

MINUTES OF THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF  
THE CARY PARK DISTRICT, CARY, ILLINOIS, HELD IN THE COMMUNITY CENTER,  
255 BRIARGATE ROAD ON  
MAY 28, 2020

*\*On March 16, 2020, Governor Pritzker signed Executive Order No. 2020-07 which suspends certain provisions of the Open Meetings Act. This meeting will be conducted by video/audio call-in participation, in person or a combination of this by Commissioners. The meeting will be audio recorded and the content will be retained following the State of Illinois statutes related to the retainage of Closed Session meeting audio.*

***I. CALL TO ORDER***

President Frangiamore called the meeting to order at 7:02 PM.

***II. ROLL CALL***

Upon roll call the following Commissioners answered present: Stanko, Murphy, Victor, Renner, and Frangiamore.

*\*All Commissioners participated by video conference.*

**Staff**

Staff present: Dan Jones, Executive Director; Vicki Krueger, Director of Finance and Administration; Paul Rogus, Superintendent of Parks and Facility Maintenance; Sara Kelly, Deputy Director; Erica Hall, Superintendent of Recreation; Katie Hughes, Director of Communications and Marketing, David Raica, Director of Planning and Development; and Megan Lee, Recording Secretary.

*\*All staff participated by video conference, Jones participated by video conference from the Community Center.*

**Guests**

Frank Parisi, Williams Architect  
Steve Konters, Hickcock Design Group  
Ian Lamp, Lamp, Inc.

*\*All guests participated by video conference.*

***III. PLEDGE OF ALLEGIANCE TO THE FLAG***

The Pledge of Allegiance to the Flag was recited.

***IV. MATTERS FROM THE PUBLIC***

*Due to COVID-19 the opportunity for Matters from the Public consisted of the following: Individuals may submit a comment by email to [djones@carypark.com](mailto:djones@carypark.com) prior to the meeting; all email submitted comments will be read aloud during the meeting.*

No comments were received from the public.

## ***V. ITEMS FROM COMMISSIONERS***

Stanko asked if the Dog Park was able to get back up and running efficiently. Frangiamore stated that it seemed to be well received by the public. Jones stated it is back up and running fine, and so far feedback has been positive for the reopening.

### ***V.A.1 “You Make A Difference” Recognition Presentations***

Jones stated this recognition program has been occurring annually since 2012, and it is a chance to recognize people who do special things for the community and the Park District. Jones explained that due to COVID-19, in person recognition was not able to occur.

#### **Jim Barnes – Cary Soccer Association**

Jim Barnes has been on the Cary Soccer Board of Directors for 4 years and was just re-elected for another 2-year term. He is Cary Soccer Association’s current Board President and has served in this position for 2.5 years. He also served as the organization’s Competitive Director and was actively involved as a site director for our annual Cary Soccer Memorial Tournament. Prior to becoming a Board member, Jim and his family were active volunteers in the concession stand and in other areas of the Cary Soccer Memorial Tournament. He has also has volunteered to do the less popular jobs of cleaning and organizing of sheds and storage units. He leads by example and has been an effective and well-respected member of the Cary Soccer Association Board.

#### **Chris Johnston – Cary Park District Employee**

Chris Johnston started with the Cary Park District in August 2015. Chris began as an E.T. KidZone staff member and last fall, became a Site Director at Three Oaks School. With Chris working in both E.T. KidZone and also as a counselor in Camp ECHO, he has stayed connected with families throughout the year and has built strong relationships with both kids and parents. He is committed to his job and continues to strive to be the best version of himself. He truly enjoys working with kids and loves coming up with new ideas for activities to be sure the kids have the best time while in our programs.

