

Cary Park District Board of Commissioners

Committee of the Whole Meeting

November 9, 2023, 7:00pm

Community Center, 255 Briargate Rd. Cary, IL

Matters From the Public During Meetings – Board Policy 1-005d

1. The Board will hold Matters from the Public as part of any public open meeting.
2. Individuals interested in making comment will be asked to provide their name and asked to provide their address and/or their city/village of residence at the time they are recognized to comment during a public meeting. An individual who declines to provide their name, address or city/village of residence shall be allowed to comment.
3. Each individual indicating their interest to participate in Matters from the Public will be allowed up to five minutes to complete their comments. The Board may reduce this time limit if the need is so determined by majority vote of those present. The maximum amount of time that the Board will hear matters from the public at a meeting is thirty (30) minutes at a meeting. If members of the public are unable to comment due to time constraints, they should be encouraged to submit written comments or to attend another meeting when they may address the Board.
4. Individuals who have specific questions, or are interested in particular aspects of the District's operations or projects which may not appear on the published agenda should be encouraged to contact the Executive Director to review their questions or specific information.
5. The Matters from the Public portion of the agenda is for public comment only. It is improper for the Board to comment or respond to comments made during Matters from the Public.
6. The Board can temporarily modify or suspend these guidelines during a meeting if so determined by a majority vote of those present.

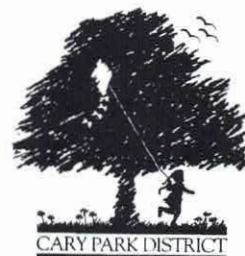
Regular, Special and Committee of the Whole Meetings

Regular and Special Board Meetings -- The Board may take final action on any matter posted to the Consent or Action Items portions of the agenda in a Regular or Special Board Meeting. Items posted under Discussion Items may not have final action considered.

Committee of the Whole Meetings – The Committee of the Whole is a recommending body only and no final action may be taken on any agenda item at a Committee of the Whole Meeting. Matters discussed and recommended during a Committee of the Whole Meeting are considered “draft(s)” until included on an agenda at a Regular or Special Board Meeting for final action.

Public Meeting Notice

Cary Park District
Board of Commissioners
Committee of the Whole
November 9, 2023
7:00 p.m.
Community Center
255 Briargate Road
Cary, Illinois



AGENDA

- I. Call to Order
- II. Roll Call, Pledge of Allegiance
- III. Matters from the Public, Commissioners or Staff
- IV. Approval of Minutes
 - A. October 19, 2023.
- V. Directions Items
 - A. For Direction to the Board for Consideration
 - 1. Foxford Hills Golf Club, Golf Cart Fleet Replacement.
 - 2. Ordinance O-2023-24-04, Authorizing the Sale or Conveyance of Personal Property belonging to the Cary Park District.
 - 3. Ordinance O-2023-24-05, Annual Levy for the Year 2023.
 - 4. Ordinance O-2023-24-06, Abatement of Tax Levy for the Year 2023 to Pay Debt Service on General Obligation Park Bonds (Alternate Revenue Source), Series 2018A.
 - 5. Ordinance O-2023-24-07, Abatement of Tax Levy for the Year 2023 to Pay Debt Service on General Obligation Park Bonds (Alternate Revenue Source), Series 2020A.
 - 6. Ordinance O-2023-24-08, Abatement of Tax Levy for the Year 2023 to Pay Debt Service on General Obligation Park Bonds (Alternate Revenue Source), Series 2021A.
 - 7. Illinois Association of Park Districts 2024 Conference Credentials.
 - 8. Revision, Policy 4-013d, Leaves of Absence, Other.
 - 9. Revision, Policy 4-013e, Leaves of Absence, Victims Economic Security and Safety Act (VESSA).

Note: In compliance with the American with Disabilities Act, this and all other meetings of the Cary Park District are located in facilities that are physically accessible to those who have disabilities. If additional reasonable accommodations are needed for persons who qualify under the Act as having a "disability", please contact the Park District during normal business hours at 847-639-6100 at least 48 hours prior to any meeting so that such accommodations can be provided.

Providing exceptional recreation, parks and open space opportunities.

Public Meeting Notice

- VI. Discussion Items
 - A. For Discussion/Information Only
 - 1. Update, Lions Park Paving Project.
- VII. Adjournment

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Providing exceptional recreation, parks and open space opportunities.

Cary Park District
Board of Commissioners
Committee of the Whole Meeting
October 19, 2023
7:00 PM
Community Center
255 Briargate Road
Cary, IL

Minutes

Board Members Present: Frangiamore, Renner, Stanko, Carasso, Victor.

Staff Present: Jones, Horn, Kelly, Raica, Hall, Krueger, Hughes.

Guests Present: Ann Scales, Lauterbach and Amen; Dan Forbes, Speer Financial; Kealan Noonan, VOC Director of Public Works & Engineering; John Stein, VOC Deputy Director of Public Works; Tim Bassuener, VOC Assistant to the Public Works Director; Sylwia Kokoszka, HR Green Consultant.

Public Present: Al Tuman, Laura Tuman, Jenay DiOrio, Mike Linsner.

President Victor called the meeting to order at 7:00 PM.

Victor asked if there were any matters from the Public, Commissioners, and Staff.

Under Matters from the Public, Jenay DiOrio thanked Commissioner Stanko for joining her Briargate class for their walk through Community Center Park.

Under Matters from Commissioners, Renner stated he attended the National Recreation and Parks Association (NRPA) Conference in Dallas last week. He shared brief views on some of the sessions he attended which included Public Engagement in a Hybrid World, Uncomfortable Conversations with Park and Recreation Professionals, Artificial Intelligence GPT Chat, and Pickle Ball. Renner applauded the Park District Board for not jumping into the Pickle Ball trend right away as other professionals in the field quickly learned some of the challenges when their organization implemented Pickle Ball Courts. Renner recommended staff consider striping courts as part of the Lions Park Parking Lot project. He explained it was a good option to provide the opportunity to our community without constructing full courts. Victor stated she also attended the NRPA Conference and provided each Commissioner and some staff with a printout, listing some of her take aways from the event. She briefly recapped one of her sessions that discussed how to include Hispanic, or other non-English speaking families, into Park District programs. Victor expressed the importance of reaching these families in our community by considering offering multilingual programs or materials to help encourage more families to participate. Renner and Victor both shared they attended Kevin Dolan's (Commissioner, Mundelein Park and Recreation District) visitation over the weekend. They explained Kevin was a long time Mundelein Board Commissioner, who was very present in IAPD and well-known throughout the park and recreation field. Renner and Victor asked the Board and staff for their thoughts to Kevin's family during this difficult time.

Under Matters from Staff, None.

The minutes from the September 14, 2023 COW meeting were presented for approval.

Stanko moved to approve the minutes as presented. Second by Frangiamore.

Voice vote: Yes – 5. No – None. Motion carried.

The first Direction Item was Annual Comprehensive Financial Report, FY ended April 30, 2023. Krueger introduced Ann Scales of Lauterbach and Amen, the accountants that performed the audit. Scales walked the Committee through the ACFR document and highlighted several items and sections throughout. Victor asked the Committee for questions, hearing none, she asked for a motion.

Carasso moved to recommend the Board of Commissioners accept the Annual Comprehensive Financial Report for the Fiscal Year ended April 30, 2023. Second by Stanko.

Roll Call Vote: Yes – Carasso, Frangiamore, Stanko, Renner, Victor. No – None. Motion carried.

Stanko thanked staff for their work, especially for the Responses to the Audit Management Letter related to future GASB directives that was provided. He felt this was a great tool to help the Board understand the information being presented. Victor concurred.

The second Direction Item was Competitive Sale of Issuance of General Obligation Limited Tax Park Bonds, Series 2023. Krueger introduced Dan Forbes of Speer Financial, who reviewed the planning packet provided for this sale and reviewed the debt issues the proceeds of the sale fund annually. Krueger stated that upon direction to complete this sale, the results would be brought to the Board for consideration at its November 16, 2023 Board meeting. Victor asked the Committee for questions, hearing none, she asked for a motion.

Frangiamore moved to recommend staff conduct a competitive sale for the issuance of General Obligation Limited Tax Bonds, Series 2023 and bring the result of the sale directly to the Board of Commissioners for approval. Second by Renner.

Roll Call Vote: Yes – Carasso, Frangiamore, Stanko, Renner, Victor. No – None. Motion carried.

