

MINUTES OF THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF
THE CARY PARK DISTRICT, CARY, ILLINOIS, HELD AT COMMUNITY CENTER,
255 BRIARGATE RD, CARY, IL, ON
FEBRUARY 22, 2024

I. CALL TO ORDER

Vice President Frangiamore called the meeting to order at 7:01 PM.

II. ROLL CALL

Upon roll call the following Commissioners answered present: Mrs. Carasso, Mr. Stanko, Mr. Renner, Mr. Frangiamore.

Staff

Staff present: Dan Jones, Executive Director; Becky Horn, Administrative and Recreation Assistant; Sara Kelly, Deputy Director; Erica Hall, Superintendent of Recreation; Noah Mach, Superintendent of Parks and Facility Maintenance; David Raica, Director of Planning and Development; Vicki Krueger, Director of Finance and Administration.

Guests

Jeff Strzalka, HR Green
Michael Murphy
Glen Barklow
Al Tuman
Jenay DiOrio

III. PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance was recited.

Vice President Frangiamore stated the 2023 Season Review, Foxford Hills Golf Club under Discussion Items will be postponed, there will be no presentation this evening.

IV. MATTERS FROM THE PUBLIC

None.

V. ITEMS FROM COMMISSIONERS

Stanko thanked staff for reversing the Preschool sign so the pencil is pointing to the Preschool building. Carasso informed the Board about the Foundation's Pars Under the Stars Night Golf event taking place on Saturday, May 18. She shared the Foundation's Board will be working very hard over the next couple months to secure sponsorships and raffles prizes for the event. Carasso stated registration will be opening soon and reminded everyone the event typically sells out within 48 hours. Stanko mentioned the Foundation's Night Golf event is an event he gets asked about quite often when out in the community and hears a lot of excitement about it every year.

VI. CONSENT AGENDA

Vice President Frangiamore asked if any items were to be removed from the Consent Agenda. None.

Stanko moved to approve the Consent Agenda as follows: VI.A:

- 1. Approval – Minutes Regular Board Meeting dated January 18, 2024.***
 - 2. Approval – February 16, 2024 Disbursements in the Amount of \$268,473.57.***
 - 3. Acceptance – Treasurer’s Report dated January 31, 2024.***
 - 4. Acceptance – Investment Activity Report dated January 31, 2024.***
 - 5. Approval – O-2023-24-10, Authorizing the Sale or Conveyance of Personal Property Belonging to the Cary Park District.***
 - 6. Acceptance – 2024 Illinois Park and Recreation Association Environmental Report Card.***
 - 7. Approval – Policy 2-001, Attachment A, Executive Director Job Description, revised.***
- Second by Carasso.***

Roll call vote: Yes – Stanko, Carasso, Renner, Frangiamore. No – None. Motion carried.

VII. BUSINESS ITEMS/CHANGES, ADDITIONS, DELETIONS

VII.A. Any Items Removed From Consent Agenda.

None.

VII.B. Action Items

VII.B.1. – Consider – Bid Results, Lions Park Paving Project.

Raica stated after receiving approval from the Board on January 18, 2024 to bid the project, the project was advertised in the NW Herald and on the Park District website on January 25, 2024. He further stated a single sealed bid from Geske and Sons, Inc. was received and opened on February 13, 2024. Raica shared the bid was \$12,054.34 under the final EOPC and was reviewed by staff and HR Green for compliance and accuracy. Raica stated the Park District is familiar with the company as they most recently were subcontracted to complete a portion of the asphalt paving for the ITEP Hoffman Park Trail, and have completed other asphalt projects for the Park District in the past. Renner asked if anything discussed at the last Board meeting was added as an alternate. Raica responded no, there were no alternates, but those items can still be done in other ways. Frangiamore asked if everything has been finalized with Aptar in regard to the amount they will be responsible for. Jones responded they have agreed on the amount to pay, but once the bid is approved by the Board, they will be able to take the steps to finalize those details.

Carasso moved to approve the most responsive and responsible bid received from Geske and Sons, Inc., Crystal Lake, Illinois in the amount of \$1,143,948.97 to complete the Lions Park Paving Project. Second by Stanko.

Roll Call vote: Yes – Stanko, Carasso, Renner, Frangiamore. No – None. Motion carried.

Carasso moved to approve a construction budget not to exceed \$1,274,000. Second by Renner.

Roll Call vote: Yes – Stanko, Carasso, Renner, Frangiamore. No – None. Motion carried.

VII.C. Discussion Items

Frangiamore reminded the Board the 2023 End of Season, Foxford Hills Golf Club presentation will be postponed.

IX. Executive Director Report

None.

At 7:12 PM, a motion was made by Stanko to enter Closed Session for the purpose of A. Review of Closed Session Minutes (5 ILCS 120/2 (21)). Second Carasso.

Roll call vote: Yes – Carasso, Stanko, Renner, Frangiamore. No – None. Motion carried.

Frangiamore reconvened open session at 7:19 PM.

Frangiamore summarized Closed Session as follows: The Board reviewed and approved Closed Session minutes dated November 16, 2023 and December 14, 2023.

The Board completed its Semi-Annual Review of Closed Session minutes and the Board determined to release the following minutes dated September 28, 2023, November 16, 2024 and December 14, 2023 and stated that action was necessary as a result of Closed Session.

Renner moved to release closed session minutes dated September 28, 2023, November 16, 2024 and December 14, 2023. Second by Stanko.

Voice Vote: Yes – 4. No – None. Motion carried.

Frangiamore stated that all other Closed Session minutes reviewed were determined that the need for confidentiality still exists as to all or part of the Closed Session minutes held.

Frangiamore asked for a motion to adjourn.

Motion to adjourn the meeting by Carasso. Second by Stanko.

Voice vote: Yes – 4. No – None. Motion carried.

Meeting adjourned at 7:20 PM.



Daniel C. Jones, Secretary
Park District Board of Commissioners