#### **Whitney Rylatt – Cary Park District Employee**

Whitney Rylatt, a 2.5 year employee of the Park District, has been the backbone of the keyboard program for several years. She originally started in the keyboard program as a student, then transitioned into the keyboard instructor. Whitney takes time to develop each child and recognizes areas for improvement and celebrates his or her achievements. She also builds ongoing relationships with students and their families. Whitney has demonstrated exemplary leadership skills, dependability and is hardworking.

#### **Dr. Wayne Schennum – Cary Park District Volunteer**

Dr. Wayne Schennum has been the volunteer site steward for the Carl & Claire Marie Sands Main Street Prairie for the past five years. He has shown a passion for the site, specifically the 4.9 acre dry gravel hill prairie section in the western portion. Remnant dry gravel hill prairie is extremely rare in Illinois, and Sands Main Street encompasses 3% of the entire acreage in Illinois. During this past year Dr. Schennum donated his time to be onsite during a Phase 1 Archeological survey conducted at Sands Main

Street Prairie. The Illinois Nature Preserves Commission required a trained botanist to be on site during archaeology work to ensure the shovel probes would not adversely impact the high-quality gravel prairie. Dr. Schennum graciously donated his time to fill that role in order for the survey to proceed. He scouted the area prior to work beginning. During the actual day of the survey he worked side-by-side with the team to ensure that no threatened/endangered prairie plants were harmed or excessive soil was disturbed.

## ***VI. CONSENT AGENDA***

President Frangiamore asked if any items were to be removed from the Consent Agenda.

No items were requested for removal.

***Stanko moved to approve the Consent Agenda as follows: VI.A.1 – Approval – Minutes Regular Board Meeting dated April 23, 2020; VI.A.2 – Approval – May 22, 2020, Disbursements in the Amount of \$415,175.26; VI.A.3 – Acceptance – Treasurer’s Report dated April 30, 2020; VI.A.4 – Acceptance – Investment Activity Report dated April 30, 2020. Second by Renner.***

Roll call vote: Yes – Murphy, Victor, Renner, Stanko, and Frangiamore. No – None. Motion carried.

## ***VII. BUSINESS ITEMS***

### ***VI.A. Any Items Removed From Consent Agenda***

None.

### ***VII.B. Action Items***

Frangiamore explained that item VII.C.1 – Planning Update – Outdoor Aquatic Facility Project, would be moved up in the agenda due to the guests present.

### ***VII.C.1 Planning Update – Outdoor Aquatic Facility Project.***

Jones explained tonight’s meeting is to get feedback from the Board on the design of the Outdoor Aquatic Facility so that staff and the Design Team can stay on track for the vision of this project.

Frank Parisi introduced himself and explained what he would be going over for the evening.

Jones explained staff will hosting be a virtual open house of the new Outdoor Aquatic Facility for the public. There will be three parts to the process. The survey is set to be released next Monday, June 1. Staff would like to do this in person, but due to COVID-19, the virtual open house will work well under the current circumstances.

Victor asked that the survey link be posted to the Park District Facebook page. Jones said that staff would make sure this was done.

Konters said the framework for the Outdoor Aquatic Facility plan is similar to what was viewed on April 9, but now it is more detailed. He explained where the retention and detention basins would be as well as the access road leading into the property. The third multi-use field will be now a half sized field due to the retention basin growing in size to accommodate future storm water needs.

Stanko asked if there was a way to put the retention and detention on the west side of the property next to the right of way. Konters stated that the size of the detention presented is specific to the aquatic phase. There would be expansion of the basins in any future build out.

Renner asked about the existing restroom, its septic field and what the cost to hook up the restroom to a sanitary line would be? Parisi said they did look at the opportunity to remove the septic field and run a sanitary line towards the building. The cost analysis showed it would cost more to hook up sanitary than expanding the retention to the north. Renner stated he would be in favor of adding the sanitary/sewer and abandon the septic if that meant the Park District would have more athletic field space available for use.

Stanko asked if it would be possible to expand the retention/detention to the ridge line. He explained that would create a flatter, shallower, bottom in the retention/detention so it could be used as additional field space. Konters stated that it was discussed and he would ask HR Green to look more into that.