The third Direction Item was Village of Cary, Water Main Extension Utility Easement, Construction Access Easement and Utility Easement within Hoffman Park. Jones stated the Village of Cary (VOC) presented at the Committee of the Whole Meeting in September, requesting approval for the installation of a water main, two permanent easements, and one temporary easement. After reviewing the timeframe the VOC was requesting for approval, Jones stated the Board agreed they would need more time to review the information and asked the VOC review their options presented and alternative locations for their requests. He further stated to help the Board with their decision, a series of questions has been provided to them in the meeting packet and asked the Board to review those questions and their responses during the discussion. Kealan Noonan, VOC Director of Public Works and Engineering, began the discussion by reviewing what the VOC is asking of the Board and identifying the alternative

locations (D, E, F) being presented based on the feedback from the last meeting. He walked the Board through the new options and discussed how these options compare to the original A-C options. Jones questioned how the VOC would access options D and E. Noonan responded they would use the same options for the temporary access road.

Stanko started the discussion with a question in regard to temporary access road option #2 extending towards Rotary Park, past where the permanent utility easement would end. Noonan responded they would need it to extend to access option C, if that was the chosen location for the water main. Stanko expressed his concern with returning the property to original condition if they have to trench for a gas line. Noonan responded that can be done trenchless and would avoid the hedgerow. Stanko inquired about the size of the water main, with concern of subsidence being created. Noonan responded there is typically no impacts, but usually have a one year warranty to call the contractor back if needed. Stanko referred to the questions in the meeting packet and provided his responses. #1. Yes, he is willing to grant a permanent easement and his preferred option was F and then E. #2. Yes, willing to grant temporary access easement and his preferred option was 1. #3. Yes, he is willing to grant a permanent utility easement. #4. Yes, he would like to see the Park District be reimbursed for the legal and consulting fees and staff can have conversations on other desires for compensation.

Frangiamore started his discussion by answering the questions provided in the packet. #1. Yes, he is willing to grant a permanent easement and his preferred option was E because it follows the trail and makes the most sense since nothing will be constructed on that portion of land. He asked a question in regard to hydrants and flushing. Noonan responded there are hydrants in the Cambria subdivision and on VOC property for flushing. #2. Not in favor of a temporary access road in either locations. He stated he would like to see other options explored, such as side streets that are closer. #3. Yes, he okay with the utility easement, but would like to see it kept as tight as can be to the property line. #4. In favor of reimbursement for legal services and for the farming lost revenue.

Renner started off by stating he is okay with the access road hugging the tree line, option 2. He recommended in addition to the 20ft. temporary access road, there be an additional 10 ft. added to each side, to make it a total of 40 ft. He addressed question #3 by stating he is in favor of the permanent utility easement for only certain utilities, and requested that future fees for tapping into the sewer and water on this property be waived. In regard to question #1, Renner stated he is leaning more towards option C, which would leave the entire property frontage open. Renner further stated he would like to get consultant, Gewalt-Hamilton's opinion on what is being presented to the Board.

Carasso thank the VOC for their presentation and the additional information they provided. She stated she is leaning towards option F and is not against either easement. Carasso stated her preference is to not disturb the property. She explained she would like to have the consultants to review the information and give the Board their feedback. Carasso further stated she would like to see reimbursement to the Park District for the consultants and other legal fees, and staff can decide if the Park District would like anything in exchange.

Victor echoed the other Commissioners who stated they would like feedback from the consultants. She stated she is in favor of option C or F and has no opposition to the temporary easement. Victor confirmed the consensus of the Board was to move forward with getting a second opinion from the consultants.

Carasso moved to direct staff to engage Gewalt-Hamilton to review Board preferred water main, construction access and utility easement locations. Second by Stanko.

Voice vote: Yes – 4. No – 1. Motion carried.

Carasso moved to direct staff to engage Ancel Glink to assist with development of easement requirements in concert with direction from the Board. Second by Stanko.

Renner wanted to clarify his request for the 40ft. measurement was for both the water main easement and temporary access road. Frangiamore expressed his opinion of it being premature to engage with consultants at this time.

Roll Call Vote: Yes – Carasso, Stanko, Renner, Victor. No – Frangiamore. Motion carried.

Jones asked for confirmation from the Board what they want the consultants to review. The Board consensus was to get consultant opinions on all options the VOC is presenting. Renner felt the desire for further compensation, other than professional fees, should be staff driven.

Stanko moved to direct staff to include compensation for legal fees, engineer consulting fees, loss of farming revenue, and lease of land. Second by Carasso.

Roll Call Vote: Yes – Carasso, Frangiamore, Stanko, Renner, Victor. No – None. Motion carried.

The fourth Direction Item was 2023 Tax Levy Request. Krueger introduced the framework used to determine the levy estimate for 2023. She recapped previous discussion from July and reviewed the legal requirements related to the passage of the levy ordinance that would need to be met. She briefly walked through the two options presented: #1- a 7.31% increase to the prior year's total extension excluding annual rollover and #2- a 6.5 % increase. Krueger stated staff is confident option #1 will meet the directive of the Board with respect to the structure of the 2023 Levy. Victor asked for questions from the Committee. Stanko asked if the Board was to choose option #2, it would not capture the 105%? Jones responded yes, it will capture the 105%. Stanko inquired why there are two options then. Krueger responded option #1 is more likely to capture all new growth available to the Park District. Hearing no other question, Victor asked for a motion.

Renner moved to recommend the President of the Board of Commissioners announce at the October 26, 2023 Board Meeting that the District estimates its 2023 Tax Levy will exceed 105% of the previous year's tax extension and directs staff to prepare the upcoming Levy Ordinance using Option 1. This recommendation is in preparation for the Truth in Taxation Hearing to be heard at 6:55pm on November 16, 2023. Second by Carasso.

Roll Call Vote: Yes – Carasso, Frangiamore, Stanko, Renner, Victor. No – None. Motion carried.

The fifth Direction Item was Model Year and Price Change, 2023 Ford Super Duty F-350 DRW XL 4WD Crew Cab Truck with AIRFLO Dump Body. Kelly stated at the November 17, 2022 Board meeting, approval was given to replace the current 2016 truck via the Sourcewell Cooperative Purchase

Program from National Auto Fleet Group (NAFG) in the amount of \$79,410.70. She explained when the order was place, there was no lead time provided. On September 22, 2023, Kelly stated she was contacted by NAFG to report the Ford Motor Company is no longer accepting orders for the 2023 F-350 into this year's production and were directing clients to the 2024 F-350 roll-over proposal, which was an increase in price to \$80,985.48, a \$1,574.78 difference. Kelly stated staff was required to respond within a few days to keep the order in the production queue, therefore Jones approved the change.

Frangiamore moved to recommend Board approval for a \$1,574.78 increase to the original purchase price for the 2024 Ford Super Duty F-350 DRW XL 4WD Crew Cab with Dump Body through the Sourcewell Cooperative Purchase Program from National Auto Fleet Group, Watsonville, California resulting in a new purchase price of \$80,985.48. Second by Stanko.

Roll call vote: Yes – Carasso, Frangiamore, Stanko, Renner, Victor. No – None. Motion carried.

The sixth Direction Item was License Agreement Between McHenry County Conservation District (MCCD) and Cary Park District for use of Fel Pro- RRR Property from June 1, 2024 to August 31, 2026. Hall stated the agreement with the McHenry County Conservation District for the use of Fel-Pro/RRR for the summer day camp program ended on August 31, 2023. She further stated MCCD and the Park District both would like to enter into another three year agreement that would be effective from June 1, 2024 through August 31, 2026. Hall stated the only changes to agreement was the term of the license extended for another three summers and the license fee the Park District pays to the Conservation District will increase by 1% for 2026.

Stanko moved to recommend Board approval of a License Agreement from June 1, 2024 through August 31, 2026 between Cary Park District and McHenry County Conservation District to operate a summer day camp program at the Fel-Pro/RRR property. Second by Carasso.

Renner asked if the license fee has increase over the years and does it keep increasing? He stated he is concerned this percentage will continue to keep climbing each term. Hall responded yes, in the last agreement (2010-2023) the license fee was 6-7%, but will increase to 8% in 2026 due to critical maintenance repairs per MCCD staff. Stanko stated the space over at Fel-Pro/RRR is heavily use by our day camp. Carasso agreed and understands their need for maintenance upkeep and repairs. Jones stated staff has shared some similar thoughts in regard to the increasing fee and have communicated to MCCD the desire to have future conversations about those fees being invested directly back into the Fel-Pro/RRR property.

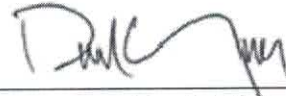
Voice vote: Yes – 5. No – None. Motion carried.

Victor asked for a motion to adjourn.

Motion to adjourn the meeting by Frangiamore. Second by Stanko.

Voice vote: Yes – 5. No – None. Motion carried.

Meeting adjourned at 9:11 pm.

A handwritten signature in black ink, appearing to read 'D. C. Jones', positioned above a horizontal line.

Daniel C. Jones, Secretary
Park District Board of Commissioners

Committee Memo

To: Committee of the Whole
From: Dan Jones, Executive Director
John Miles, General Manager/Superintendent
Date: November 9, 2023



RE: Foxford Hills Golf Club, Golf Cart Fleet Replacement in FY 24/25

Providing exceptional, recreation, parks and open space opportunities.

