

MINUTES OF THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF
THE CARY PARK DISTRICT, CARY, ILLINOIS, HELD IN THE COMMUNITY CENTER,
255 BRIARGATE ROAD ON
February 27, 2020

I. CALL TO ORDER

President Frangiamore called the meeting to order at 7:01 PM.

II. ROLL CALL

Upon roll call the following Commissioners answered present: Mrs. Victor, Mr. Stanko, Mr. Murphy, Mr. Renner, and Mr. Frangiamore.

Staff

Staff present: Dan Jones, Executive Director; Vicki Krueger, Director of Finance and Administration; Sara Kelly, Deputy Director; Paul Rogus, Superintendent of Parks and Facility Maintenance; David Raica, Director of Planning & Development; Katie Hughes, Director of Communications and Marketing; and Megan Lee, Recording Secretary.

Guests

Brian Dawson, Resident
Greg Lamp, Lamp, Inc.

III. PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance to the Flag was recited.

IV. MATTERS FROM THE PUBLIC

None.

V. ITEMS FROM COMMISSIONERS

Victor stated she went to the Mayor Roundtable and it was very informative. The Village is going to remove the old train station and make it into a public plaza. The Mayor stated that the Park District could may be able utilize that area once complete. She stated she also attended the Legislative Breakfast and it was very informative and a good opportunity to meet various Legislators.

Renner stated he also attended the legislative breakfast and he learned a lot.

V. CONSENT AGENDA

Stanko moved to approve the Consent Agenda as follows: VI.A.1 Approval – Minutes Regular Board Meeting dated January 16, 2020; VI.A.2 – Approval – February 21, 2020, Disbursements in the

Amount of \$516,233.76; VI.A.3 – Acceptance – Treasurer’s Report dated January 31, 2020; VI.A.4. – Acceptance – Investment Activity Report dated January 31, 2020; VI.A.5. – Approval – 2020 Action Plan Update to Comprehensive Master Plan Update 2016; VI.A.6 – Approval – Proposal for Pre Design Services from Lamp, Inc. as Construction Manager for Outdoor Aquatic Park project; VI.A.7 – Approval – O-2019-20-11, an Ordinance Authorizing the Sale or Conveyance of Personal Property belonging to the Cary Park District; VI.A.8 – Approval – Purchase of 2020 Chevrolet Traverse LT 4WD in the amount of \$35,913.35 through the Sourcewell Cooperative Purchasing Program from National Fleet Auto Group, Watsonville, CA.; VI.A.9 – Approval – O-2019-20-12, an Ordinance Identifying Work Contracts to an Installment Purchase Agreement. Second by Victor.

Roll call vote: Yes – Murphy, Renner, Victor, Stanko, and Frangiamore. No – None. Motion carried.

VI. BUSINESS ITEMS

VI.A. Any Items Removed From Consent Agenda

None.

VII.B. Action Items

VII.B.1 Consider – Consider – Bid 2 Results, Early Childhood Learning Center.

Kelly explained the results for bid #2 are being presented this evening which included the excavation, concrete, and landscaping at the Early Childhood Learning Center. The bids were opened last Friday, February 21, and six different bid packets were turned in for the various trade. The three bids presented tonight are recommended to be accepted by staff. All bids came in under the probable costs provided by Lamp, Inc. Staff is looking for a recommendation to accept the three bids plus the contingency. The original budget is still on track. Greg Lamp can answer any questions the Board may have.

Kelly stated once the playground is installed, the fencing needs to be installed, and the roof work still needs to be completed which are part of Bid #1 approved work. The playground equipment is currently being shipped from Minnesota.

Murphy stated he is happy with the outcome of the bidding. He asked Greg Lamp about the excavation and why there was a discrepancy between his estimated price and the bid received. Lamp explained his company focuses more on unit costs. He explained excavation is the hardest thing to predict due to the number of unknowns including the costs of moving the equipment to and from the site.

Renner asked for a scope of the work for the bid 2 release. Lamp said the excavation is for removing and replacing the existing concrete. Site drainage improvements which includes tying into existing catch basins in the parking lot. New sidewalks will be poured around the building as well as the front entrance will be redone to meet ADA requirements. Tree and bush work will be done as well as the installation of the playground equipment. All of those are included in the bid 2 release.

