

Cary Park District
Board of Commissioners
Committee of the Whole Meeting
November 14, 2019
7:00 PM
Community Center
255 Briargate Road
Cary, IL

Minutes

Board Members Present: Murphy, Stanko, and Renner.

Board Members Absent: Victor and Frangiamore

Staff Present: Jones, Kelly, Hughes, Krueger, Raica, Hall, and Lee.

Guests Present: Brian Dawson, Resident

President Frangiamore called the meeting to order at 7:00 PM.

The Pledge of Allegiance was recited.

Frangiamore asked if there were any matters from the Public, Commissioners, and Staff.

Stanko stated that he will send Jones a list of sessions he would like to attend at the IAPD/IPRA Conference.

Murphy stated he will bring his spouse to the NISRA Fashion Show.

The minutes from the October 10, 2019 COW meeting were presented for approval.

Stanko provided several edits he would like to see pertaining to items and discussion on the Main Street Prairie Vegetative Management Plan. He stated that the minutes as presented did not reflect the completeness of his statements made during the meeting.

Jones stated that when the final draft of the report is presented for Board approval at the November 21 Board meeting, it may not mirror Stanko's expectations completely of how and when work should be performed at the prairie. Jones stated as an example, the ordering of activities or work must associate to the operational abilities of staff and this may not coincide with what Stanko believes is the best order of activities to be accomplished.

Stanko stated he is concerned with items in the minutes about protecting the prairie buttercups since they are a rare species and disturbance of ground nesting birds and the minutes don't accurately reflect his comments on these items and that he would like better stated in the minutes.

After further discussion Jones recommended the Committee members consider tabling the minutes until the next meeting so that he and Stanko could meet to discuss his changes rather than making them right now prior to Committee approval.

Stanko moved to table the minutes. Second by Murphy.

Voice vote: 3-0. All voting yes. Motion carried.

The first Direction Item discussed was Ordinance O-2019-20-06, 2019 Annual Tax Levy.

Jones stated that back in August the Board had its first discussions regarding the levy request for the upcoming year. Then in October options for the levy request were reviewed with the Board at its COW meeting and the COW recommended President Frangiamore make an announcement regarding the levy at its upcoming meeting. As a result of that discussion, President Frangiamore during the October regular meeting of the Board announced that the District estimates its 2019 Tax Levy will not exceed 105% of the previous year's tax extension. Krueger then reviewed the proposed tax levy request ordinance and stated that it was in line with the Boards discussion during its previous meetings. She stated that upon the final action of the Board to approve the levy ordinance the levy ordinance will be filed with the County Clerk by the required deadline.

Stanko moved to recommend Ordinance O-2019-20-06, Annual Levy Ordinance for the Year 2019 to the Board of Commissioners for approval. Second by Murphy.

Voice vote: 3-0. All voting yes. Motion carried.

The next Direction items discussed was Ordinance O-2019-20-07, Abatement of Debt Service Tax Levy, Series 2013A and Ordinance O-2019-20-08, Abatement of Debt Service Tax Levy, Series 2018A.

Jones explained that annually the District must pass and file with the County Clerk abatement ordinances depending on debt outstanding in the form of alternate revenue bonds. At the time these bonds were issued a backup levy was put in place by the Clerk and the District must annual abate this back up levy. He stated that these ordinances are tied to the Series 2013A and Series 2019A bond issuances.

Murphy moved to recommend Abatement Ordinances O-2019-20-07 and O-2019-20-08 as presented to the Board of Commissioners for approval. Second by Stanko.

Voice vote: 3-0. All voting yes. Motion carried.

The next Direction Item discussed was 2020 IAPD Annual Meeting Credentials Certificate.

Jones explained each year at the annual IAPD/IPRA conference there is an annual meeting held at the by IAPD. In order to participate in that meeting, a credential certificate needs to be completed explaining who the delegate representing the Park District will be. Jones stated in the past, the Executive Director has been the delegate and the Board President has been the 1st Alternate and the Vice President has been the 2nd Alternate.

Stanko stated he would like to be placed as the 3rd alternate.

Stanko moved to recommend the 2020 IAPD Credentials Certificate and the designation of delegates as follows: Delegate – Executive Director Jones; 1st Alternate – President Frangiamore; 2nd Alt. – Vice President Renner; 3rd Alt. – Commissioner Stanko. Second by Murphy.

Voice vote: 3-0. All voting yes. Motion carried.

The first Discussion Item was Policy 1-005d, Public Comment.

Jones stated that former Commissioner Hauck asked for this item to be discussed by the Board, and he was directed to bring it to a COW meeting for discussion. Jones reviewed the current policy and then asked the Board if anyone had any questions or comments about the current policy.