Introduction

The Board of Commissioners considers and approves capital purchases in excess of \$29,999.00.

In preparation for development of the Fiscal Year 2024-25 budget, and to leverage current market conditions, staff is seeking direction from the Board related to this matter.

Background

The current 80 cart golf fleet of Club Car Drive model carts first season of use was 2017. The current fleet is electric with a lead based battery system. A debt certificate was used to purchase the current fleet, with the intention at the time, to pay off the debt certificate in 6 years and use the carts for 8 years. The 2024 golf season will be season 8 of use for the current fleet of carts. During this time, the battery system has been replaced on two occasions. The first under a battery exchange (no cost) negotiated at time of purchase prior to the 2020 season and the second occasion prior to the 2023 season at a cost of +/- \$100,000. The vendor who sells Club Car golf carts and from whom the current fleet was purchased is Nadler Golf Car Sales, Aurora, IL, and Nadler services the fleet weekly on site during the season and off site during the offseason under a separate maintenance agreement.

Market

A year ago, new cart fleets had to be preordered 18 to 20 months out due to shortages in materials. Production times are now down to 4 to 6 months to build and receive a fleet of carts. The caveat is that carts are built in the order purchase agreements are received, so it is imperative that the fleet is ordered in a timely manner, to enter the production que and lock in price. Costs related to new carts and freight are all expected to rise in the coming months, while the trade in value of the current fleet is expected to fall.

The current fleet has value as trade in to offset the new fleet purchase price. In past occurrences when the Park District has replaced the fleet, the trade in value of the current fleet was higher than what it is in today's market. There is a saturation in the market place of used golf carts, for all vendors. The final trade in amount for the fleet can be locked in now at \$1,600/cart.

Current Fleet Condition

The carts have been maintained effectively over the past 7 seasons. The entire fleet is working well but there are more and more complications with fuses, screws, battery connections and generally the fleet is showing its age, which was expected and why an 8 year replacement time frame was targeted. The fleet has been heavily used with rounds above 35,000 in 2021 and 2022 and approaching 39,000 in 2023. At the conclusion of the 2024 season, based on usage (rounds played) there will be estimated 9+ years of wear and tear on the fleet.

Committee Memo

Battery Options

There are two battery systems available for golf carts; lithium battery systems or lead based battery systems. When considering the purchase of the current fleet of golf carts, a lithium battery was available but was not being widely used at the time. Lithium battery systems are now being widely used and are offering advantages over lead based battery systems.

A lead based battery system has 6 batteries per cart with an expected life span of 3 years with a warranty of 3 years. The lead based battery system requires regular maintenance. The battery system must be watered a minimum of 10 to 12 times a year and battery cable connections must be maintained. Lead based batteries lose viability and amperage over their life, requiring replacement. The lead based battery system in each cart weighs 492 pounds which contributes to turf compaction. The single biggest negative of lead based battery system is the need to replace the battery systems in the entire fleet and the cost associated with it. Over an 8 year life cycle a lead based battery system will need to be replaced at least 2 times or as many as 2.5 times.

A lithium battery system has a compact single battery system. The battery system has a warranty of 5 years, with an expected life span of 8 to 10 years. A lithium battery gets stronger with use and recharging, unlike a lead based battery system that loses strength over time. The lithium battery system weighs 150 pounds, reducing turf compaction. A positive of lithium battery system is that it should not have to be replaced over an 8 year lifespan of the fleet of golf carts. The lithium battery system lasting for the entire expected life of the fleet of golf carts is a benefit in that it offsets what will likely be market dictated cost increases related to replacement of a lead based battery system during the same expected life span.

Infrastructure

The existing cart storage area has enough space and charging stations for an additional 5 golf carts to move the fleet size from 80 to 85. There would be no upgrades needed for a lithium battery system, related to the existing electric service or circuits.

GPS

The existing GPS system, is portable in that it may be moved from the existing golf cart fleet to a new golf cart fleet without issue or additional cost.

Finance

Previous golf cart fleet purchases have been executed with the issuance of a Debt Certificate. The beginning net position of the Foxford Hills Golf Club Fund as of May 1, 2023 was \$4,441,343. On this occasion, given the healthy net position, the purchase of the golf cart fleet may be made through a budgeted reduction of net position in the FY2024-25 budget.

Quotes

Two quotes are provided for review. All items are equal between the two quotes, with the only difference being the battery system type. GM Miles has provided (Attachment C and D) an 8 year life cycle costs analysis for each battery system type.

Committee Memo

Staff Recommendation

Staff recommends the replacement of the 80 golf cart fleet, with an 85 golf cart fleet as follows:

Club Car Tempo

The Club Car Tempo model golf cart is the preferred model of golf cart and are available via the Sourcewell Cooperative Purchasing program, #122220-CCR. Nadler Golf Cart Sales, Aurora, IL is the contract vendor provider of the Club Car Tempo.

Battery Type

Lithium

Amenities/Color

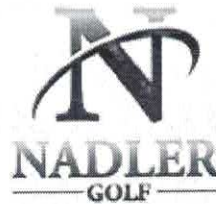
The new fleet of golf carts will have the same component parts/amenities as the current fleet in use. Features include: Black ball/club washer; Black basket; Black Rain Canopy (golf clubs); USB ports; Rake Holder; Windshield (fold down); FHGC Logo/front hood; Cart number; Black Canopy (golfers); and GPS units.

Staff is recommending an upgrade to the seats. The upgrade is for a bucket seat type rather than the bench seat type of the current fleet. The recommended seat color is tan/beige. This upgrade will increase golfer comfort and upgrade the look of the golf carts.

Staff is recommending a change to the body color of the golf carts. The current fleet body color is grey/platinum and a change to sapphire (blue), off-white/tan or green is recommended. The Board may wish to choose the body color. A change in body color will immediately signify newness and reinvestment in the fleet, golfer experience to the golf clientele served.

Motion(s) To Consider

Move to recommend Board approval to place the order for eighty-five (85) Club Car Tempo golf carts with a lithium battery system and amenities as noted via the Sourcewell Cooperative Purchase Program #122220-CCR from Nadler Golf Car Sales, Aurora, IL in the amount of \$647,200; with payment due in the Park District FY2024-25 budget cycle and acceptance of the new fleet prior to the start of the 2025 golf season.

Committee Memo**Attachment A****Purchase Proposal**

FOX FORD HILLS GOLF CLUB
6800 S. RAWSON BRIDGE ROAD
CARY, IL 60013

Date	Ship Via	F.O.B.	Terms	
10/30/23	OUR TRUCK	ORIGIN	NET 30	
Contact		Salesperson	Our Order Number	
JOHN MILES		EN	FOXF02 / 463197	
Description	Quantity	Unit Price	Amount	
2025 CLUB CAR TEMPO FLA ELECTRIC GOLF CARS	85 EA	\$6,375.00	\$541,875.00	
Canopy Tops (Black)	85 EA	\$0.00	\$0.00	
Platinum Body Color	85 EA	\$0.00	\$0.00	
Premium Gray Seats	85 EA	\$0.00	\$0.00	
Fold Down Windshields	85 EA	\$0.00	\$0.00	
Bag Covers	85 EA	\$0.00	\$0.00	
Information Holders	85 EA	\$0.00	\$0.00	
Dual Divot Bottle Kits	85 EA	\$0.00	\$0.00	
Ball/Club Cleaner	85 EA	\$0.00	\$0.00	
Custom Foxford Hills Logo	85 EA	\$0.00	\$0.00	
Dual USB Ports	85 EA	\$0.00	\$0.00	
Comfort Grip Steering Wheels	85 EA	\$0.00	\$0.00	
FLA Automatic Chargers	85 EA	\$0.00	\$0.00	
Visage Brackets	85 EA	\$0.00	\$0.00	
Trades:				
2017 Club Car Precedent Electric Golf Cars	80 EA	\$-1,600.00	\$-128,000.00	
Sub-Total: Cars			\$541,875.00	
Sub-Total: Trades			\$-128,000.00	
Sub-Total			\$413,875.00	
Tax (8.250%)			\$0.00	
\$ 395/Car Freight			\$33,575.00	
Total			\$447,450.00	

Remarks:

Pricing Based on Current Sourcewell Contract # 122220-CCR.
Trades Must Be Complete & Running w/ ALL Chargers In Proper Working Condition.
Trades Must Be Free From Body & Seat Damage.
Pricing Valid Until 11/11/23 At Which Time The Quote WILL BE Revised.
Terms, Net 30 Days From Date of Delivery.

