

Cary Park District  
Board of Commissioners  
**Committee of the Whole Meeting**  
June 11, 2020  
7:00 PM  
\*\*Community Center  
255 Briargate Road  
Cary, IL

*\*\*On March 16, 2020, Governor Pritzker signed Executive Order No. 2020-07 which suspends certain provisions of the Open Meetings Act. This meeting was conducted by remote video conference by Commissioners. The meeting was audio recorded and the content will be retained following the State of Illinois statutes related to the retainage of Closed Session meeting audio. Members of the public were able to attend the meeting via a Zoom link provided on the posted Agenda.*

### **Minutes**

Board Members Present: Victor, Murphy, Stanko, Renner, and Frangiamore.

*\*Commissioners Victor, Murphy, and Stanko participated by video conference. Renner and Frangiamore participated in-person and by video conference from the Community Center.*

Staff Present: Jones, Krueger, Kelly, Hughes, Rogus, Raica, and Lee

*\*Staff members Hughes, Raica, and Lee participated by video conference. Jones, Kelly, Rogus, and Krueger participated in-person and by video conference from the Community Center.*

Guests Present: Two public present via call-in, but wished to remain anonymous and did not identify themselves during public comment.

President Frangiamore called the meeting to order at 7:04 PM.

The Pledge of Allegiance was recited.

Frangiamore asked if there were any matters from the Public, Commissioners, and Staff.

*Due to COVID-19 the opportunity for Matters from the Public consisted of the following: Individuals may submit a comment by email to [djones@carypark.com](mailto:djones@carypark.com) prior to the meeting; all email submitted comments will be read aloud during the meeting or participate in Matters from the Public via video conference or call-in access.*

There were no matters from the public.

The minutes from the May 14, 2020 COW meeting were presented for approval.

***Stanko moved to approve the minutes as presented. Second by Victor.***

Roll Call: Yes – Murphy, Renner, Stanko, Victor, and Frangiamore. No – No. Motion carried.

The first Direction Item discussed was Recommendation of Tentative FY2020-21 Budget and Appropriation Ordinance O-2020-21-01.

Jones stated that in a normal year the budget would have been approved in May. By law the Park District is required to approve a budget within the first quarter of the fiscal year. This evening a tentative budget will be reviewed. Because the Tentative Budget and Appropriation Ordinance must be on display 30 days prior to approval, the District must make this document available for public review no later than June 15<sup>th</sup> so that the Board may consider its final adoption at its July 23<sup>rd</sup>, 2020 meeting. Due to COVID-19, the budget was thoroughly reviewed again by staff and this version of the budget is different from the one presented in March. Items that are different from the March 12 memo and discussion will be highlighted by Director Krueger. The budget will be a working document throughout the year due to the difficulty to project revenues and expenses due to COVID-19.

Krueger stated the first receipt of tax distributions has been received from the County and it was \$23,000 higher than what was received last year. To be conservative with the budget, tax revenues were budgeted at 90% of the tax extension extended by the County due to some residents possibly not being able to pay their tax bill due to COVID-19.

Krueger discussed the application of herbicide at Sands Main Street Prairie. As part of the review of the budget, the decision was made that the \$9,000 needed to provide those treatments would be taken entirely from the Cary Prairie Heritage Fund.

Krueger explained that no modifications were made to the CERF previously presented, but there is an understanding by staff that those items are on hold and will need approval from the Executive Director before any purchase is made.

Krueger stated that effective in July and January is an increase to minimum wage, and that is reflected in the budget. Also, at this time funds dedicated to the 50<sup>th</sup> celebration of the Park District have been removed but would be added back depending on the status of the budget during the fiscal year.

Krueger explained the new Outdoor Aquatic Facility design and development items are in the budget. All items on the Comprehensive Master Plan are still in the budget.

Krueger stated the following items have funds allocated but need approval from the Executive Director for purchase: employee time management system and remaining computer replacements. The following were removed from the budget: custodial and mowing outsourcing and a Park District app. Krueger explained the Budget and Appropriation Ordinance reflects accounting for these items that may be done and allows for the accommodation of others should the opportunity arise to purchase them in the future.

