

MINUTES OF THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF
THE CARY PARK DISTRICT, CARY, ILLINOIS, HELD IN THE COMMUNITY CENTER,
255 BRIARGATE ROAD ON
SEPTEMBER 24, 2020

I. CALL TO ORDER

President Frangiamore called the meeting to order at 7:00 PM.

II. ROLL CALL

Upon roll call the following Commissioners answered present: Mr. Murphy, Mr. Stanko, Mrs. Victor, and Mr. Frangiamore.

Commissioners Absent: Mr. Renner

Staff

Staff present: Dan Jones, Executive Director; Vicki Krueger, Director of Finance and Administration; Sara Kelly, Deputy Director; Paul Rogus, Superintendent of Parks and Facilities; Katie Hughes, Director of Communications and Marketing; David Raica, Director of Planning & Development, and Erica Hall, Superintendent of Recreation.

Guests

Aaron Gold, Speer Financial

III. PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance to the Flag was recited.

IV. MATTERS FROM THE PUBLIC

None.

V. ITEMS FROM COMMISSIONERS

Victor stated she had no comments.

Murphy congratulated and thanked Ellen Kay and Jan Hyde their many years of service. He also thanked Megan Lee for her time with the Park District. He wished them all well in the future.

Stanko and Frangiamore agreed with Murphy's comments.

VI. CONSENT AGENDA

Frangiamore asked if any items were to be removed from the Consent Agenda. Stanko requested for VI.A.1 – Approval – Minutes Public Hearing dated July 23, 2020 to be removed from the consent agenda.

Stanko moved to approve the Consent Agenda as follows: VI.A.2 – Approval – Minutes Regular Board Meeting dated August 27, 2020; VI.A.3 – Acceptance – September 18, 2020 Disbursements in the Amount of \$ \$268,502.72; VI.A.4 – Acceptance – Treasurer’s Report dated August 31, 2020. Second by Murphy.

Roll call vote: Yes – Murphy, Stanko, Victor, and Frangiamore. No – None. Motion carried.

VII. BUSINESS ITEMS

VII.A. Any Items Removed From Consent Agenda

VI.A.1 – Approval – Minutes Public Hearing dated July 23, 2020.

Stanko requested that “no public comments were received” be added under the Public Comment section to clarify no comments were received.

Stanko moved to approve minutes Public Hearing dated July 23, 2020 as amended. Second Victor.

Voice vote: Yes – 4. No – None. Motion carried.

VII.B. Action Items

VII.B.1 and VII.B.2 Consider – R-2020-21-02, a Resolution recognizing Ellen Kay’s Twenty-Six (26) Years of Service to the Cary Park District; and R-2020-21-03, a Resolution recognizing Jan Hyde’s Thirty-Nine (39) Years of Service to the Cary Park District.

Jones stated that both Ellen Kay and Jan Hyde were retiring after many years of service to the Park District. He thanked them for all the work they have done for the Park District over the years and wished them well during retirement.

Stanko moved to approve R-2020-21-02, a Resolution recognizing Ellen Kay’s Twenty-Six (26) Years of Service to the Cary Park District. Second by Murphy.

Voice vote: Yes – 4. No – None. Motion carried.

Stanko moved to approve R-2020-21-3, a Resolution recognizing Jan Hyde’s Thirty-Nine (39) Years of Service to the Cary Park District. Second by Victor.

Voice vote: Yes – 4. No – None. Motion carried.

Frangiamore said both employees were an integral part of the Park District and a large part of the success for the audits and various awards and recognitions received by the Park District.

VII.B.3 Consider – Comprehensive Annual Financial Report, FY ended April 30, 2020

Jones explained that yearly a financial audit is conducted of Park District finances. The results of the audit was presented to the Committee of the Whole (COW) meeting on September 10. Lauterbach & Amen LLP, licensed public accountants, performed an audit of the District’s accounts for the fiscal year

ended April 30, 2020. Based upon that audit, they have issued their unmodified opinion on the financial statements included in the Comprehensive Annual Financial Report (CAFR). The Park District finances are in good shape. This item was recommended by the COW 4-0 for approval by the Board.

Victor moved to accept the Comprehensive Annual Financial Report, FY ended April 30, 2020. Second by Murphy.

Roll call vote: Yes – Stanko, Victor, Murphy, and Frangiamore. No – None. Motion carried.

VII.B.4 4. Consider – O-2020-21-03, an Ordinance Authorizing the Execution of an Annexation Agreement Relative to Cary-Grove Park.

Jones stated this is another item that was recommended by the COW 4-0 to be approved by the Board. The Annexation agreement and the supporting items were approved by the Village Board on September 1. Attorney Puma provided an Ordinance in order to enter into this annexation agreement, and that is being presented this evening for approval.

Stanko moved to approve Ordinance O-2020-21-03, an Ordinance Authorizing the Execution of an Annexation Agreement Relative to Cary-Grove Park. Second by Victor.

Roll call vote: Yes – Victor, Murphy, Stanko, and Frangiamore. No – None. Motion carried.

VII.B.5 Consider – O-2020-21-04, an Ordinance providing for the issue of approximately \$3,000,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2020A, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, including an outdoor aquatic center located at Cary Grove Park, and for the payment of the expenses incident thereto, providing for the pledge of certain revenues to the payment of the principal of and interest on said bonds and the levy of a direct annual tax sufficient to pay said principal and interest if the pledged revenues are insufficient to make such payment, and authorizing the sale of said bonds to the purchaser thereof.

