe to receive notification in the following ways:

- Email: Enter the email address in the space. You can also set when your subscription expires, and select which updates to receive. Select Camp ECHO to receive weather related Camp ECHO updates.
- Text: Enter the 10-digit phone number in the space. You can also set up when your subscription expires, and you can pick which updates to receive. Select Camp ECHO to receive weather related Camp ECHO updates.
- Unsubscribing: To unsubscribe from email and texts, enter email or phone number in the box to unsubscribe.

# What Should I Bring?

What to Bring to Camp Everyday		
Backpack	All participants in the Cary Park District Day Camp program are required to bring a backpack daily to keep track of their belongings. <b>Please label all belongings with your child's first &amp; last name.</b>	
Clothing/Shoes	All campers should be dressed appropriately. This means weather appropriate clothes, generally a layer or two as the day progress. Tennis shoes are <b><u>REQUIRED</u></b> ! NO sandals, flip flops, crocs, or opened toed shoes of any sort.	
Healthy Lunch & Drink	Campers should bring an insulated lunch bag with freezer packs/frozen bottle of water to keep things cool. We ask that you do not pack soda or high sugar/caffeinated drinks. As the summer months progress, water will be the best option for the campers to stay hydrated.	
Water Bottle	All campers need to bring a reusable water bottle every day to help them keep hydrated. There will be water coolers that campers can use to fill up their water bottles at various times throughout the day. Please ensure it is filled when campers are dropped off.	
Swim Suit & Towel	On swim days, campers can come with swim suits on OR packed in their backpack and changed into at the pool. Please ensure your child has a towel, and dry clothes to change into after he/she is done swimming. A swim shirt is highly recommend for pool days.	
Sunscreen	The majority of the camp day is outside and campers must come to camp with sunscreen on and sunscreen to reapply as needed throughout the camp day. A minimum of SPF-30 is recommended. Spray sunscreen is recommended. Staff can assist in the spraying of the sunscreen, but not the rubbing in.	
Insect Repellent	There are many wooded areas in the Fel-Pro RRR Conservation Area and we recommend that campers come to camp with insect repellent on and insect repellent to reapply as needed throughout the camp day.	
Hat & Sunglasses	Wearing a hat and sunglasses helps keep the campers protected from the sun.	
Books	Campers will have the opportunity throughout camp, on busses, etc. to read or participate in some quiet activities. If your child has a book he/she would like to bring to ready, please place it in their backpack.	

Our camp days are filled with many fun activities and the majority of the supplies are provided. Occasionally there are special theme days that might require campers to bring something from home. These special days will be highlighted in the weekly camp newsletter. It is important that campers leave items at home that are not appropriate for camp or interfere with the overall camp experience. The Cary Park District is not responsible for any damaged/lost electronic devices under any circumstance. The camper is solely responsible for their device. The following items are not permitted at camp...

#### **Skating Items**

Skateboards, longboards, rollerblades, hover boards, scooters, Heelys or any other item that has wheels. Participants that have Heelys must remove the wheels at the beginning of the camp day.

#### **Electronic Devices**

Cell phones, iPads, Tablets, Kindles, Nooks, game system, or any other electronic devices.

\*\*\* Cell phones may be brought, but must remain in the campers backpack throughout the day. \*\*\*

**Trading Cards** 

Pokemon, Yu-Gi-Oh, Baseball cards, or any other type of trading cards.

Any violence related materials

Magazines, pocket knives, lighters, weapons, fireworks, or any other violent materials.

If one of the above items or anything else deemed inappropriate is brought to camp, camp staff will confiscate that item. It is the responsibility of the camper or parent to recover it at the end of the day. Possession of fireworks or weapons will result in a camper's immediate expulsion from camp. Each situation will be evaluated on its own merit.

## **Miscellaneous Information**

#### **Photographs or Videos**

Photos and video footage are periodically taken of participants during the day, a special event, or in the District's parks and facilities. Please be aware that by registering for Park District programs/activities or by using the Park District's parks and facilities, you agree that any photograph or videotape taken by the Park District may be used by the District for promotional purposes including print and electronic media without further permission and without any compensation to you. All photos/videos are property of the Park District. Photos of camp activities will be posted to the Cary Park District website, <u>www.carypark.com</u>, periodically throughout the summer.

#### **Illness**

If your child is sick, please do not send him/her to camp that day. In case of a communicable disease (chicken pox, pink eye, head lice, etc. Covid-19), please contact the Camp Coordinators or Program Manager **IMMEDIATLEY** for the health and safety of all campers. Parents will be notified by the camp staff as soon as possible if a child in the program has a communicable disease. Camp staff reserve the right to refuse any child who shows signs of illness. If a child has been home due to illness, <u>he/she must be symptom-free for 24 hours</u> before returning to camp. Refunds regarding illness will be handled on a case by case basis.

#### **Medication**

The day camp registration form provides the opportunity for a parent/guardian to note any special accommodation needed by a participant. If special accommodations are medication related, please contact the Program Manager to discuss medication needs of your child prior to the beginning of the session. If medications, epi-pens, or asthma inhaler needs to be sent with your child, a <u>Permission to Dispense Medication</u> form must be filled out in advance and be at the camp site prior to your child attending their first day. A <u>Permission to Dispense Medication</u> form must also be filled out if your child has an allergy. These forms are available from the Program Manager at the Community Center, and not at the camp site.