Proposal Issued By

E. J. Hall

Date

10/30/23

Proposal Accepted By

Date

Proposal Valid Thru

11/11/23

NADLER GOLF CAR SALES, INC.
2700 North Farnsworth Avenue Aurora Illinois 60502
630.898.1616
WWW.NADLERGOLF.COM

Committee Memo**Attachment B****Purchase Proposal**

FOX FORD HILLS GOLF CLUB
6800 S. RAWSON BRIDGE ROAD
CARY, IL 60013

Date	Ship Via	F.O.B.	Terms	
10/30/23	OUR TRUCK	ORIGIN	NET 30	
Contact		Salesperson	Our Order Number	
JOHN MILES		EN	FOX02 / 463182	
Description	Quantity	Unit Price	Amount	
2025 CLUB CAR TEMPO LITHIUM ELECTRIC GOLF CARS	85 EA	\$8,725.00	\$741,625.00	
Canopy Tops (Black)	85 EA	\$0.00	\$0.00	
Platinum Body Color	85 EA	\$0.00	\$0.00	
Premium Gray Seats	85 EA	\$0.00	\$0.00	
Fold Down Windshields	85 EA	\$0.00	\$0.00	
Bag Covers	85 EA	\$0.00	\$0.00	
Information Holders	85 EA	\$0.00	\$0.00	
Dual Divot Bottle Kits	85 EA	\$0.00	\$0.00	
Ball/Club Cleaner	85 EA	\$0.00	\$0.00	
Custom Foxford Hills Logo	85 EA	\$0.00	\$0.00	
Dual USB Ports	85 EA	\$0.00	\$0.00	
Comfort Grip Steering Wheels	85 EA	\$0.00	\$0.00	
Lithium Automatic Chargers	85 EA	\$0.00	\$0.00	
Visage Brackets	85 EA	\$0.00	\$0.00	
Trades:				
2017 Club Car Precedent Electric Golf Cars	80 EA	\$-1,600.00	\$-128,000.00	
			Sub-Total: Cars	\$741,625.00
			Sub-Total: Trades	\$-128,000.00
			Sub-Total	\$613,625.00
			Tax (8.250%)	\$0.00
			\$ 395/Car Freight	\$33,575.00
			Total	\$647,200.00

Remarks:

Pricing Based on Current Sourcewell Contract # 122226-CCR.
Trades Must Be Complete & Running w/ ALL Chargers In Proper Working Condition.
Trades Must Be Free From Body & Seat Damage.
Pricing Valid Until 11/11/23 At Which Time The Quote WILL BE Revised.
Terms, Net 30 Days From Date of Delivery.

Proposal Issued By

E. P. Noel

Date

10/30/23

Proposal Accepted By

Date

Proposal Valid Thru

11/11/23

NADLER GOLF CAR SALES, INC.
2700 North Farmworth Avenue Aurora Illinois 60502
630.898.1616
WWW.NADLERGOLF.COM

Committee Memo

Attachment C

TEMPO FLA ELECTRIC LEAD BASED BATTERY

85

Golf Carts Purchased

Cost of Golf Cart \$6,375.00
 + Freight / Cart \$395.00
 Total Cost of Golf Cart \$6,770.00

Purchase Price = Price / Cart & Freight

\$575,450.00

(\$128,000.00)

Less Trade

Purchase Price After Trade

\$447,450.00

Interest Rate (Speer Financial??)

TBD

Total Interest Over Term of Purchase

#VALUE!

Total Purchase Price With Interest

#VALUE!

Carts Purchased January 2025	Year 1 Fiscal Year 26/28	Year 2 Fiscal Year 26/27	Year 3 Fiscal Year 27/28	Year 4 Fiscal Year 28/29	Year 5 Fiscal Year 29/30	Year 6 Fiscal Year 30/31	Year 7 Fiscal Year 31/32	Year 8 Fiscal Year 32/33
Financial Package	\$55,931.25	\$55,931.25	\$55,931.25	\$55,931.25	\$55,931.25	\$55,931.25	\$55,931.25	\$55,931.25
Fiscal Year Golf Cart Payment Schedule	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Financial Package W/ Speer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$447,450.00
Operating Budget - (Vehicles 2-40-75-0000-7720)								
Maintenance Agreement June 1st	\$10,625.00	\$11,900.00	\$14,025.00	\$15,725.00	\$17,000.00	\$19,500.00	\$21,500.00	\$25,000.00
Battery Replacement								
Lead Based Batteries (2yr. 35 Carts x 6 Batteries/Cart = 510 Batteries)	\$0.00	\$0.00	\$91,800.00	\$0.00	\$0.00	\$102,000.00	\$0.00	\$58,100.00
Annual Repairs & Winterization Service - Vehicles								
	\$11,000.00	\$12,500.00	\$14,000.00	\$15,500.00	\$17,000.00	\$19,500.00	\$20,000.00	\$21,500.00
Total Operating Budget Costs Per Year	\$21,625.00	\$24,400.00	\$119,825.00	\$31,225.00	\$34,000.00	\$140,000.00	\$41,500.00	\$102,600.00
Total Estimate Costs Over 8 Years W/ Lead Based								\$615,175.00

Lead Acid Batteries 6 Batteries 402 lbs = More Turf Tracking

Filling Risks - Eye Splatter, Caps Break.

Weight of battery system 492lbs.

Change Outs

510 Batteries

1st Battery Change

2nd Battery Change

3rd Battery Change only Half Potentially 255 Batteries

If we don't have to do half change instead of the total being more than Lithium Battery System it would be \$604,525 for lead based battery system. A savings of only \$5,650.

For ease of use we included 255 of the lead based batteries being changed out through years 7 and 8 meaning batteries would be pulled out and reorganized to make them go. The higher number

is shown with 255 batteries being charged out.

Total 8 Years \$962,625

Committee Memo

Attachment D

TEMPO LITHIUM BATTERY ELECTRIC GOLF CARTS

86

GolfCarts Purchased

Cost of Golf Cart \$8,725.00
 + Freight / Cart \$386.00
 Total Cost of Golf Cart \$9,120.00

Purchase Price = Price / Cart & Freight

\$775,200.00
 (\$126,000.00)

Purchase Price After Trade

\$647,200.00
 TBD

Interest Rate (Speer Financial?)

TBD
 #VALUE!

Total Interest Over Term of Purchase

#VALUE!
 #VALUE!

Total Purchase Price With Interest

Carts Purchased January 2025	Year 1 Fiscal Year 25/26	Year 2 Fiscal Year 26/27	Year 3 Fiscal Year 27/28	Year 4 Fiscal Year 28/29	Year 5 Fiscal Year 29/30	Year 6 Fiscal Year 30/31	Year 7 Fiscal Year 31/32	Year 8 Fiscal Year 32/33
Financial Package								
Fiscal Year Golf Cart Payment Schedule	\$80,900.00	\$80,900.00	\$80,900.00	\$80,900.00	\$80,900.00	\$80,900.00	\$80,900.00	\$80,900.00
Financial Package w/ Speer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Operating Budget - (Vehicles 140-75-0000-7720)								
Maintenance Agreement June 1st	\$10,825.00	\$11,800.00	\$14,025.00	\$15,725.00	\$17,000.00	\$19,500.00	\$21,500.00	\$25,000.00
Battery Replacement	Contract	Contract	Contract	Contract	Contract	estimate	estimate	estimate
165 New Lithium Battery Packs Owned by Price	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Annual Repairs & Winterization Service - Vehicles	\$11,000.00	\$12,500.00	\$14,000.00	\$15,500.00	\$17,000.00	\$18,500.00	\$20,000.00	\$21,500.00
Total Operating Budget Costs Per Year	\$21,825.00	\$24,400.00	\$28,025.00	\$31,225.00	\$34,000.00	\$38,000.00	\$41,500.00	\$46,500.00
Total Estimate Costs Over 8 years w/ Lithium								\$266,275.00

Weight of Lithium Battery Packs 150 lbs = Less Turf Tracking
 No Filing or Potential Risks

Total 8 Years \$912,475

Committee Memo

To: Committee of the Whole
From: Dan Jones, Executive Director
Sara Kelly, Deputy Director
Date: November 9, 2023



RE: Ordinance O-2023-24-04, Sale or Conveyance of Personal Property belonging to the Cary Park District.

Providing exceptional recreation, parks and open space opportunities.

Introduction

The Board approves disposal of personal property belonging to the Park District for equipment that was valued at \$500.00 or greater at time of purchase.

Background

On multiple occasions each fiscal year, staff brings a disposal ordinance to the Board for consideration.

There are a number of computers, servers, monitors and miscellaneous computer equipment that is outdated or reached the end of its useful life. These items are disposed of via a proper electronics recycling program.

There are two items that are being relisted at a lower minimum bid amount from a previous Ordinance due to reevaluation after completion of the Community Center pool demo project.

- Ordinance 2021-22-09: Pool Pump Motor.
- Ordinance 2021-22-09: Pool Valve & Activator.

