

Public Meeting Notice

Cary Park District

Decennial Committee on Local Government Efficiency

February 22, 2024

6:15 p.m.

Community Center

255 Briargate Road

Cary, Illinois



AGENDA

- I. Call to Order
- II. Roll Call, Pledge of Allegiance
- III. Matters from the Public, Committee Members or Staff
- IV. Approval of Minutes
 - A. August 24, 2023.
- V. Action Items
 - A. None.
- VI. Discussion Items
 - A. Review Draft Agency Report.
- VII. Post Meeting Survey
 - A. Input From Public Attendees.
- VIII. Adjournment

Note: In compliance with the American with Disabilities Act, this and all other meetings of the Cary Park District are located in facilities that are physically accessible to those who have disabilities. If additional reasonable accommodations are needed for persons who qualify under the Act as having a "disability", please contact the Park District during normal business hours at 847-639-6100 at least 48 hours prior to any meeting so that such accommodations can be provided.

Providing exceptional recreation, parks and open space opportunities.

Cary Park District
Board of Commissioners
Decennial Committee of Local Government Efficiency
August 24, 2023
7:00 PM
Community Center
255 Briargate Rd.
Cary, Illinois

MINUTES

I. CALL TO ORDER

President Victor called the meeting to order at 6:15 PM.

II. ROLL CALL, PLEDGE OF ALLEGIANCE TO THE FLAG

Upon roll call the following Commissioners answered present: Mr. Jones, Mr. Frangiamore, Mr. Renner, Mr. Stanko, Mr. Murphy, Mr. Barklow, Mrs. Victor.

Staff Present

Staff present: Sara Kelly, Deputy Director; Becky Horn, Administrative and Recreation Assistant.

Guests Present

Mike Linsner, Jenay DiOrio, Laura & Al Tuman

The Pledge of Allegiance was recited.

III. MATTERS FROM THE PUBLIC, COMMITTEE MEMBERS OR STAFF

There were no matters from the Public.

There were no matters from Committee Members.

There were no matters from Staff.

IV. APPROVAL OF MINUTES

None.

V. ACTION ITEMS

V.A. Consider – Committee Meeting Schedule

Jones asked to start with the discussion item Orientation – Committee Purpose, Work and Outcome first before the committee considers a meeting schedule.

VI. DISCUSSION ITEMS

VI.A. Orientation – Committee Purpose, Work and Outcome.

Jones started the discussion by giving an overview of the committee that was formed on May 11, 2023 by the Park District Board of Commissioners and the Local Government Efficiency Act, which requires units of local government that levy any tax to form a committee to study local government efficiencies and provide a report to the county board in which the unit of local government is located, except municipalities and counties which are exempt from the Act. He explained the committee must include the elected or appointed members of the governing board of the governmental unit, at least two residents of the governmental unit appointed by the board president and approved by the Board, and the chief executive officer or other officer of the governmental unit. Jones stated the purpose of the committee is to (1) study the governmental unit's governing statutes, ordinances, procedures, intergovernmental agreements, etc., (2) collect data, research, and analysis as necessary to provide a written report that includes recommendations with respect to increased accountability and efficiency, and (3) provide a written report no later than 18 months after the formation of the committee to the administrative office of the county board of each county in which the governmental unit is located. He further stated the committee is required to meet at least three times and must be a public meeting held in accordance with the Open Meetings Act. Jones explained at the conclusion of each meeting, the committee must conduct a survey of residents who attended the meeting and ask for input on matters discussed at the meeting. Victor asked the committee if there were any questions, hearing none, the committee moved forward with scheduling the next three meetings. The Committee agreed to schedule meetings at 6:15pm on February 22, 2024, June 27, 2024, and October 24, 2024.

Jones moved to approve February 22, 2024, June 27, 2024, and October 24, 2024 as the meeting schedule for the Decennial Committee on Local Government Efficiency for the Cary Park District. Second by Stanko.

