

Cary Park District  
Board of Commissioners  
**Special Meeting**  
April 20, 2023  
7:00 PM  
Community Center  
255 Briargate Rd.  
Cary, Illinois

## **MINUTES**

### **Call to Order**

President Renner called the meeting to order at 7:00 PM.

### **Roll Call**

Upon roll call the following Commissioners answered present: Mr. Stanko, Mrs. Victor, Mrs. Carasso, and Mr. Renner.

### **Staff Present**

Staff present: Dan Jones, Executive Director; Becky Horn, Administrative and Recreation Assistant; Sara Kelly, Deputy Director; Erica Hall, Supt. of Recreation; Paul Rogus, Supt. of Parks and Facilities; Vicki Krueger, Director of Finance and Administration; David Raica, Director of Planning and Development; GolfVisions: John Miles and Charlie Kane.

### **Guests Present**

None.

### **Matters from the Public, Commissioners and Staff**

There were no matters from the Public.

Under matter from Commissioners, Stanko commented on the great progress of construction on the Community Pool Demo project. Renner reminded the Board at the meeting on April 27, the Board will complete the Executive Director's Review. He also noted the Annual Meeting will take place on May 11.

There were no matters from Staff.

### **Action Items - Tentative Approval of FY2023-24 Budget and Appropriation Ordinance O-2023-24-01**

Jones started the discussion by asking the Board if it had any comments or wished to conduct a deeper review of the Park District Mission, Vision & Goals, which are approved annually as part of the budget document. Commissioner Stanko commented that when the update of the Comprehensive Master Plan is undertaken in FY2024-25 a deeper review of these items should be included in the project. All Commissioners expressed they are fine with the Park District Mission, Vision & Goals.

Krueger began the presentation by reviewing the FY2023-24 Budget Calendar, noting the Tentative Budget will be placed on display April 24 and the Public Hearing on the Budget & Appropriation Ordinance will take place on May 25. Krueger reviewed the entire budget document with the Board. She walked through the Letter of Transmittal, as well as charts and graphs illustrating revenues and

expenses. Krueger reviewed the summary of all funds, and then reviewed each fund one by one. She provided an overview of capital projects, capital equipment replacement and specific use of funds.

Stanko asked a question in regard to where the Lions Park Parking Lot replacement project falls into the budget. Krueger responded that project is part of the Capital Projects Fund.

When reviewing the Foxford Hills Golf Club (FHGC) Fund information, Miles shared with the Board that during the previous week, FHGC surpassed 37,000 rounds of golf for FY2022-23. The Board congratulated FHGC on the accomplishment. Kane shared the VISAGE GPS systems were installed in mid-March in all golf carts. He stated the system is working great and staff has received positive feedback from customers. Lastly, Miles shared staff has been working through the transition to the G1 reservation system over the past month. He stated the transition has been going well so far.

Stanko inquired about the trucks listed in the Capital Equipment Replacement Fund (CERF). Rogus stated three of the four trucks listed have already been ordered and there is still have no time frame as to when the Park District will receive them.

Stanko asked what difference is between Personnel/Payroll and Professional Services. Krueger and Jones explained Personnel/Payroll refers to the salaries and benefits of individuals employed by the Cary Park District, whereas Professional Services refers to contracted services, annual dues, consulting services, etc. When reviewing the Prairie Heritage Fund, Stanko followed up on this topic with inquiring what “operating- services” means and what the difference is between that and “professional services” is. Jones and Krueger did not have an immediate answer for the difference in identification language, but would follow up at a later time with more information.

Carasso thanked staff for all the hard work that went into preparing the budget. Renner shared the Park District is very fortunate to have the ability to do many of the things listed in the budget, whereas other Park Districts may struggle to find ways to support things such as major projects, playground replacements, or equipment replacements. Jones stated the Board and staff should be very proud of what they have accomplished and the positive direction the Park District continues to progress in. Stanko was very appreciative for the hard work that went into compiling all the information provided to the Board and for the great presentation. He extended his thanks to the staff present and to the staff that was not present at the meeting.

***Carasso moved for the Board of Commissioners to give tentative approval of the FY 2023-24 Budget and Appropriation Ordinance O-2023-24-01 Adopting the Combined Annual Budget and Appropriation of Funds for the Cary Park District. Second by Victor.***

Voice vote: Yes – 4. No – None. Motion carried.

At the end of the meeting, Rogus shared staff completed a prescribed burn at Sands Main Street Prairie earlier this week. Staff was able to burn about 50 acres, which is a very challenging process. Rogus stated Park Maintenance Manager Penkava and Park Specialist Nowak led the burn and also had four Cary Fire Dept. staff onsite for training purposes.

Renner asked for a motion to adjourn.

***Motion by Stanko to adjourn. Second by Victor.***

*Approved*

Voice vote: Yes – 4. No – None. Motion carried.

Meeting adjourned at 8:23 PM.

A handwritten signature in black ink, appearing to read 'D. C. Jones', is positioned above a horizontal line.

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Daniel C. Jones, Secretary  
Park District Board of Commissioners