There is one item that is being relisted at a lower minimum bid amount from a previous Ordinance due to reevaluation by staff.

- Ordinance 2022-23-09: Erskine (Tow Behind) Snow Auger.

Equipment is disposed of using a public auction platform of which there are two options staff has used based on the type and value of the disposal equipment.

Staff Recommendation

Staff recommends approval of Ordinance O-2023-24-04, Sale or Conveyance of Personal Property belonging to the Cary Park District.

Motion(s) to Consider

Move to recommend Board of Commissioners approval of Ordinance O-2023-24-04, An Ordinance Authorizing the Sale or Conveyance of Personal Property belonging to the Cary Park District.

ORDINANCE O-2023-24-04

AN ORDINANCE AUTHORIZING THE SALE OR CONVEYANCE OF PERSONAL PROPERTY BELONGING TO THE CARY PARK DISTRICT

WHEREAS, 70 ILCS 1205/8-22 permits the Cary Park District to sell or convey personal property in any manner they may designate, with or without advertising a sale, when three-fifths of the members of the Board then holding office are of the opinion that such personal property is no longer necessary, useful, or for the best interests of the Park District to own; and

WHEREAS, the Cary Park District is the owner of certain items of personal property identified on the attached "Personal Property List"; and

WHEREAS, the now acting members of the Cary Park District Board of Park Commissioners have determined that said personal property is no longer necessary for, nor useful to, nor in the best interests to be owned by, the Cary Park District.

NOW THEREFORE, BE IT ORDAINED, by the President and Board of Park Commissioners of the Cary Park District, Cary, Illinois, as follows:

SECTION 1: That the conveyance of the personal property identified on the attached "Personal Property List" is hereby authorized.

SECTION 2: That the Executive Director of the Cary Park District be and hereby is authorized to sell or otherwise convey the personal property on the attached "Personal Property List".

BE IT FURTHER ORDAINED that this Ordinance shall take effect and be in full force from and after its passage.

Roll Call:

AYES: _____

NAYS: _____

ABSENT: _____

PASSED AND APPROVED THIS 16TH DAY OF NOVEMBER 2023

Melissa Victor, President
Board of Commissioners
Cary Park District

Attest: _____
Daniel C. Jones, Secretary
Cary Park District

Cary Park District
Ordinance O-2023-24-04

Personal Property List

Identification Tag #	Item Identification	Minimum Bid
No tag (model SGT80)	Woods Tiller Implement	\$0.00
000618 (model HR9016T)	Jacobsen Wide Area Mower	\$10,000.00
No tag (model DAG-9.0)	Meyer Plow for Skid Steer	\$0.00
No tags	Miscellaneous Computer Equipment (monitors, etc.)	\$0.00
No tag	Dell Inspiron Desktop Computer	\$0.00
000643	Canon Image CLASS D530 copier	\$0.00
No tag	Brothers Printer/Scanner	\$0.00
000687	Dell Vostro Computer	\$0.00
000583	Dell Laptop Computer	\$0.00
No tags	Miscellaneous Pool equipment (hoses, pipe, valves, etc.)	\$0.00
000516	Sound system components & cabinet	\$0.00
000517	Sound system components & cabinet	\$0.00
000518	Sound system components & cabinet	\$0.00
000538	Dell Desktop Computer (FHGC)	\$0.00
000546	Dell Desktop Computer (FHGC)	\$0.00
000584	Dell Desktop Computer (FHGC)	\$0.00
<u>Relist</u>		
000353	Erskine Snow Auger	\$0.00
A00000086	Pool Pump Motor	\$0.00
A00000094	Pool Valve & Activator	\$0.00

Cary Park District
Committee Memo



To: Committee of the Whole
From: Dan Jones, Executive Director
Vicki Krueger, Director of Finance and Administration
Date: November 9, 2023

RE: Ordinance O-2023-24-05, Annual Levy For The Year 2023

Providing exceptional recreation, parks and open space opportunities.

Introduction

The Board must approve a levy ordinance before the last Tuesday of a calendar year in accordance with applicable laws.

Background

The Board directed staff to assemble the 2023 levy request at 7.31% to capture the CPI as well as new growth that has occurred. At the Board's, October 26, 2023 meeting, the President announced that the Board of Commissioners Levy Estimate for the 2023 Tax Levy will exceed 105% of the previous year's tax extension. Ordinance O-2023-24-05, Annual Levy for the Year 2023 has been prepared based on the direction of the Board. Because the levy request will exceed the prior year's tax extension by more than 5%, the Truth in Taxation Act applies, which requires a public hearing and published notice of said hearing.

Next Steps

- Not more than 14 days, nor less than 7 days, prior to the date of the public hearing, a notice of public hearing must be published in the Northwest Herald.
- Hold public hearing. Scheduled for 6:55 on November 16, 2023.
- Board approval of Ordinance O-2023-24-05, Annual Levy Ordinance for the Year 2023.
- File Ordinance O-2023-24-05, Annual Levy Ordinance for the Year 2023 with the County Clerk with certification of compliance with the provisions of the Truth in Taxation Act.
- March/April 2024, the Park District will receive its tax extension from the County Clerk for review based on the levy request.

Staff Recommendation

Staff recommends recommend Board approval of Ordinance O-2023-24-05, Annual Levy for the Year 2023, as presented.

Motion(s) to Consider

Move to recommend Ordinance O-2023-24-05, Annual Levy for the Year 2023 to the Board of Commissioners for approval.

Cary Park District
ORDINANCE O-2023-24-05

ANNUAL LEVY ORDINANCE FOR THE YEAR 2023

BE IT ORDAINED by the Board of Park Commissioners of the Cary Park District, McHenry County, Illinois, as follows:

Pursuant to authority vested in them by the Illinois Park District Code, Article Five, the Commissioners of the Cary Park District Board in meeting assembled do hereby find and declare that there will be required to be raised by general taxation the amounts hereinafter set forth to be levied upon all the taxable property in said Cary Park District, in order to meet and defray all the necessary expenses and liabilities of the Cary Park District as required by statute or voted by people for uses and purposes as follows, to wit:

	<u>LEVY</u>
I. CORPORATE FUND	
Total Corporate Fund	\$2,730,427.12
Said amounts are hereby levied as the General Corporate Fund Tax.	
II. RECREATION FUND	
Total Recreation Fund	\$1,382,221.11
Said amounts are hereby levied as the Recreation Fund Tax.	
III. LIABILITY INSURANCE FUND	
Total Liability Insurance Fund	\$ 102,000.00
Said amounts are hereby levied as the Liability Insurance Fund Tax.	
IV. AUDIT FUND	
Total Audit Fund	\$ 3,500.00
Said amounts are hereby levied as the Audit Fund Tax.	
V. PAVING AND LIGHTING FUND	
Total Paving and Lighting Fund	\$ 5,000.00
Said amounts are hereby levied as the Paving and Lighting Fund Tax.	
VI. SPECIAL RECREATION FUND	
Total Special Recreation Fund	\$ 312,048.81
Said amounts are hereby levied as the Special Recreation Fund Tax.	
VII. I.M.R.F. FUND	
Total I.M.R.F. Fund	\$ 133,000.00
Said amounts are hereby levied as the I.M.R.F. Fund Tax.	
VIII. SOCIAL SECURITY TAX FUND	
Total Social Security Tax Fund	\$ 280,000.00
Said amounts are hereby levied as the Social Security Tax Fund Tax.	

The following are the total taxes to be levied for:

I.	Corporate Fund	\$2,730,427.12
II.	Recreation Fund	1,382,221.11
III.	Liability Insurance Fund	102,000.00
IV.	Audit Fund	3,500.00
V.	Paving and Lighting Fund	5,000.00
VI.	Special Recreation Fund	312,048.81
VII.	I.M.R.F. Fund	133,000.00
VIII.	Social Security Tax Fund	<u>280,000.00</u>
	TOTAL TAXES LEVIED	\$4,948,197.04

Making the aggregate sum of four million, nine hundred forty eight thousand, one hundred ninety seven dollars and four cents (\$4,948,197.04) to be raised by taxation and levy on all the taxable property in said Cary Park District, for the year 2023, in order to meet and defray all the necessary expenses and liabilities of the Cary Park District as required by statute or voted by the people in accordance with the law.

That the Secretary of the Board of Park Commissioners of the Cary Park District shall file with the County Clerk of McHenry County of the State of Illinois, a certified copy of this Ordinance and a Certificate of Compliance with the Truth in Taxation Act no later than the last Tuesday of December, 2023.

This Ordinance shall be in full force and effect from and after its passage.

