

MINUTES OF THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF  
THE CARY PARK DISTRICT, CARY, ILLINOIS, HELD AT COMMUNITY CENTER,  
255 BRIARGATE RD, CARY, IL, ON  
SEPTEMBER 28, 2023

***I. CALL TO ORDER***

Vice President Frangiamore called the meeting to order at 7:00 PM.

***II. ROLL CALL***

Upon roll call the following Commissioners answered present: Mr. Renner, Mrs. Carasso, Mr. Stanko, Mr. Frangiamore.

**Staff**

Staff present: Dan Jones, Executive Director; Sara Kelly, Deputy Director; Becky Horn, Administrative and Recreation Assistant; Erica Hall, Superintendent of Recreation; Vicki Krueger, Director of Finance and Administration.

**Guests**

Mike Linsner, Laura Tuman, Al Tuman, Jenay DiOrio, Stephanie Schwall.

***III. PLEDGE OF ALLEGIANCE TO THE FLAG***

The Pledge of Allegiance was recited.

***IV. MATTERS FROM THE PUBLIC***

Stephanie Schwall expressed how much her family appreciates the Camp ECHO program. She shared their positive experience and applaud the staff and program manager for doing a wonderful job. Stephanie stated although they love the program, the registration process for Camp ECHO is a bit frustrating and complicated. Stephanie also expressed the need for more staff in the E.T. KidZone program to accommodate the large need of before school care in our community. She stated many families are on the waitlist for E.T. KidZone, but are forced to find alternative care, which has been very challenging. Stephanie suggested staff look into working closer with the high school to find staff.

***V. ITEMS FROM COMMISSIONERS***

None.

***VI. CONSENT AGENDA***

Vice President Frangiamore asked if any items were to be removed from the Consent Agenda. None.

***Renner moved to approve the Consent Agenda as follows: VII.A:***

- 1. Approval – Minutes Regular Board Meeting dated August 24, 2023.***
- 2. Approval – September 22, 2023 Disbursements in the Amount of \$561,045.64.***
- 3. Acceptance – Treasurer's Report dated August 31, 2023.***

- 4. Approval – Purchase of a 2024 Toro Groundmaster 5900 wide area mower (no cab) through the Sourcewell Cooperative Purchase Program from Reinders, Mundelein, IL at a price not to exceed \$147,046.84.**
- 5. Change – Committee of the Whole meeting date for October from the 12<sup>th</sup> to the 19<sup>th</sup>.**
- 6. Approval – Policy 4-018, Drug Free Workplace Compliance, as revised.**

**Second by Stanko.**

Roll call vote: Yes – Renner, Stanko, Carasso, Frangiamore. No – None. Motion carried.

## **VII. BUSINESS ITEMS/CHANGES, ADDITIONS, DELETIONS**

### **VII.A. Any Items Removed From Consent Agenda.**

None.

### **VII.B Action Items**

#### **VII.B.1 – Policy 1-012, Regular Board, Special and Committee of the Whole Meeting Packet Distribution.**

Jones stated after discussion at the September 14, 2023 Committee of the Whole (COW) meeting, the Board directed staff to revise the policy to state that meeting packets for Regular Board, Committee of the Whole and Special Meetings be posted to the Park District website. Jones stated staff revised the policy as directed and a redlined copy to highlight the revisions was provided in the meeting packet for review.

**Carasso moved to approve Policy 1-012, Regular Board, Special and Committee of the Whole Meeting Packet Distribution, as revised. Second by Stanko.**

Stanko asked if Special Meeting packets should be added to #2. Jones responded that #4 addresses Special Meeting packets and the timeline for distributing and posting those packets.

Voice vote: Yes – 3. No – 1. Motion carried.

#### **VII.B.2 – Consider – Commissioner Code of Conduct, as revised.**

Jones stated after multiple discussions on the Code of Conduct and further discussion at the Committee of the Whole meeting on September 14, 2023, the Board directed items 16-19 be removed from the Code. Jones stated those items were removed and the list was renumbered accordingly.

**Stanko moved to approve the 2023 Commissioner Code of Conduct, as presented. Second by Renner.**

Frangiamore asked for comments from the Board. Renner and Stanko stated they had no comments. Carasso asked for confirmation on the wording of the motion. She recalled wording in regard to Commissioners signing it, if they choose. Jones replied that wording may have been discussed when making the motion at the September COW meeting. Stanko replied he would like to break the motion into two parts, the first being the motion he stated.

Renner stated he would like to withdraw his second on the motion. Carasso stated she would second the motion by Stanko.

Roll Call vote: Yes – Renner, Carasso, Stanko, Frangiamore. No – None. Motion carried.

### ***VII.C Discussion Items***

None.

### ***IX. Executive Director Report***

Jones provided an update on the Bristol and Brittany Park replacement projects. He shared the playgrounds were closed to the public, playground equipment at Bristol Park has been removed, and the contractor will be working to remove playground equipment at Brittany Park next. Jones stated the projects are moving along and the contractor, who the Park District has worked with in the past on other projects, is doing a great job thus far.

***At 7:19 PM, a motion was made by Stanko to enter Closed Session for the purpose of A. Review of Closed Session Minutes (5 ILCS 120/2 (21)). Second Renner.***

Roll call vote: Yes – Carasso, Stanko, Renner, Frangiamore. No – None. Motion carried.

Frangiamore reconvened open session at 7:33 PM.

Frangiamore summarized Closed Session as follows: The Board completed its Semi-Annual Review of Closed Session minutes and the Board determined to release the following minutes dated March 24, 2022; April 28, 2022; May 26, 2022; June 23, 2022; September 29, 2022; October 27, 2022; December 14, 2022; February 23, 2023; April 13, 2023; April 27, 2023; and June 22, 2023 and stated that action was necessary as a result of Closed Session.

***Stanko moved to release closed session minutes dated March 24, 2022; April 28, 2022; May 26, 2022; June 23, 2022; September 29, 2022; October 27, 2022; December 14, 2022; February 23, 2023; April 13, 2023; April 27, 2023; and June 22, 2023. Second by Renner.***

Voice Vote: Yes – 4. No – None. Motion carried.

Frangiamore stated that all other Closed Session minutes reviewed were determined that the need for confidentiality still exists as to all or part of the Closed Session minutes held.

Frangiamore asked for a motion to adjourn.

***Motion to adjourn the meeting by Stanko. Second by Carasso.***

Voice vote: Yes – 4. No – None. Motion carried.

Meeting adjourned at 7:35 PM.

*Approved*

A handwritten signature in dark ink, appearing to read 'D.C. Jones', is positioned above a horizontal line.

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Daniel C. Jones, Secretary  
Park District Board of Commissioners