Parisi stated the size of the retention/detention ponds presented is the worst case scenario. An analysis will have to be done on the soil to see what the water retention is in that area. The basins could be reduced in size, but what is being presented is the worst case scenario.

Stanko asked if what was included in the retention/detention plans accounted for an extension of First Street, or is for the Park Districts needs only. Parisi stated that the retention/detention is purely for the Park District development only. Parisi stated if the Village were to extend the road, many factors would need to be taken into consideration.

Konters reviewed phase 2 of the project which included the extension of the road from the phase 1 parking lot to the phase 2 parking. There are approximately a little over 200 parking spaces accounted for including handicap parking. There are several other gate openings into the facility itself for staff use which would minimize the disturbance to the east of the facility.

LaLonde stated the bath house has been put on an angle so an entry plaza could be put in for people to gather before the facility opens. The leisure and lap pools are separated, so teams could practice while the leisure pool could still be used. The zero entry area was expanded so people could lounge and enjoy the zero entry area as well as some water features could be added.

Renner asked if all of the green space presented a maintenance problem in the future and how planting of those areas would be addressed. Stanko expressed concerned about the high traffic of the area in front of the party/concessions area, it being green space and maintenance of it. LaLonde said as the plan develops, those things will be looked at and tightened up.

Stanko asked if the lap/diving pool is this the same sized pool that was discussed at the last meeting, or has it been expanded? LaLonde stated the pool was not expanded.

Murphy asked about the location of the climbing wall by the lap pool, and LaLonde said it overlaps with the drop slide.

LaLonde reviewed the bathhouse and what would be in the building such as the locker rooms as well as two family changing rooms.

Stanko asked about storage for equipment and items for staff use for programming. LaLonde said that extra storage for staff would be placed at the filtration building. Stanko asked if there were lockers for the guards. Stanko then asked about the size of the first aid room, and if it is of adequate size to handle more than one person. LaLonde said that the room is for minor injuries, and major injuries would be handled by paramedics. Stanko said he is struggling with having 300 square feet dedicated for the pool Manager's office. Jones stated that this plan has been reviewed at the staff level by those who operate our pool now, and they are comfortable with the size of the manager's office as well as the first aid room. He explained that most injuries are addressed out on the pool deck.

Victor asked if lockers were still going to be put outside as well as inside for patron use. Parisi stated that lockers may be considered in multiple locations.

LaLonde reviewed the concessions/party building. Parisi stated the party rental room can be used for different programs outside the pool season.

LaLonde reviewed the filtration building plan and stated there is a large storage room for staff usage.

Frangiamore asked about the score board used by the Cary barracudas, and Parisi explained that a location for it is something that will continue to be looked at.

Stanko asked about the double gate entrance at the filtration building and if it would be used by both staff and patrons. LaLonde said that it would be used for maintenance or emergency purposes only.

Parisi presented two different building exterior designs for the bathhouse. He said the building has to be representative of the style of the Park District and the community, long lasting and easily maintained, and pleasing to the eye.

Parisi asked the Board which exterior design they preferred.

Murphy stated he liked option 2. He asked if solar panels could be an option as well. Parisi said they would look into the cost of adding that feature.

Victor stated she likes option 2, but she likes the shade sails from option 1 better.

Stanko asked if the shade sails are left up in the winter or if they are removed. Parisi stated they are fiberglass reinforced sails so it can be either. Stanko stated his concern that snow and ice would be a problem. He explained he would like to see staff remove them in the winter months to expand their life.

Stanko asked about prefab concrete and Parisi and LaLonde stated that would not be cost efficient. Stanko then stated he likes option 2 due to the earth tones and the trellis.

Renner stated he likes option 2 as well. He likes the wide entrance as well as the breakup of the elevation of the party and concession building. He also likes the east facing shade structures.

