

Cary Park District
Board of Commissioners
Committee of the Whole Meeting
March 9, 2023
7:00 PM
Community Center
255 Briargate Road
Cary, IL

Minutes

Board Members Present: Stanko, Carasso, Frangiamore, Victor, Renner

Staff Present: Jones, Kelly, Horn, Krueger, Hall, Rogus, Raica, Barge.

Guests Present: none.

President Renner called the meeting to order at 7:00 PM.

The Pledge of Allegiance was recited during the Special Meeting held prior to the meeting.

Renner asked if there were any matters from the Public, Commissioners, and Staff.

Under Matters from the Public, there was no public present.

Under Matters from Commissioners, none.

Under Matters from Staff, Jones stated there had been previous discussion in regard to selling the old pool deck chairs and lounge chairs to the public, as well as auctioning off the duck slide. After further discussion with staff, it has been decided to continue with the sale of the deck chairs and loungers. Staff also decided to not move forward with auctioning off the duck slide, but instead will keep it and move it over to another location, possibly Sunburst Bay Aquatic Center, to be placed on display.

The minutes from the February 9, 2023 COW meeting were presented for approval.

Frangiamore moved to approve the minutes as presented. Second by Stanko.

Voice vote: 5– Yes. No – None. Motion carried.

The first Direction Item was Existing Lighting Conversion to LED Lighting at Lions Park Athletic Fields and Foxford Hill Golf Club (FHGC) Driving Range Light plus all other Non-LED fixtures. Jones stated ComEd is offering significant rebates and cost savings through the ComEd Energy Efficiency Program for contractors to make these installations. Rogus informed the Board that Lead Electric is also working on similar projects with District 155, has completed many projects with other Park Districts, and comes highly recommended. He noted the Park District did receive other quotes for the project, but felt very comfortable with moving forward with Lead Electric. Rogus stated the Park District's cost is

estimated to be \$305.36 for Lions Park and \$93.95 for FHGC. Jones stated projects of this nature have been previously completed in other areas of the Park District.

Frangiamore moved to recommend Board approval of the proposal from Lead Electric of Lake Barrington, IL. to convert athletic field lighting at Lions Park to more energy efficient LED fixtures for \$305.36. Second by Carasso.

Voice Vote: 5 – Yes. No – None. Motion carried.

Stanko asked how the billing works for completing the project. Rogus stated no payment is due up front, the Park District is billed at the end of the project. He noted the project could come in under the estimated \$305.36. Stanko also asked what the cost and process will be when replacing broken bulbs. Rogus stated there is a five year warranty, but the process is the same as currently being used for existing bulbs, which is to call the vendor to replace bulbs, pay for replacement (if needed) and time and labor. Frangiamore asked who applies for the program. Rogus stated Lead Electric will be the one to complete the application process. He noted the deadline to apply is the end of March and there is no guarantee there will be money available in the program if the Park District waits to apply. Renner asked a question in regard to the FHGC parking light poles. Rogus responded that the light poles are already converted and after Lead Electric completed their assessment, they determined no extra poles are needed to cover the lot.

Stanko moved to recommend Board approval of the proposal from Lead Electric of Lake Barrington, IL. to convert the driving range lighting and all non-LED fixtures at Foxford Hills Golf Club to more energy efficient LED fixtures for \$93.95. Second by Victor.

Voice Vote: 5 – Yes. No – None. Motion carried.

The first Discussion Item was the FY 2023-24, Budget Preview. Jones stated in March, staff typically presents a preview of the budget for the Board to review. Jones noted this is just a discussion item, no recommendation is necessary at this time. The full budget presentation will take place in April. Krueger introduced the budget preview. She started by reviewing the tax extension information, which the Park District should receive in April. Krueger noted planned fund balance reductions in the Audit Fund, Insurance Fund, IMRF/Social Security Fund, Special Recreation, and Cary Prairie Heritage Fund. Stanko asked a question in regard to the reductions and adjusting the balance in the Corporate and Recreation funds. Krueger confirmed those reductions could help with adjusting those other funds and stated staff is continuing to review and update the Corporate and Recreation funds. Krueger presented information on the 10 Year Capital Projects Financial Projection schedule, Capital Equipment Replacement Fund (CERF) schedules, and Debt Service schedule. She noted the CERF schedule is reviewed on an annual basis, which gives the opportunity to remove and replace items on the schedule. Krueger stated staff is budgeting in compliance with the new minimum wage rates. She also reviewed information in regard to the 25 full-time staff positions with merit increases and a discretionary pool to reward team members who have gone above and beyond. Krueger highlighted some additional items that may appear in the FY 2023-23 Budget, which include a Compensation Strategy, GASB 96, Microsoft 365, replacement mini bus, custodial services, cloud based phone system upgrade, and an update to the Comprehensive Master Plan.


Stanko asked a question in regard to the Compensation Strategy and if part-time and seasonal staff are included in that. Jones stated there are other funds in the budget for increases for part-time and seasonal staff, this study would focus on full-time staff. Frangiamore recommended staff complete their research to be sure they understand the full switch to a cloud based phone system. Krueger moved on to reviewing more information in regard to the 10 Year Capital Projects Financial Projection, highlighting the Developer Donations, ITEP Reimbursements related to the Hoffman Park Trail expansion, the Corporate Fund, and SRA Funding applied to the Brittany and Bristol replacement projects. She noted the amount for the Community Pool Removal/Demo/Construction project will be reduced by about \$200,000 due to cost savings realized during the project. She also reviewed park playground equipment to be replaced over the next ten years. Krueger highlighted the Capital Funding available at the end of the Fiscal Year is estimated at \$2,781,325. Lastly, Krueger presented information on the CERF and Debt Service Schedule. Stanko asked if the name “Cary Grove Aquatic Center” can be changed to “Sunburst Bay Aquatic Center”. Krueger responded the name is just used internally, but will be adjusted moving forward.

Renner asked for a motion to adjourn.

Motion to adjourn the meeting by Frangiamore. Second by Carasso.

Voice vote: Yes – 5. No – None. Motion carried.

Meeting adjourned at 7:40pm.



Daniel C. Jones, Secretary
Park District Board of Commissioners