

Cary Park District
Board of Commissioners
Committee of the Whole Meeting
October 13, 2022
7:00 PM
Community Center
255 Briargate Road
Cary, IL

Minutes

Board Members Present: Stanko, Frangiamore, Renner, Victor and Carasso.

Staff Present: Jones, Kelly, Raica, Krueger, Hall, Rogus, Hughes.

Guests Present: Ann Scales, Lauterbach and Amen.

Commissioner Renner called the meeting to order at 7:02 PM.

The Pledge of Allegiance was recited.

Renner asked if there were any matters from the Public, Commissioners, and staff.

Under matters from the Public, there was no public present.

Under matters from Commissioners, Renner thanked staff for the Fallapoolza event he attended with his granddaughter and mentioned he thought it was a nice and well attended event.

Under matters from Staff, Jones reminded of those attending of the IAPD Best of the Best Gala where Cary resident Doug Moore will be recognized as Citizen Volunteer of the Year. Jones informed the Board a reception has been planned for Moore prior to the October Board meeting. Those invited will include those Moore has worked with from the community toward the success of the Community Gardens. Jones also noted that the NISRA Foundation annual fundraiser has sold out and the Park District will be in attendance with a table, and should anyone wish to attend this to please let him know.

The minutes from the September 8, 2022 COW meeting were presented for approval.

Stanko moved to approve the minutes as presented. Second by Frangiamore.

Voice vote: Yes – 5, No – None. Motion carried.

The first Direction Item was, Annual Comprehensive Financial Report FY ended April 30, 2022. Krueger introduced the report including the Letter of Transmittal and the Management Discussion and Analysis. Krueger introduced Ann Scales of Lauterbach and Amen, the accountants that performed the audit. Scales walked the Committee through the ACFR document and highlighted several items and sections throughout. Renner asked the Committee for questions. Hearing none, Renner inquired about

the IMRF information provided in the audit and requested clarification on the numbers presented. Scales responded to Renner questions to the satisfaction of the Committee. Hearing no more questions Renner asked for a motion.

Frangiamore moved to recommend to the Board of Commissioners the Annual Comprehensive Financial Report for the Fiscal Year ended April 30, 2022 for acceptance. Second by Victor.

Voice Vote: 5 – Yes. No – None. Motion Carried.

The second Direction Item was, 2022 Levy Estimate. Krueger introduced the framework used to determine the levy estimate for 2022. She recapped previous discussion of the Committee at its August meeting which staff used to develop the framework. She reviewed two options presented which included a 7% option and a 8.966% option to meet the previous direction of the Committee. The primary difference between the two, being the higher percentage option provides more confidence to meet the directive of the Committee related to capture of CPI and New Growth expected. Renner asked for questions from the Committee. Stanko asked for clarification of the numbers used to populate the various items in the levy, and Krueger reviewed how those figures are arrived at. Stanko asked about social security and what occurs should more employees and therefore more dollars be needed to pay these costs. Krueger stated that there is a fund balance as a backup as well as projections on staffing levels that are used to best determine the number. Krueger reviewed the legal requirements related to the passage of the levy ordinance that would need to be met. Hearing no more questions, Renner asked for a motion.

Frangiamore moved to recommend the President of the Board of Commissioners announce at the October 27, 2022 meeting of the Board that the District estimates its 2022 Tax Levy will exceed 105% of the previous years tax extension; and a Public Hearing will be scheduled for 6:55pm on November 17, 2022 to be in compliance with the Truth and Taxation Act. Second by Carasso.

Roll Call: Yes – Stanko, Carasso, Victor, Frangiamore, Renner, No – None. Motion Carried.

Jones requested a second motion be made that would provide direction to staff on the development of the levy ordinance related to the preferred option.

Carasso moved to direct staff to draft the 2022 levy ordinance at 8.9665% over the previous years tax extension. Second by Frangiamore.

Voice Vote: Yes – 4, No – 1. Motion Carried.

The third Direction Item was, Competitive Sale for Issuance of General Obligation Limited Tax Park Bonds, Series 2022A. Krueger reviewed the planning packet provided by Speer Financial for this sale and reviewed the debt issues the proceeds of the sale fund annually. She stated that upon direction to complete this sale, the results would be brought to the Board for consideration at its November 17, 2022 meeting.

Victor moved to recommend Board approval of conducting a competitive sale for the issuance of the General Obligation Limited Tax Park Bonds, Series 2022A. Second by Frangiamore.

Voice Vote: Yes – 5, No – None. Motion Carried.