#### **Special Needs**

It is the responsibility of the parent/guardian to notify the Cary Park District at the time of registration if your child needs special accommodations or a 1:1 camp aide in order to be successful in our camp program (i.e. specialized equipment, behavior plans, special information for staff, etc.). Please contact the Program Manager to discuss any necessary accommodations.

#### ADA

The Cary Park District will comply with the Americans with Disabilities Act (ADA), which prohibits discrimination in the provision of programs, services or activities to individuals with disabilities. The Park District will make reasonable accommodations to enable participation by an individual with a disability who meets essential eligibility requirements for camp. The Cary Park District works closely with the Northern Illinois Special Recreation Association (NISRA).

#### <u>Snack</u>

The Cary Park District will supply a snack only for those registered for the After Camp program. While we do buy "peanut free" snacks, staff cannot guarantee an allergy-free campsite. We will work with families to make the environment as safe as possible for the campers. If your child has dietary restrictions, it is your responsibility to send a snack with him/her daily. Snacks are not provided for camp unless it is a special themed day. These special days will be highlighted in the weekly camp newsletter. All of camp does participate in "Marshmallow Monday", which means every Monday campers will make s'more snacks.

#### Lost & Found

Please provide your child with a backpack to keep all of his/her belongings. Label everything your child brings to camp with his/her first and last name. The camp staff will do their best to help the campers keep track of their belongings, but are not responsible for lost or stolen items. Please talk to your camper about keeping track of their belongings throughout the day and taking them home at the end of each day. There is a lost and found container at the camp site. Please check these containers if any of your child's belongings are missing. Lost and found items are donated to charity at the end of each summer if not claimed.

#### <u>Safety</u>

Cary Park District programs comply with the safety guidelines of our risk management agency. Our goal is to provide each camper with a safe, yet fun, camp experience.

#### **Intruder Lockdown Procedures**

The Cary Park District and McHenry County Conservation District have an intruder lockdown plan in place in case of an intruder on the premises. We are keeping this plan confidential for the safety of your children and the safety of our camp staff. The camp will perform this drill throughout the summer. **PARENTS WILL BE NOTIFIED IMMEDIATLEY IF THE CAMP IS UNDER LOCKDOWN.** 

#### Weather Forecast

Every session, the weekly forecast will be listed in the camp newsletter under "This Week's Forecast" section. This section shows the forecast for that week as well as the heat index zones we follow. The descriptions of the heat index zones and severe weather information can be found below. Weather is checked daily and the camp staff will make adjustments as the day goes on.

### **Severe Weather Procedures**

#### Severe Weather Shelter Location

The bathrooms and office/storage area in the Lake Pavilion.

- 1. If the weather begins to look questionable, all activities will take place by the Lake Pavilion. All plans for hiking through the site will be cancelled and postponed until the weather clears.
- 2. There will be a weather radio on at all times that will be located in the camp office.
- 3. Air horns will be fired as a means of notification that will be given by the camp staff. This indicates that all campers and staff need to get below ground in bathrooms and office/storage area in the lake house pavilion.
- 4. The camp site must be clear from thunder and lightning strikes for 30 minutes before giving the all clear to resume the outdoor activities. The 30 minute timeline starts over after every thunder or lightning strike.
- 5. If a severe storm breaks out before the beginning or end of camp, the camp will be on lockdown in the lake pavilion shelter until the storm clears. <u>CHILDREN WILL NOT BE SIGNED-IN/OUT OR RELEASED</u> <u>UNTIL THE STORM CLEARS.</u> Parents need to remain in their vehicles until the storm clears.
- 6. On mornings or afternoons when it is raining at sign-in/sign-out, children will be shuttled back and forth in the busses/minivan from the parking lot to the Lake Pavilion and vice versa when Park District vehicles are available.
- 7. Only five children can be in the van at a time and we ask that parents wait patiently as we make the way back to the parking lot.
- 8. Refer to the Rainout updates.

#### Severe Weather Drill

1. The Camp Coordinators will conduct a severe weather drill with participation for all camp staff.

#### Thor Guard Lightning Prediction System

The Cary Park District utilizes the Thor Guard Lightning Prediction System at Cary-Grove Park, Hoffman Park, Jaycee Park, Kaper Park, Lions Park, the Community Center, and the Foxford Hills Golf Club. The system helps alert park users of hazardous weather conditions. When Camp Staff hears the system go off, they will immediately take campers to the closest shelter until the threat has passed and the system gives the all clear. The system is operational between 7:00AM– 10:00PM from April 1<sup>st</sup>-November 15<sup>th</sup>.

When a lightning threat is detected:

- The system will give one 15-second blast and/or strobe light flashes
- Park users should clear the area immediately and find appropriate shelter

When the lightning threat has passed:

- The system will give three 5-second horn blasts and/or strobe light stops
- Park users can resume all outdoor activities