Victor, Stanko, and Frangiamore had no comments.

Renner moved to accept the lowest responsible and qualified Excavation base bid from DK Contractors, Inc. in the amount of \$82,036.00. Second by Murphy.

Roll call vote: Yes – Renner, Victor, Stanko, Murphy, and Frangiamore. No – None. Motion carried.

Victor moved to accept the lowest responsible and qualified Concrete base bid from JB Concrete Contractor, Inc. in the amount of \$59,248.00. Second by Stanko.

Roll call vote: Yes – Victor, Stanko, Murphy, Renner, and Frangiamore. No – None. Motion carried.

Stanko moved to accept the lowest responsible and qualified Landscaping base bid from Herrera Construction Co. in the amount of \$55,131.00. Second by Victor.

Roll call vote: Yes – Stanko, Murphy, Renner, Victor, and Frangiamore. No – None. Motion carried.

Murphy moved to reject the bid for Alternate #1 submitted by JB Concrete Contractor, Inc. Second by Renner.

Roll call vote: Yes – Murphy, Renner, Victor, Stanko, and Frangiamore. No – None. Motion carried.

Renner moved to authorize the Executive Director purchasing authority not to exceed \$20,000.00 for construction contingency. Second by Murphy.

Roll call vote: Yes – Renner, Victor, Stanko, Murphy, and Frangiamore. No – None. Motion carried.

VII.C. Discussion Items

None.

VIII. Executive Director Report

Jones asked the Board to think of dates that Williams Architect can come and discuss the Outdoor Aquatic Park with the Board. He explained the dates he suggested were March 19, March 26, and April 9. Murphy stated he is unavailable March 26. Jones explained that the Board already meets three Thursdays in April, so consider that when planning. He explained there is nothing on the agenda for the April 9, so his recommendation would be to have Williams come in on April 2 and cancel the meeting on April 9.

Stanko asked if it would be better to have the meeting on March 19, and Jones said it is a discussion the Board has to have. After discussion, the Board agreed to hold the meeting on March 19.

Stanko asked when the Executive Director evaluation forms are due and Jones said they are due March 26 to President Frangiamore.

Jones explained that Chicago Metropolitan Agency for Planning (CMAP) is working through a master planning process for the gravel pit areas that border the areas between Cary and Algonquin. CMAP has been meeting for over a year, and they are now ready to host an open house which will be at St. Barnabas Church on Tuesday, March 24 from 5-9PM.

Jones explained that as part of his evaluation, he has to put together a 3-4 page review of the year, so he will send that out to the Board next Monday.

Jones stated this evening, the Village of Cary held an open house on their new police station/village hall from 4-7PM.

Jones stated there is a need for closed session for semi-annual review of minutes.

At 7:26 PM, a motion was made by Stanko to enter Closed Session for the purpose of A. Review of Closed Session Minutes (5 ILCS 120/2 (21)). Second by Murphy.

Roll call vote: Yes – Murphy, Renner, Victor, Stanko, and Frangiamore. No – None. Motion carried.

IX. Closed Session Summary and Action

Frangiamore reconvened open session at 7:34 PM.

Frangiamore summarized Closed Session as follows: The minutes of the Closed Session Meeting dated September 26, 2019 and October 10, 2019 were reviewed and approved.

The Board reviewed the currently held Closed Session Minutes in accordance with the requirement to semi-annually review its Closed Session Minutes that have been held. As a result of the semi-annual review the following action was taken:

Stanko moved to release closed session minutes as follows:

September 26, 2019
October 10, 2019

Second by Renner.

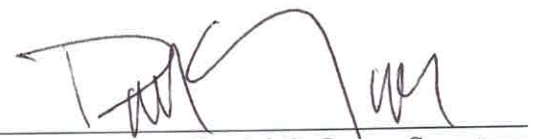
Voice vote: Yes – 5. No – None. Motion carried.

No other action was taken as a result of Closed Session.

Motion to adjourn the meeting by Stanko. Second by Victor.

Voice vote: Yes – 5. No – None. Motion carried.

Meeting adjourned at 7:36 PM.



Daniel C. Jones, Secretary
Park District Board of Commissioners