The fourth Direction Item was, Ordinance O-2022-23-02, an Ordinance Authorizing the Sale of Conveyance of Personal Property belonging to the Cary Park District. Kelly stated that typically two times annually an ordinance of this type is brought before the Board to authorize the disposal of equipment valued at \$500 or greater at time of purchase. Kelly noted that the majority of items for disposal are the strength equipment pieces from the fitness center and these items are being replaced with new items this year.

Frangiamore moved to recommend Board of Commissioners approval of Ordinance O-2022-23-02, an Ordinance Authorizing the Sale of Conveyance of Personal Property belonging to the Cary Park District. Second by Victor.

Renner asked for an update on new equipment to be purchased for the strength room. Hall provided an overview of the equipment as well as a layout of the new pieces. Hall stated that the new pieces will provided the same functions as the old pieces and new options are also included, the end result will also make for more room in the strength room space. Kelly stated that delivery and install of the new pieces is expected by end of the year.

Voice Vote: Yes – 5, No – None. Motion Carried.

The fifth Direction Item was, Addendum, Usage Agreement between School District 26 and Cary Park District dated September 1, 2022. Hall stated that in the review and development of an emergency plan with local police and fire, it was recommended to identify a means to transport participants off site to an alternate location should it be necessary to evacuate the preschool facility. Hall stated that she had reached out to SD26 for assistance with this and that SD26 had agreed to provide a bus and driver should this situation arise. She stated the addendum to the agreement included this item.

Stanko moved to recommend Board approval of an Addendum to the Intergovernmental Agreement between Cary Park District and Board of Education of Cary Community Consolidated School District 26. Second by Frangiamore.

Stanko asked what occurs if SD26 is unable to provide transportation should the need occur. Hall stated that back up plans include the use of the District's own buses and that this would require multiple trips which is why one bus from SD26 is preferred. Multiple Board members expressed their satisfaction and that they were pleased to see this item as forward thinking and a good use of intergovernmental cooperation.

Voice Vote: Yes – 5, No – None. Motion Carried.

The sixth Direction Item was, Rotary Club, Operation Pollination Program. Jones stated that Commissioner Stanko has requested this item be added to the agenda and that he would be presenting it to the Board. Stanko provided background of the sponsor of the program. Stanko stated that the Park District has a long standing commitment to wildlife, nature and in this case pollinator's. Stanko stated the Park District maintains properties dominated by prairie such as Sands Main Street Prairie, Water

Tower Prairie Park and Hillside Prairie Park. He noted that a site such as Sands Main Street Prairie is an Illinois Nature Preserve and will never be developed into something different. He stated that this site as well as the others are havens for pollinators and support pollination. Stanko stated that he would like the Board to consider passing a resolution in support of Operation Pollination and believed it could be done without designating new property to serve pollinators but rather the Park District maintains acres of existing property that already does this. Frangiamore asked about any designations for Water Tower Prairie Park, and Stanko stated that this is not an Illinois Nature Preserve but the site is on the Illinois Registry of prairie locations in the State. Renner expressed concern over designating properties which could potentially limit the ability of the Park District to do something different at the site in the future. He mentioned the prairie located at the former Cary Junior High as an example of an area that was designated but then later sold away. Renner said he did not prefer to identify other properties but was comfortable with Sands Main Street Prairie as it is an Illinois Nature Preserve. After discussion, the Board directed the item to the next Committee meeting and asked staff to review the program further as well as drafting a resolution for the Committee to consider. The Committee also noted that this item should have been placed on the agenda as a Discussion Item rather than a Direction Item.


The seventh Direction Item was, Draft: Policy 4-008a – Executive Director Performance Appraisal. Jones recapped that at its previous meeting the Committee had laid out the frame work for a new policy related to the process timeframe to complete the ED performance appraisal annually. Jones noted that when the Committee discusses this item it is important to separate him from the Board developing policy to review ED as he will not always be the ED. Jones stated that the policy outline as discussed previously, does not fall in line with the employment contract between the Board and ED Jones and that if there was a change to be made this should be discussed in Closed Session. Jones provided marked versions of the draft policy that would line up with contract document. The Committee reviewed these options and settled on a preferred option that would close out the review process prior to the end of the fiscal year. Discussion amongst the Committee included the addition of a special meeting to facilitate the process and the starting timeframe for activities to begin. Jones summarized his understanding of modifications to the draft policy and the Committee directed him to make the changes and bring a revised draft version to the Committee at its November meeting for further discussion and direction.

Renner asked for a motion to adjourn.

Motion to adjourn the meeting by Carasso. Second by Stanko.

Voice vote: Yes – 5. No – None. Motion carried.

Meeting adjourned at 9:02pm.



Daniel C. Jones, Secretary
Park District Board of Commissioners