Voice Call vote: Yes- 7. No- 0. Motion carried

VI.B. Review Draft Agency Report

Jones reviewed the agency report with the Committee, noting this is a rough draft and some brief information was populated to give the Committee an idea of what the report will look like.

Renner commented about adding the award for Excellence in Financial Reporting from the Government Finance Officers Association to the list of agency awards. Murphy asked if the Village of Cary waives any fees the Park District is responsible for things such as permits, etc. Jones responded typically no, they don't fees. Stanko stated he had a few additions for the report to make note of:

1. Page 6, under Providing the Community More with Less – The Park District serves municipalities and a large portion of McHenry County.
2. Page 10, under Partnerships or Other Interrelationships with Non-Profits – Add Cary Area Library and Rotary Club of Cary Grove.
3. Page 16-17, under Facilities – adding important information to certain locations listed to capture all aspects of each location. For example, identifying Sands Main Street Prairies as an IL Nature Preserve, Wallace Farm, etc.
4. Page 18, under Other Benefits – adding information about our bike trails connecting to other communities and destinations outside of our local communities. Information about our Parks and Open Spaces providing wildlife habitats and corridors.
5. Page 22, under Opportunities for Savings such as Energy Efficiency Projects – adding the ComEd Energy Efficiency Program and the propane conversation program.

Victor commented about adding the Cary Citizen Police Academy Alumni Association to the Partnerships or Other Interrelationships with Non-Profits section on page 6.

VII. Post Meeting Survey

Victor asked the public in attendance if they had any comments. Jenay DiOrio stated she felt the Park District lacks with public communication. She suggested the Park District provide hard copies of the meeting packet so the public attendees can follow along throughout the discussion and understand what is being reviewed by the Committee. She also suggested the Park District film their meetings and post online for community members to watch, just as the Village and School Board does.

Victor asked for any other comments, hearing none, Victor asked for a motion to adjourn.

Motion by Jones to adjourn. Second by Renner.

Voice vote: Yes – 7. No – None. Motion carried.

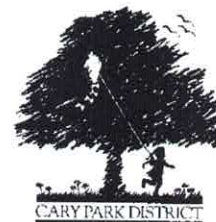
Meeting adjourned at 7:00 PM.



Daniel C. Jones, Secretary
Park District Board of Commissioners

Committee Memo

To: Decennial Committee on Local Government Efficiency
From: Dan Jones, Executive Director
Date: February 22, 2024



RE: Second Meeting

Providing exceptional, recreation, parks and open space opportunities.

Action Item(s)

None. No action is required by the Committee during this meeting.

Discussion Item(s)

Draft Report

On August 24, 2023, an early draft of the Committee's report was shared with the Committee. Initial comments were made by Committee members on the content of the report, and those items were included in this draft. Since the first meeting a more comprehensive draft report has been developed further by staff and should be reviewed again by the Committee. Committee members should review the report both for what it includes (and tweaks or adjustments desired) and for what it does not include (that the Committee believes should be included).

During the survey of public present portion of the August 2023 agenda, a member of the public commented that the Park District should improve its public communication. The recommendation was to provide meetings packets for public viewing and video record Board meetings and share with the public. As a result of this feedback, the Park District began posting its meeting packets to its website for public viewing in October 2023.

Depending on how the Committee views and feels about the current state of the report, the Committee may wish to have discussion on canceling one of its remaining two meetings. By law the Committee is required to meet no less than three times. Future meeting dates approved by the Committee: June 27, 2024 and October 24, 2024. Staff anticipates that the next draft provided to the Committee can be marked Final Draft and considered for acceptance.

The staff memo from the first meeting in August, has been included in this meeting packet, as it provides the background, purpose and responsibilities for the Committee required by law.

Motion To Consider

None. This item is for Discussion Only.