Passed this sixteenth day of November, 2023, pursuant to a roll-call vote as follows:

AYES: _____

NAYS: _____

NOT VOTING: _____

Melissa Victor, President
Board of Commissioners

ATTEST:

Daniel C. Jones, Secretary,
Board of Commissioners

(Seal)

Committee Memo



To: Committee of the Whole
From: Dan Jones, Executive Director
Vicki Krueger, Director of Finance and Administration
Date: November 9, 2023

RE: Ordinances O-2023-24-06, 07 and 08, Abatement of Tax Levy for the Year 2023 to Pay Debt Service on General Obligation Park Bonds (Alternate Revenue Source), Series 2018A, 2020A and 2021A.

Providing exceptional recreation, parks and open space opportunities.

Introduction

Each year the County Clerk automatically levies a *Bond & Interest Fund* tax to provide for the annual debt service on any outstanding general obligation bonds. However, since General Obligation Bonds (Alternate Revenue) pledge other sources of revenue for debt service, the backup levy by the County Clerk for debt service on these bonds needs to be abated to avoid double taxation.

Background

The following ordinances will abate the respective backup levies:

- O-2023-24-06– General Obligation Park Bonds (Alternate Revenue Source) Series 2018A
- O-2023-24-07 – General Obligation Park Bonds (Alternate Revenue Source) Series 2020A
- O-2023-24-08– General Obligation Park Bonds (Alternate Revenue Source) Series 2021A

The alternate revenue to fund the debt service for the bond issues listed above will be provided by the net proceeds of the General Obligation Park Bond (Limited) Issue and the Corporate Fund.

Staff Recommendation

Staff recommends the Abatement Ordinances for approval.

Motion to Consider

Move to recommend Board of Commissioners approval of Ordinances O-2023-24-06, O-2023-24-07, and O-2023-24-08 Abatement of Tax Levy for the Year 2023 to Pay Debt Service on General Obligation Park Bonds (Alternate Revenue Source), Series 2018A, 2020A and 2021A.

ORDINANCE NO. **O-2023-24-06**

AN ORDINANCE abating the tax heretofore levied for the year 2023 to pay debt service on the General Obligation Park Bonds (Alternate Revenue Source), Series 2018A, of the Cary Park District, McHenry County, Illinois.

* * *

WHEREAS, the Board of Park Commissioners (the "*Board*") of the Cary Park District, McHenry County, Illinois (the "*District*"), by ordinance adopted on the 24th day of May, 2018 (the "*Ordinance*"), did provide for the issue of \$3,400,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2018A (the "*Bonds*"), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds (the "*Pledged Taxes*"); and

WHEREAS, the Bonds were issued by the District pursuant to the terms of the Ordinance; and

WHEREAS, the Board hereby determines that the Pledged Revenues (as defined in the Ordinance) or other lawfully available funds of the District are or will be available to pay the principal of and interest on the Bonds when due, so as to enable the abatement of the Pledged Taxes levied for the year 2023; and

WHEREAS, it is necessary and in the best interests of the District that the Pledged Taxes heretofore levied for the year 2023 to pay the Bonds be abated:

NOW, THEREFORE, Be It Ordained by the Board of Park Commissioners of the Cary Park District, McHenry County, Illinois, as follows:

Section 1. Abatement of Tax. The Pledged Taxes heretofore levied for the year 2023 in the Ordinance are hereby abated in their entirety.

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the Secretary of the Board shall file a certified copy hereof with the County Clerk of McHenry

County, Illinois, and it shall be the duty of said County Clerk to abate the Pledged Taxes levied for the year 2023 in accordance with the provisions hereof.

Section 3. Effective Date. This ordinance shall be in full force and effect forthwith upon its adoption.

Adopted November 16, 2023.

President, Board of Park Commissioners

Secretary, Board of Park Commissioners

ORDINANCE No. **O-2023-24-07**

AN ORDINANCE abating the tax heretofore levied for the year 2023 to pay debt service on the General Obligation Park Bonds (Alternate Revenue Source), Series 2020A, of the Cary Park District, McHenry County, Illinois.

* * *

WHEREAS, the Board of Park Commissioners (the "*Board*") of the Cary Park District, McHenry County, Illinois (the "*District*"), by ordinance adopted on the 24th day of September, 2020 (the "*Ordinance*"), did provide for the issue of \$2,985,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2020A (the "*Bonds*"), dated October 8, 2020, and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds (the "*Pledged Taxes*"); and

WHEREAS, the Bonds were issued by the District pursuant to the terms of the Ordinance; and

WHEREAS, the Board hereby determines that the Pledged Revenues (as defined in the Ordinance) or other lawfully available funds of the District are available to pay the principal of and interest on the Bonds when due, so as to enable the abatement of the Pledged Taxes levied for the year 2023; and

WHEREAS, it is necessary and in the best interests of the District that the Pledged Taxes heretofore levied for the year 2023 to pay the Bonds be abated:

NOW, THEREFORE, Be It Ordained by the Board of Park Commissioners of the Cary Park District, McHenry County, Illinois, as follows:

Section 1. Abatement of Tax. The Pledged Taxes heretofore levied for the year 2023 in the Ordinance are hereby abated in their entirety.

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the Secretary of the Board shall file a certified copy hereof with the County Clerk of McHenry

County, Illinois, and it shall be the duty of said County Clerk to abate the Pledged Taxes levied for the year 2023 in accordance with the provisions hereof.

Section 3. Effective Date. This ordinance shall be in full force and effect forthwith upon its adoption.

Adopted November 16, 2023.

President, Board of Park Commissioners

ATTEST:

Secretary, Board of Park Commissioners

ORDINANCE NO. **O-2023-24-08**

AN ORDINANCE abating the tax heretofore levied for the year 2023 to pay debt service on the General Obligation Park Bonds (Alternate Revenue Source), Series 2021A, of the Cary Park District, McHenry County, Illinois.

* * *

WHEREAS, the Board of Park Commissioners (the "*Board*") of the Cary Park District, McHenry County, Illinois (the "*District*"), by ordinance adopted on the 22nd day of April, 2021 (the "*Ordinance*"), did provide for the issue of \$8,870,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2021A (the "*Bonds*"), dated May 6, 2021, and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds (the "*Pledged Taxes*"); and

WHEREAS, the Bonds were issued by the District pursuant to the terms of the Ordinance; and

WHEREAS, the Board hereby determines that the Pledged Revenues (as defined in the Ordinance) or other lawfully available funds of the District are available to pay the principal of and interest on the Bonds when due, so as to enable the abatement of the Pledged Taxes levied for the year 2023 (the "*Available Funds*"); and

WHEREAS, it is necessary and in the best interests of the District that the Available Funds be deposited into the Pledged Revenues Account of the Bond Fund (as defined in the Ordinance) and the Pledged Taxes heretofore levied for the year 2023 to pay the Bonds be abated:

NOW, THEREFORE, Be It Ordained by the Board of Park Commissioners of the Cary Park District, McHenry County, Illinois, as follows:

Section 1. Deposit to Bond Fund; Abatement of Tax. The Available Funds shall be deposited into the Pledged Revenues Account of the Bond Fund and the Pledged Taxes heretofore levied for the year 2023 in the Ordinance are hereby abated in their entirety.

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the Secretary of the Board shall file a certified copy hereof with the County Clerk of McHenry County, Illinois, and it shall be the duty of said County Clerk to abate the Pledged Taxes levied for the year 2023 in accordance with the provisions hereof.

Section 3. Effective Date. This ordinance shall be in full force and effect forthwith upon its adoption.

Adopted November 16, 2023.

President, Board of Park Commissioners

ATTEST:

Secretary, Board of Park Commissioners

Committee Memo



To: Committee of the Whole
From: Dan Jones, Executive Director
Date: November 9, 2023

RE: 2024 IAPD/IPRA Conference Credentials Certificate

Providing exceptional recreation, parks and open space opportunities.

Introduction

Per the association by-laws, in order to be a participant at the annual meeting for the Illinois Association of Park Districts, the Park District must submit a completed Credentials Certificate.

Background

The annual meeting is scheduled for January 28, 2023 @ 3:30pm, in person at the conference location, Hyatt Regency Chicago. Most years, this meeting is ceremonial in nature more so than actual business being conducted. In a typical year, ED Jones reviews the agenda once it is distributed and makes a determination as to whether the meeting necessitates a representative from the Park District attend. In 2023, President Victor was named delegate, Commissioner Renner as 1st Alternate, Commissioner Carasso as 2nd Alternate and ED Jones as 3rd Alternate.

Staff Recommendation

Staff recommends the following designation of delegates: Delegate – President Victor or Frangiamore; 1st Alternate – Commissioner Frangiamore or Renner or Carasso; 2nd Alt. – Commissioner Frangiamore, or Renner or Carasso or Executive Director; 3rd Alt. – Commissioner Frangiamore, or Renner or Carasso or Executive Director.