Frangiamore stated he agrees with everyone and likes option 2 as well, and he asked if it would be possible on the upper panels of the bathhouse could be replaced with windows. LaLonde stated there was a concern of vandalism so the panels were picked instead of windows. Frangiamore stated that windows could be used on the inside upper panels in places such as the locker rooms.

LaLonde reviewed the budget. He explained that if everything shown this evening was included, the cost is estimated at \$12 million. The conceptual design is within manageable range of the total project budget. He stated the market conditions are very favorable right now.

Ian Lamp explained that the numbers coming for various projects are very favorable due to COVID-19 and the desire for construction works to keep staff employed. Now is the time to build due to the demand for work.

LaLonde stated some operational variables are currently under review, but key considerations include a larger pool which would hold more bathers, interest in the new facility, admissions comparable to surrounding facilities, and the assumption it would be open 84 days a year.

Parisi reviewed upcoming project steps. This design needs to be presented at the Village of Cary at its June 16<sup>th</sup> meeting and after that the project move on to the zoning committee.

Frangiamore asked if the Board could see what would be presented to the public for the virtual open house. Jones stated yes.

***VII.B.1. Consider – R-2020-21-01, a Resolution Authorizing IMRF Benefit Leave Protection Service for COVID-19 related Furlough Time***

Jones stated this item was discussed at the Committee and was recommended 4-0. It is something Ancel Glink recommended that the Park District pass for staff to be able to protect service time if they are furloughed for a long period of time.

***Renner moved to approve Resolution R-2020-21-01, a Resolution Authorizing IMRF Benefit Leave Protection Service for COVID-19 related Furlough Time. Victor Second.***

Roll call vote: Yes – Stanko, Murphy, Victor, Renner, and Frangiamore. No – None. Motion carried.

***VII.B.2. Consider – Temporary Emergency Employee Compensation Program – 4232020A.***

Jones explained this is a ratification of the previous program presented to the Board at the May Committee of the Whole meeting, and the option for the Executive Director to modify, as needed.

**Murphy moved to approve Temporary Emergency Employee Compensation Program – 4232020A. Second by Stanko.**

Roll call vote: Yes – Victor, Renner, Stanko, Murphy, and Frangiamore. No – None. Motion carried.

**VII.B.3. Consider – Restore Illinois Phase 3: Program, Facility and Event related Opening, Cancellation and Postponement due to COVID-19**

Jones stated from a staffing prospective a couple of adjustments have been made. He stated that as of Friday, May 29, all full-time staff will be back to 5 days a week. Some full-time staff will be working shifts at Foxford Hills Golf Club as well as opening the Community Center on Monday with full-time and part-time staff at the front desk. The hours will be Monday-Friday 8:30-4:30. Staff will be available at the front desk so the phones can be immediately answered as well as assist the public if they come in with questions or registrations.

Jones explained there were modifications for what the golf course was allowed to do upon the next phase of opening. Tee times can be spread out to every 10 minutes instead of every 15. A total of 4 players can play together instead of 2. The driving range will be opened. Food can be served onsite outdoors instead of it being take-out only.

Jones stated that staff had the dog park prepared and ready to open at 6AM this morning.

Jones explained the day camp will be at a much lower capacity this summer. There will be 40 kids per session instead of over 100. There are guidelines set forth by the state for smaller groups and gathering size as well as keeping participants separated throughout the day. The program will still be at RRR, but if there is inclement weather, campers and staff are more easily accommodated. There will not be field trips or days at the pools this summer. There is not a set start date yet, but trainings will begin next week for counselors.

Jones stated the Community Center programs can run with low staff to participant ratio, but to start only the lobby area will be opened. The fitness center may be operated for 1:1 training only. The opportunity for outdoor classes or programs will be offered following the gathering size limit of 10 people. Once phase 4 occurs, more options may be available and can be looked at for the fitness center.