Committee Memo

To: Decennial Committee on Local Government Efficiency
From: Dan Jones, Executive Director
Date: August 24, 2023



RE: First Meeting

Providing exceptional, recreation, parks and open space opportunities.

Action Item(s)

Committee Meeting Schedule

The Committee is required to meet no less than three times between its creation and delivery of the final report no later than November 11, 2024.

The Committee should discuss and set a meeting schedule to accomplish its work. Staff would recommend the Committee set three dates between now and late October. Staff would recommend that the final date be scheduled no later than October 27, 2024, this would allow staff time to tweak the final report if necessary prior to its submission to the County Clerk no later than November 11, 2024. Lastly, the Committee may not need four meetings to complete its work and one may be canceled. When considering the number of meetings, do not forget to count this evenings meeting as 1 of the required minimum of 3.

Discussion Item(s)

Orientation

The Decennial Committees on Local Government Efficiency Act, 50 ILCS 70/1, et seq., requires units of local government that levy any tax to form a committee to study local government efficiencies and provide a report to the county board in which the unit of local government is located. Municipalities and counties are exempt from the Act.

Units of local government must form a committee within one year after the effective date. Because the Act took effect on June 10, 2022, each governmental unit must form its committee no later than June 10, 2023.

Each committee must include: (1) the elected or appointed members of the governing board of the governmental unit, (2) at least two residents of the governmental unit appointed by the board president and approved by the board, and (3) the chief executive officer or other officer of the governmental unit.

Each committee must: (1) study the governmental unit's governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, intergovernmental agreements, and interrelationships with other governmental units and the State of Illinois, (2) collect data, research, and analysis as necessary to prepare a written report that includes recommendations with respect to increased accountability and efficiency, and (3) provide a written report to the administrative office of the county board of each county in which the governmental unit is located.

Each committee must provide a report to the administrative office of the county board of each county in which the governmental unit is located no later than eighteen months after the formation of the committee. Because the committee is being formed on May 11, 2023, the report would need to be provided to the county board no later than November 11, 2024.

Committee Memo

Each committee is considered a public body to which provisions of the Freedom of Information Act and the Open Meetings Act apply

The Committee is required to meet at least three times. The committee may, but is not required, to meet during the regularly scheduled meeting of the governmental unit if the following conditions are met: (1) separate notice is given in conformance with the Open Meetings Act, (2) the committee meeting is listed as part of the board of the governmental unit's regular meeting agenda, and (3) at least a majority of the members of the committee are present at the committee's meeting. However, because the committee's membership is not identical to the park board membership, the park board would want to adjourn or recess its regular meeting before convening a meeting of the committee if it chooses to meet on the same day as a regularly scheduled meeting.

Each meeting of the committee must be public and held in accordance with the Open Meetings Act. The committee must provide an opportunity for any person to be heard at each meeting for at least three minutes. At the conclusion of each meeting, the committee must conduct a survey of residents who attended the meeting and ask for input on matters discussed at the meeting. Although not a required method, a survey conducted by email to all residents who attended the meeting and provided a valid email address is one way to satisfy this survey requirement. Pursuant to the Open Meetings Act, all public bodies must keep written minutes of the meeting.

After the report is provided to the administrative office of the county board of each county in which the governmental unit is located, the committee will be dissolved until it is reestablished with newly appointed members in 10 years.

Draft Report

The Illinois Association of Park Districts (IAPD) has recommended using this matter as an opportunity to promote the "efficiency" and the good work done by Park Districts. There are no requirements for what a report is to include or the depth of the work that is necessary to complete. To fill this void, IAPD has provided a "draft" report that it would recommend its members use to develop a report to be submitted as representation of Park Districts. Staff would recommend following the guidance provided by IAPD and utilize the "draft" report and its many components for the Committee to complete its work on behalf of the Cary Park District.

Motion To Consider

Move to approve <DATE>, <DATE> and <DATE> as the meeting schedule of the Decennial Committee on Local Government Efficiency for the Cary Park District.