Motion(s) To Consider

Move to recommend Board of Commissioners approval of the 2024 IAPD Credentials Certificate and the designation of delegates as follows: Delegate – XXXX; 1st Alternate – XXXX; 2nd Alt. – XXXX; 3rd Alt. – XXXX.

CREDENTIALS CERTIFICATE

This is to certify that at a meeting of the Governing Board of the

_____ held at

(Name of Agency)
_____ on _____ at _____
(Location) (Month/Day/Year) (Time)

the following individuals were designated to serve as delegate(s) to the Annual Business Meeting of the ILLINOIS ASSOCIATION OF PARK DISTRICTS to be held on **Saturday, January 27, 2024 at 3:30 p.m.:**

	<u>Name</u>	<u>Title</u>	<u>Email</u>
Delegate:	_____	_____	_____
1st Alternate:	_____	_____	_____
2nd Alternate:	_____	_____	_____
3rd Alternate:	_____	_____	_____

This is to certify that the foregoing is a statement of action taken at the board meeting cited above.

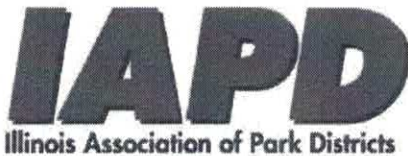
Affix Seal:

Signed: _____
(President of Board)

Attest: _____
(Board Secretary)

Return this form to:

Illinois Association of Park Districts
211 East Monroe Street
Springfield, IL 62701-1186
Email: iapd@ilparks.org



TO: ALL MEMBER DISTRICTS

FROM: Peter M. Murphy, President/CEO

DATE: October 5, 2023

RE: CREDENTIALS CERTIFICATE

The IAPD/IPRA Soaring to New Heights Conference will be held on January 25-27, 2024.

Article V, Section 3 and 4 of the Constitutional By-Laws of the Illinois Association of Park Districts provides as follows:

"Section 3. Each member district shall be entitled to be represented at all Association meetings and conferences by a delegate or delegates. Delegates of the Association meetings or conference may include members of the governing boards of member districts, the Secretary, Attorney, Treasurer, Director or any paid employee of the member district. Each delegate shall present proper credentials consisting of a certificate by the Secretary of the member district said delegate or delegates represent, with seal of office affixed, showing that the governing board at a special or regular meeting authorized said delegate or delegates to represent said member district. On all questions each member district represented shall have one vote which shall be the majority expression of the delegation from that member district."

"Section 4. No member district shall be entitled to vote by proxy and only delegates of a member district shall cast a ballot for that member district."

Accordingly, we enclose herewith a certificate, which, when properly certified by the Secretary of your agency after its governing board authorizes such delegate and alternates at a regular or special meeting, shall be mailed to the Association's office, 211 East Monroe Street, Springfield, IL 62701.

This certificate will entitle the delegate or, in their absence, an alternate listed thereon to vote on matters presented during the Association's Annual Business meeting to be held on Saturday, January 27, 2024 at 3:30 p.m.

Your agency must be in good standing, the Credentials Certificate must be signed by the Board President and Secretary with your agency seal affixed.

NOTE: If your agency does not have a seal, then write the word "SEAL" and circle it where indicated on the certificate.

Your careful and prompt attention to this important matter is requested.

Committee Memo

To: Committee of the Whole
From: Dan Jones, Executive Director
Vicki Krueger, Director of Finance and Administration
Meghan Tillson, Human Resources Coordinator
Date: November 9, 2023



RE: Revision – Policy 4-013d, Leaves of Absence, Other

Providing exceptional, recreation, parks and open space opportunities.

Introduction

The Board approves changes and modifications to existing policy.

Background

The Blood Donation Act was updated by the legislature to include organ donation. Paid leave for employees for blood and organ donation has been added to the policy based on these changes. The additions to the policy, model what the law dictates. This law is effective January 1, 2024.

The Child Extended Bereavement Leave Act, allows employees unpaid leave related to the death of a child. The additions to the policy, model what the law dictates. This law is effective January 1, 2024.

Paid leave being granted for becoming a parent is a benefit not presently being offered to employees. Compensated leave for Parental Leave being offered to employees is becoming more commonplace as a workplace benefit. The benefit of compensated Parental Leave for employees, has been added to the policy with updates as highlighted in the draft. This item is not required by law.

Staff Recommendation

Staff recommends approval of Policy 4-013d, Leaves of Absence, Other, as revised.

Motion(s) To Consider

Move to recommend Board approval of Policy 4-013d, Leaves of Absence, Other, as revised.

Cary Park District
Board Policy Manual

Policy Name: **Leaves of Absence, Other**

Date Approved: 9/28/2000

Last Revision: ~~12/15/2022~~

DRAFT

Date Rescinded:

Policy Statement

It is the policy of the Cary Park District to provide employees with assistance in times of need through authorized leaves of absence for miscellaneous occasions not identified in other policies.

Specific Guidelines

The following items are considered specific guidelines associated with this policy and shall be assigned to corresponding procedures as developed:

1. Authorized leaves of absence will be provided for the following:
 - a. Jury duty.
 - b. Extended fire or police service duty (defined as employee responding to service call prior to Park District scheduled duty and completing services for the call while scheduled for Park District duty).
 - c. Time-critical, all-call fire or police service duty (defined as employee responding to call while on Park District duty for All-call Code calls).
 - d. Bereavement time.
 - e. Blood and Organ Donation.
 - f. Parental Leave.
2. The Park District will not pay an employee for leaves of absence requests for fire or police service duty.
3. The Park District will allow an employee to apply paid time off leave toward leave time for fire or police service duties.
4. The Park District will compensate full-time employees for up to 10 working days for jury duty service. All employees must provide written notice and appropriate documentation (jury duty summons) before leaving for jury duty. If the employee receives compensation for jury duty, other than for travel costs, the employee must sign-over jury duty compensation to the Park District for those compensated days. After 10 paid jury duty service days, the employee shall no longer be compensated by the Park District for jury duty but the employee may substitute their accumulated vacation or paid time off for the unpaid days.
5. Employees returning from a leave of absence for jury, fire or police service duties will be reinstated to their same job or an equivalent job with equivalent status and pay, as required by law. If the same job or one of equivalent status and pay is not available as a result of a reduction in force, the employee will be treated in the same manner as though the employee were not on leave at the time of reduction in force.

Board President Signature: _____

6. The Park District will compensate a full-time employee for up to three (3) days for bereavement purposes due to the death of a covered family member including, and limited to: employee's spouse, domestic partner, brother, sister, father, mother, children, step-children, step-parent, father-in-law, mother-in-law, sister-in-law, brother-in-law, daughter-in-law, son-in-law, grandparents, grandchildren, and any member of the employee's household residence.
7. The Park District will abide by the Illinois Family Bereavement Leave Act, SB3120 for bereavement purposes due to the death of an employee's covered family member or losses that can be associated with fertility and starting a family. An eligible employee, as defined by Section 101(2) of the federal Family and Medical Leave Act of 1993 (29 U.S.C. 2601 et seq.) shall be entitled to use a maximum of 10 work days of unpaid bereavement leave.
8. The Park District will abide by the Child Extended Bereavement Leave Act, SB2034 for bereavement purposes due to the loss of a child by suicide or homicide. An eligible employee, as defined by Section 5 of the Act, shall be entitled to a maximum of six (6) work weeks of unpaid leave.
9. An employee should be allowed to take up to three (3) days for bereavement purposes due to the death of any other individual, upon the approval of the employee's supervisor. These days will not be paid by the Park District but the employee may use current paid time off or accumulated paid time off if necessary.
10. The Park District will abide by the Blood and Organ Donation Act, HB 3516 / Public Act 103-0450 and compensate full-time employees for up to 10 working days to serve as an organ donor. All employees must obtain approval from their supervisor and provide written notice and appropriate documentation prior to taking leave.
11. The Park District will abide by the Blood and Organ Donation Action, HB 3516 / Public Act 103-0450 and compensate full-time employees for a minimum of one hour to donate blood once every 56 days in accordance with appropriate medical standards established by the American Red Cross or other nationally recognized standards as determined by the Park District. All employees must obtain approval from their supervisor and provide written notice and appropriate documentation prior to taking leave.
12. The Park District will compensate a full-time employee for up to twenty (20) days of parental leave. Employees must be full-time staff who have been employed at least one (1) year and who gave birth to a child(ren), or who adopt a child, or whose spouse or domestic partner gives birth to a child, or who adopt a child, to allow for family adjustment. Leave time must be taken immediately following the birth of the child or placement of the child in the home. Parental leave will count toward the 12-week maximum per year available to eligible employees under the Family Medical Leave Act (FMLA). After twenty (20) parental leave days, the employee shall no longer be compensated by the Park District for parental leave but the employee may substitute their accumulated vacation or paid time off for the unpaid days.
13. Extended leaves of absence (absences longer than 10 working days), that are not encompassed within the Family Medical Leave Act (FMLA), may be taken subject to Park District approval and shall be unpaid. If available, the Park District can require the employee to substitute accumulated vacation time for unpaid leave. The use of personal time off (PTO) as a substitute for unpaid leave should be in accordance with Park District Policy 4-013b.
14. Employee required contributions for group health insurance in force during the leave shall be submitted to the Park District on a timely basis. Failure to do so may result in loss of coverage.