Commissioner Murphy stated he has sat in the audience for many meetings, and it is difficult to only have the public comment in the beginning of the meeting. He explained that if someone has a comment in the middle of the meeting, it is intimidating to raise your hand and ask a question or state your comment to the Board since it is not the designated Public Comment time.

Jones explained the Board may choose how it handles public comment and item #7 from the policy gives the Board flexibility to manage it differently if it chooses.

Murphy stated he understands that at the end of the day the Board it is important to have policy to direct public participation during its meetings. But he's also interested in whether or not the Board would engage with the public during their comments. Jones stated that the recommendation from both staff and the District attorney is that public comment be one way comment from the public to the Board.

Renner stated he remembers two particular instances when the public addressed the Board. One instance was a fence encroachment issue. The resident attended the meeting, and the Board President directed them to talk to staff after the meeting about their concern. Renner said another example was when the Board was considering the purchase of Hoffman Park, and at a meeting to discuss the purchase, hundreds of people showed up to comment. He stated it would not have been possible to engage with each individual commenter at the meeting.

Stanko stated that all Commissioners have an email and if a citizen has a concern, they are always welcome to contact them in that matter. Stanko stated that he has been contacted on several occasions and is always willing to speak with residents about concerns or issues.

The Commissioners agreed that the current policy on Public Comment is appropriate and provides options for both comment and engagement depending on the situation.

The next Discussion Item was Mid-Year Status Update, Executive Director Work Initiatives.

Jones explained that prior to this year there was a Committee for Executive Director Review. He stated that each October the Executive Director would bring an update on Work Initiatives before this

Committee for review. However, when the Board moved to the COW format it eliminated that committee, so understanding this, the Work Initiatives have been placed on the agenda of the COW.

Stanko stated that there needs to be a discussion held on how the discussion of Executive Director Work Initiatives needs to be handled moving forward. He feels this might be better done in Closed Session since this is more related to personnel. Jones stated that closed session is an option for the Board to use if desired should discussion be tied directly to the performance of the Executive Director. He then stated that the Work Initiatives themselves are operational activities versus the lack of performance by the Executive Director, and in this context they are not appropriate to be discussed in Closed Session.

Stanko requested that an option be available at COW Meetings for Closed Session meetings to occur. Jones explained state requirements for Closed Session and that if needed, the Board could enter Closed Session, however it may not take action on a result of that discussion, and further this is a COW meeting and not an action taking meeting like the Regular Meeting of the Board.

Jones updated the Board on his Work Initiatives for the year. He explained that an updated draft of the Comprehensive Master Plan will take place in January or February of 2020.

Jones stated that the PARC grant will be released tentatively in December. Once released, staff will start gathering information for the aquatic center to include with the grant application.

Jones explained that both Lions and Kaper Parks have been opened to the public. The only item still needing addressed is the sanitary line remediation. He also stated the football/lacrosse fields will be open in spring 2020.

Stanko asked if anyone has requested to rent the splash pad at Kaper Park. Kelly stated that the Park District has held several splash pad birthday parties, and that is an option provided in the summer brochure.

Stanko asked for an update on the sanitary line at Lions Park. Jones stated that the contractor was sent a letter saying the Board approved their proposal, and the work should be completed in December.

Jones stated that staff are currently working on planning the 50th Park District Anniversary. Celebrations will be held January – October 2021. Stanko suggested setting extra money aside in the budget to make the fireworks bigger for Summer Celebration that year.

Jones updated the Board on the new Preschool facility. He explained that bids for renovation work were opened on November 13 and are being vetted by Lamp, Inc. A total of 23 bids were received, and 11 vendors were in attendance at the bid opening. Jones stated a second bid package is currently being worked on by staff. The first bid had five alternates, and those alternates all came back favorable and under budget.

Jones stated that in 2020 the Park District will undergo the PDRMA review, and this is something that is done every four years. The last time the Park District was reviewed a score of 99.94% was received. Murphy asked about the score and what is evaluated for the score. Jones stated that the review is

comprehensive and involves a review of training, reporting and onsite field evaluations of team members in action.

Jones stated that since the Board has decided to build an aquatic facility, staff will continue working on the steps that will lead to the bidding of the project. He explained that fall 2020 will be the earliest for the bidding to occur. Many items need to be done before the bid can occur such as the design of the property and annexation of the park site.

Jones asked if there were any questions by the Board on the Work Initiatives. There were no questions.

Motion by Stanko to adjourn. Second by Murphy.

Voice vote: Yes – 3. No – None. Motion carried.

Meeting adjourned at 8:31 PM.

Daniel C. Jones, Secretary
Park District Board of Commissioners