Jones stated that earlier this morning, a bid was held for the issuance of approximately \$3,000,000 in General Obligation Park Bonds. This evening, Aaron Gold from Speer Financial will go over the results of the bid.

Aaron Gold stated a competitive open auction was held this morning and a total of four bidders had a total of 17 bids. He was very pleased with the interest in bidding on the issue. The bids received were:

- FHN Financial Securities – 1.7564%
- Northland Securities – 1.8108%
- Robert W. Baird and Co. – 1.9580%
- Bernardi Securities, Inc. – 1.9718%

Once the lowest bidder is approved by the Board, the closing will occur on October 8 with a 20 year maturity. This specific bond is an alternate revenue source bond which is secured by proceeds from the annual rollover bonds and the capital funds.

Victor moved to accept the bid from FHN Financial Securities, Memphis, TN, for the Cary Park District's General Obligation Park Bonds (Alternate Revenue Source), Series 2020A as presented. Second by Stanko.

Roll call vote: Yes – Murphy, Stanko, Victor, and Frangiamore. No – None. Motion carried.

Murphy moved to approve O-2020-21-04, an Ordinance providing for the issue of \$2,985,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2020A, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, including an outdoor aquatic center located at Cary Grove Park, and for the payment of the expenses incident thereto, providing for the pledge of certain revenues to the payment of the principal of and interest on said bonds and the levy of a direct annual tax sufficient to pay said principal and interest if the pledged revenues are insufficient to make such payment, and authorizing the sale of said bonds to the purchaser thereof. Second by Victor.

Roll call vote: Yes – Stanko, Victor, Murphy, and Frangiamore. No – None. Motion carried.

VII.B.6 Consider – Purchase of Playground Equipment – Knotty Pines Park.

Jones stated this item is for the purchase of the playground equipment that will be installed at Knotty Pines Park. Currently bids are being solicited for site improvements as well as the playground installation. This item was recommended by the COW 4-0 for approval by the Board.

Stanko moved to approve the purchase playground equipment to be installed at Knotty Pines Parks in an amount not to exceed \$45,750 from Landscape Structures, Inc. via the HGAC-Buy Program. Second by Murphy.

Roll call vote: Yes – Victor, Murphy, Stanko, and Frangiamore. No – None. Motion carried.

VII.B.7 Consider – FY 2020-21, Executive Director Work Initiatives.

Jones stated this was recommended by the COW 4-0 to the Board for approval. These are the work initiatives for the Executive Director for the year. There were no additions or deletions to the document presented at the COW. Jones stated that approval of these items are usually done in April or May but were delayed this year due to COVID-19.

Victor moved to approve the FY 2020-21, Executive Director Work Initiatives. Second by Murphy.

Voice vote: Yes – 4. No – None. Motion carried.

VIII.C. Discussion Items

None.

IX. Executive Director Report

Jones stated last week in his weekly updated he encouraged everyone to look at the operations report and the golf course numbers. The golf course is doing very well this summer.

Jones stated the candidate packet pickup has started for the April 6, 2021 election. The ability to obtain signatures and circulate petitions began September 22, 2020. The Park District provides a packet as a courtesy to prospective candidates that is available at the Community Center, but reminded that everything needed to submit for candidacy may be found on the County Clerk or State Board of Elections websites.

Jones asked the Board to consider holding a special meeting on Thursday, December 3. He would like to bring in Williams Architects and the team to come in and present to the Board an update on the aquatic park project at the end of Schematic Design. He asked if anyone found they had a conflict with that evening to let him know. Jones stated that due to holiday, adding a special meeting will allow the project to keep up with its anticipated bid schedule.

At 7:25 PM, a motion was made by Stanko to enter Closed Session for the purpose of A. Review of Closed Session Minutes (5 ILCS 120/2 © (21) and to conduct a Semi-Annual Review of Closed Session Minutes. Second by Murphy.

Roll call vote: Yes – Stanko, Victor, Murphy, and Frangiamore. No – None. Motion carried.

The Board entered Closed Session at 7:26 PM.

X. Closed Session Summary and Action

Frangiamore reconvened open session at 7:34 PM.

Frangiamore summarized Closed Session as follows: The minutes of the Closed Session Meeting dated June 25, July 9 and August 13, 2020 were reviewed and approved.

The Board reviewed the currently held Closed Session Minutes in accordance with the requirement to semi-annually review its Closed Session Minutes that have been held. As a result of the semi-annual review the following action was taken:

Stanko moved to release closed session minutes as follows:

February 27, 2020

Second by Victor.

Voice vote: Yes – 4. No – None. Motion carried.

All other Closed Session minutes reviewed were determined that the need for confidentiality still exists as to all or part of the Closed Session minutes held.

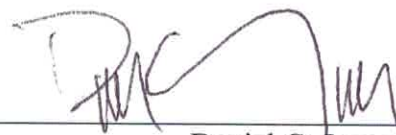
No other action was taken as a result of Closed Session.

Motion to adjourn the meeting by Stanko. Second by Murphy.

Voice vote: Yes – 4. No – None. Motion carried.

Approved

Meeting adjourned at 7:35 PM.

A handwritten signature in dark ink, appearing to read 'D.C. Jones', is written over a horizontal line.

Daniel C. Jones, Secretary
Park District Board of Commissioners