This policy revises and replaces Policy 4-013d.r34 in full.

Board President Signature: _____

Committee Memo

To: Committee of the Whole
From: Dan Jones, Executive Director
Vicki Krueger, Director of Finance and Administration
Meghan Tillson, Human Resources Coordinator
Date: November 9, 2023



RE: Revision – Policy 4-013e, Leaves of Absence, Victims Economic Security and Safety Act (VESSA).

Providing exceptional, recreation, parks and open space opportunities.

Introduction

The Board approves changes and modifications to existing policy.

Background

The VESSA Policy has been updated to reflect changes necessary as a result of HB 2493 / Public Act 103-0314. It amends the Victim's Economic Security and Safety Act (VESSA) to expand the reasons for which an employee may take unpaid leave by allowing up to 10 days of unpaid leave to attend a funeral of, make arrangements for, or grieve the death of a family or household member who is killed in a crime of violence. The unpaid leave must be used within 60 days after the date the employee learns of the death of a family or household member and is subject to exceptions where other leave is applicable. Employees must provide an employer with at least 48 hours' notice of the employee's intention to take the leave unless providing such notice is not practicable. This law is effective January 1, 2024.

Staff is recommending changes to Policy 4-013e, Leaves of Absence, Victims Economic Security and Safety Act (VESSA), as highlighted in the draft.

Staff Recommendation

Staff recommends approval of Policy 4-013e, Leaves of Absence, Victims Economic Security and Safety Act (VESSA), as revised.

Motion To Consider

Move to recommend Board approval of revisions to Policy 4-013e, Leaves of Absence, Victims Economic Security and Safety Act (VESSA), as revised.

Cary Park District
Board Policy Manual

Policy Name: **Leaves of Absence, Victims' Economic
Security and Safety Act**

Date Approved: 6/24/2004
Last Revision: DRAFT
Date Rescinded:

Policy Statement

It is the policy of the Cary Park District to provide employees both compensated and uncompensated leaves of absence under certain circumstances in compliance with the Victims' Economic Security and Safety Act (VESSA).

Specific Guidelines

The following items are considered specific guidelines associated with this policy and shall be assigned to corresponding procedures as developed:

1. The Park District will provide up to 12 work weeks of unpaid leave during a 12-month period to an employee who is a victim of domestic violence, ~~or~~ sexual violence, gender violence, or any other crime of violence (or has a family or household member who is a victim of domestic violence, ~~or~~ sexual violence, gender violence, or any other crime of violence). Leave may be taken intermittently or on a reduced work schedule at the employee's discretion.
 2. The Park District will provide up to 10 work days of unpaid leave to attend a funeral of, make arrangements for, or grieve the death of a family or household member who is killed in a crime of violence.
 3. The meanings for the terms "family" and "household member" will be as defined in the Act.
 4. The leave may be taken by an employee to address domestic or sexual violence by:
 - a. seeking medical attention for, or recovering from, physical or psychological injuries caused by domestic violence, ~~or~~ sexual violence, gender violence, or any other crime of violence to the employee or the employee's family or household member;
 - b. obtaining services from a victim services organization for the employee or the employee's family or household member;
 - c. obtaining psychological or other counseling for the employee or the employee's family or household member;
 - d. participating in safety planning, temporarily or permanently relocating, or taking other actions to increase the safety of the employee or the employee's family or household member from future domestic violence, ~~or~~ sexual violence, gender violence, or any other crime of violence or ensure economic security or
 - e. seeking legal assistance or remedies to ensure the health and safety of the employee or the employee's family or household member, including preparing for or participating in any civil or criminal proceeding related to or derived from domestic violence, ~~or~~ sexual violence, gender violence, or any other crime of violence.
-

Board President Signature: _____

5. The employee shall provide the Park District with adequate advance notice of the employee's intention to take the leave, unless such notice is not practicable. When an unscheduled absence occurs, the Park District will not take any action against the employee if the employee, within a reasonable period after the start of the absence, provides proper certification to the Park District.
6. An employee may elect to substitute any available paid or unpaid leave (including vacation, personal time off or family medical, etc.) for an equivalent period of leave provided under VESSA. (This policy does not provide additional time if the leave is also covered by the Family Medical Leave Act.)
7. In general, an employee who takes leave under this policy shall be entitled, on return from such leave, to be restored by the Park District to:
 - a. the position of employment held by the employee when the leave commenced; or
 - b. an equivalent position with equivalent employment benefits, pay, and other terms and conditions of employment.
8. The taking of leave under this policy shall not result in the loss of any employment benefit accrued prior to the date on which the leave commenced. However, the employee is not entitled to:
 - a. the accrual of any seniority or employment benefits during any period of unpaid leave; or
 - b. any right, benefit, or position of employment that the employee would not have received even if they had continued in continuous employment
9. The Park District may require an employee on leave under this policy to report periodically to the Park District.
10. The Park District shall maintain coverage for the employee and the employee's family under any group health plan for the duration of such leave at the level and under the conditions coverage would have been provided if the employee had continued in employment continuously for the duration of such leave.
11. The Park District may recover the premium that the Park District paid for maintaining coverage for the employee and the employee's family under such group health plan during any period of leave under this policy if:
 - a. the employee fails to return from leave under this policy after the period of leave to which the employee is entitled has expired; and
 - b. the employee fails to return to work for a reason other than:
 - I. the continuation, recurrence, or onset of domestic or sexual violence that entitles the employee to leave; or
 - II. other circumstances beyond the control of the employee.

The Park District may require an employee who claims to be that he/she is unable to return to work because of a reason described in (I) or (II) above to provide timely certification to the Park District that the employee is unable to return to work because of that reason.
12. All information provided to the Park District pursuant to this policy shall be retained in confidence by the Park District, except for disclosure requested or consented to in writing by the employee or otherwise required by state or federal law.

This policy revises and replaces Policy 4-013e.r1.

Board President Signature: _____

Committee Memo

To: Committee of the Whole
From: Dan Jones, Executive Director
David Raica, Director of Planning and Development
Date: November 9, 2023



RE: Update - Lions Park Pavement Project

Providing exceptional, recreation, parks and open space opportunities.

Introduction

The Board of Commissioners approves all capital projects in excesses of \$29,999.00.

The FY2023-24 Board approved budget, included \$1,350,000 for replacement of the pavement in Lions Park.

Background

Within Lions Park, the access drive and parking lot pavements have reached their life expectancy and are in need of replacement. Civil engineering firm HR Green was engaged in July 2023 to complete schematic design, bid documents and bidding of the project.

HR Green will be presenting a project update to the Board that includes an overview of project parameters/approach, Estimated Opinion of Probable Cost and schedule of activities.

A larger sized print of the project Schematic will be provided to Commissioners at the meeting.

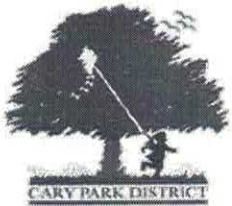
Please note: In the attached Estimated Opinion of Probable Cost and the project Schematic, references to the location of "Preschool" refer to the old preschool location in Lions Park. This was done for labeling and project break out purposes within Lions Park and should not be confused as being the Preschool facility now located on Cary-Algonquin Rd.

Staff Recommendation

None.

Motion(s) To Consider

None. This item is for update and discussion purposes.



**CARY PARK DISTRICT
75% PRELIMINARY ESTIMATES
PROJECT COST ESTIMATE SUMMARY**

		75% PRELIMINARY ESTIMATED COST
LIONS PARK - UPPER PARKING LOT		\$208,915.50
LIONS PARK - LOWER PARKING LOT		\$354,776.50
LIONS PARK - PRESCHOOL PARKING LOT		\$132,743.75
LIONS PARK - MAIN ACCESS ROAD		\$128,118.75
LIONS PARK - MAINTENANCE LOT		\$77,308.25
LIONS PARK - LEFT TURN LANE AT SILVER LAKE ROAD		\$147,965.50
LIONS PARK - MULTI-USE TRAIL EXTENSION		\$58,523.50
CONSTRUCTION ESTIMATE		\$1,108,351.75
10% CONTINGENCY		\$110,840.00
PHASE 3 CONSTRUCTION ENGINEERING & MATERIALS TESTING		\$80,000.00
5% DESIGN CONTINGENCY		\$55,420.00
5% ESCALATION		\$55,420.00
FFE		\$15,000.00
GRAND TOTAL		\$1,425,031.75