Jones reviewed summer special events. He explained that Summer Celebration has been cancelled, and the next big phase of events doesn't happen until the fall. Staff will review the Summer Concert Series in the future once more is known about phase 4. Some summer programming will be looked at with small groups. There may be a desire for some programs to run on a smaller basis. There needs to be some additional guidance from the State for when a splash pad can be open. There are no updates on playgrounds or splash pads from the State at this time. The guidelines when they come forth will be reviewed as things like the sanitation of playgrounds is not something that is at all practical of that the Park District will be able to do.

Murphy asked if summer concert series may be moved back later in the summer with gatherings of 50 and how that would be accommodated with the capacity. Jones stated staff is considering this.

Jones explained that some new information may be coming out from the State that pertains to pools and whether or not they should open. He explained there is a lot to the decision to open or not for the year. From a fiscal standpoint it doesn't make sense to open the pool. There is a limit on the length of the season and staffing limitations. The pool can only be opened through Labor Day. He explained there are a number of costs that are fixed regarding the pool such as the cost to fill the pool as well as the treatment of the water. Operationally at the pool there has to be a number of people working at the pool for it to be a safe operation regardless of how many people are utilizing the pool. If the pool is opened at some point it would lose money, but the exact amount is unknown because the guidelines and restrictions under which it would be operated are unknown.

Jones explained the opening of the pool may be discussed again on June 11, but that would be pushing into the middle of July before the facility is operational. Jones asked if the Board had any questions on the pool operation.

Stanko stated that he doesn't feel the pool will open this year due to concerns of the safety of patrons, as well as for fiscal and other reasons. He doesn't see it happening. He is comfortable to say the pool will remain closed for the season if a resident asks.

Victor said she agrees with Commissioner Stanko and that several other Park Districts have closed their pools for the season. Her concern is that people from other communities will come to our pool and it will get crowded. She doesn't think it's responsible to open the pool.

Murphy explained he would like to give the community the benefit of the pool even if it is at a net loss, but it may not be feasible or responsible to open the pool this year.

Renner stated he wants to provide the residents with hope even if the opportunity is limited. He stated in two weeks there could be more information, and he doesn't feel this decision should be made until June 11. He would not be in favor of closing the pool or making that decision this evening. He would like to give the residents hope even if it was for a shortened season. He stated he would be in favor of asking the Village of waiving the fee for filling the pool this year since not many options are being offered for the community. He said the kids need something to look forward to.

Frangiamore stated that he sees the pool opening as a positive for the community even if it is a limited capacity. He also said the pool is a large employer of community youth, and he feels that this is an important decision to make. He said he is willing to wait until June 11 due to all the constant changes coming from the state. He said it is premature to make the decision today.

Jones stated that the new Outdoor Aquatic Facility virtual open house is being released next Monday, so releasing a survey after stating the pool is closed for the summer may be viewed negatively.

Jones asked Kelly and Hall to provide some financial models if the pool were to open, for the Board at the meeting on June 11.

Murphy stated he is comfortable waiting two more weeks.



Victor stated she is also okay with waiting two more weeks, but is concerned about the capacity. Victor asked about the timeline of opening the pool, and Jones explained he can't set a specific date. Jones stated that the pool could also be restricted to resident use only.

Stanko stated he understands the pool is important, but being fiscally responsible is important to consider. The biggest issue is the nature of the pandemic and the disease spreading. He said it will be difficult to sanitize everything outside of the water.

The consensus of the Board was too discuss this item again at the June 11 Committee of the Whole meeting.

***VIII. Executive Director Report***

None.

***Motion to adjourn the meeting by Renner. Second by Stanko.***

Roll call vote: Yes – Victor, Murphy, Renner, Stanko, and Frangiamore. No – None. Motion carried.

Meeting adjourned at 9:55PM.

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Daniel C. Jones, Secretary  
Park District Board of Commissioners