Stanko asked about the Cary Prairie Heritage Fund and the expenditure of \$9,000 from that fund. He asked what the total would be taken out of that account for the whole year. Krueger said that

\$9,000 was budgeted for herbicide treatments. Rogus said that the money is going to treat the remnant savannah, and the amount is what AES is charging to retreat what was treated last winter. Rogus explained that there will be two treatments this FY. That isn't the only thing being done at the prairie, and that the remaining work is to be done in house by the Parks Department. Krueger stated the budget will be put on display no later than June 22, on July 8 a notice will be sent to the paper for the budget, and at the July Board meeting, the budget will be approved and then filed no later than end of July with the county.

Stanko asked about the front desk copy, if multiple copies would be available, and how it will be handled due to COVID-19. Jones said that one copy would be available to the public and that anyone wishing to view the hard copy should take proper sanitary precautions. Stanko asked if a sign would be put up at the front desk to let people know the budget is available to view. Jones said in the past no sign has been posted. He explained that the full budget is available to view on the website for those concerned about COVID and staff would be reminded to direct the public there as well.

Krueger reviewed Budget and Appropriation Ordinance, the letter of transmittal, Park District's organizational chart, the agency vision and goals, and the overview and analysis sections.

Krueger explained a conservative approach was taken in terms of revenue streams. This is a working budget and expenses and revenues will continue to be monitored throughout the FY.

Frangiamore asked if the cost of the new preschool building capital project was in this budget, and Krueger said that was in the FY19-20 budget.

Krueger stated the budget for Foxford Hills Golf Club is status quo since it opened on May 1. Frangiamore asked how the budget for the golf course looks, and Krueger explained that in the past when revenues decline, the golf course has always does a good job reacting to this and managing the budget and operational expenses.

Stanko asked about normal budget years in the past and what percentage of taxes are collected. Krueger said that in the past, 99% of taxes are collected, but this year to be conservative, staff budgeted that only 90% of taxes would be collected due to COVID-19.

Krueger explained revenues received from Camp ECHO and ET KidZone were reduced by half to accommodate expected COVID-19 requirements on size limits for participation.

Frangiamore asked if removing the mowing and custodial services will put a burden on staff now that they aren't being outsourced. Jones said that no, staff will continue to perform this work as it has been done in the past.

***Murphy moved to recommend Board approval of the FY 2020-21 Budget and Appropriation Ordinance O-2020-21-01 Adopting the Combined Annual Budget and Appropriation of Funds for the Cary Park District. Second by Renner.***

Renner thanked staff for their hard work creating the budget.

Roll Call: Yes – Stanko, Murphy, Renner, Victor, and Frangiamore. No – No. Motion carried.

The first Discussion Item discussed Update – Restore Illinois Phase 3: Program, Facility and Event related Opening, Cancellation and Postponement due to COVID-19.

Rogus provided an update on the parks. The dog park is open and getting the usual crowd and the restroom has been open for a week. The skate park is open and a lot of families have been utilizing that facility. Seasonal staff will be starting tomorrow, June 12. The Lion's Park restroom will be open next Monday. Part-time custodial help will be utilized to help clean the facility. Drinking fountains are not open in accordance with the phased opening guidelines provided by the State.

Kelly provided an update on programming. The Community Center is now open Monday-Friday from 8:30AM-4:30PM. The traffic has been light, but there are people coming in for dog park and garden plot registrations. Staff is available to answer phones or help any walk in patrons. Sunshine Camp will begin June 15. The first two weeks the camp will take place on Monday and Wednesday only. The 5-day camp had low enrollment, so it was pushed back to open at the end of June. Sunshine Camp will be running out of the Lion's Park preschool facility. The participants will be divided into two groups with each using a single room and a restroom to encourage social distancing. Group fitness classes have been offered virtually, and starting next week outdoor fitness classes will be offered. Virtual classes will still take place as Phase 3 begins. Personal training will not begin until July. The track program will be cancelled this year due to the Cary-Grove High School track not being available. A cross country camp will be taking place though, and staff is offering a virtual 5K event. The men's softball league will begin in July at Lions Park as well as the church league. Youth sports will begin next week, but no scrimmages or games will take place. At the Kraus Senior Center, the Senior Coordinator has been working 3 hours a week to slowly get things back up.

Kelly explained that the State released guidelines on the pool opening. It can open with limited restrictions. If the Board decides to open the pool, it would open in July with it being a 54 day pool season. It will take staff 30 days to get the pool up and running. Staff reached out to the swim team, and they are not able to reintroduce their operation this summer, but participants might take advantage of lap swimming.

Frangiamore asked if concessions revenue was included with the budget and Jones stated no.

Jones said the topic of opening up the pool was discussed at the May Board meeting. With the amount of time it takes to prepare the pool to open, a decision needs to be made this evening if the pool will be open for the season.

Frangiamore asked if staff has a recommendation for opening the pool. Jones said that some staff are enthusiastic about having the pool open this summer due to its importance to the community. There is a fund balance, in the Recreation Fund that could be used to offset the operation because it would lose money. He explained parks, trails, and open space, does not produce revenue for

the Park District, but they are utilized and valued by the community. Expenses are important, but sometimes the greater good of the community needs to be considered.

Frangiamore said there are multiple reports out there that say what opening the pool would mean for public safety. While in the pool, the chlorine kills the virus, but the concern is when outside of the pool.

Renner said it's not about the money. He said he is in favor of opening the pool.

Stanko said there were people who participated in the Reopening Survey that was released in May who were on both sides of the debate of opening the pool. He said there are too many places outside of the safety of the pool water that you cannot guarantee will be safe and may compromise the safety of the people. As a Park District we have a responsibility to all the people using the facility and how can the Park District best serve all the people. He feels that in the best service to the community, it's best to not have the pool open.

Murphy stated that the pool should be limited to only residents of the Park District due to the capacity limits imposed by the State. He said it will be good to create jobs and provide a service to the community for the season. He is in favor of opening the pool.

Victor said she is concerned about the safety of the community. She is concerned about the safety of people from other communities coming into our community, understanding that there are no other pools being opened in surrounding communities. She asked how the Park District would enforce social distancing outside of the pool. Jones said that operationally, that is something that would have to be managed. He explained it would be no different than anything that has been or is being considered for day camp or other activities taking place at the Park District. Sanitizing stations may be placed on the pool deck, as well as signage reminding people to social distance.

Jones stated staff would have to look at what it means to sanitize the pool between uses. An option would be to let people bring their own chairs in to use and not have Park District loungers and chairs out. Victor stated cleanings would need to be increased. If it's open to just Cary residents she is in favor of opening if proper precautions are taken.

Stanko asked what would be done if someone calls and said they tested positive for COVID-19 and were at the pool earlier that week. He wanted to know how that information would be presented to the public. Jones explained that is no different than people going to the local grocery store and someone shopping in the same place ended up testing positive. There are no guidelines currently by the State saying what the Park District needs to do to notify the community. By visiting the pool or a grocery store an individual is assuming some risk because it is their choice to visit.

Victor asked about the 50 person limit when phase 4 begins, and Frangiamore said the memo explained it would be set times for people to come in and use the pool. Jones said that would be an operational procedure that would have to be worked through.

Frangiamore stated that he is in favor of the pool opening. People are coming at their own risk and it is a good employment opportunity for the youth in the community. If the CDC requirements are being followed, then there is no reason to keep it closed for the summer.

Frangiamore asked if there was a way for only Cary residents to use the pool. Jones said it is possible, and that residency would need to be checked at the front desk. If this was the route the Board chooses to go, then it would have to be over communicated that only residents can utilize the facility. Staff would need to consider how best to implement this or how effective it would be.

Jones asked if there was a consensus between resident and non-resident. Renner said it may not be an issue the maximum capacity is not reached on a daily basis. Frangiamore agreed with Renner.

The Board directed staff to begin preparations for the Community Center Pool to open this summer following recommendations and guidelines from the Restore Illinois 5 Phase plan, CDC, and IDPH.

Stanko expressed his disagreement with opening the pool and stated not enough information is known about COVID-19 and the spread of the disease. He asked if a resident hosts their own birthday party at the pool and they invite non-residents, would they be allowed to attend the party at the pool? Jones said that the non-residents would not be able to attend if the Board decides only residents can use the facility, but that the resident and non-resident item would need to be evaluated by staff prior to opening.

***Stanko moved to adjourn the meeting. Second by Murphy.***

Roll Call: Yes – Victor, Renner, Stanko, Murphy, and Frangiamore. No – No. Motion carried.

Meeting adjourned at 9:16PM.

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Daniel C. Jones, Secretary  
Park District Board of Commissioners