

Cary Park District  
Board of Commissioners  
**Administration, Finance & Personnel Committee Meeting**  
May 9, 2019  
6:30 PM  
Community Center  
255 Briargate Road  
Cary, IL

**Minutes**

Committee Members Present: Frangiamore, Renner, and Stanko  
Commissioners Present: Hauck  
Commissioners Absent: Howell

Staff Present: Jones, Kelly, Krueger, and Hall.

Guests Present: Michael Murphy

Chair Stanko called the meeting to order at 6:35 PM.

The minutes from the March 14, 2019 Administration, Finance, and Personnel Committee meeting were presented for approval.

***Frangiamore moved to approve the minutes; second by Renner.***

Voice vote: 2-0. Renner abstained. Motion carried.

There were no matters from the Public, Commissioners or Staff.

Under Direction Items, O-2019-20-02, Sale or Conveyance of Personal Property belonging to the Cary Park District was reviewed. Jones explained that several times a year the Park District updates the disposal list with items to be sold from the CERF. These items will be sold at auction. Staff lists the disposal cost more conservative understanding that items are likely to be sold and bid at higher prices than listed.

***Frangiamore moved to recommend Board approval of Ordinance O-2019-20-02, "An Ordinance Authorizing the Sale or Conveyance of Personal Property belonging to the Cary Park District." Second by Renner.***

Voice vote: 3-0. All voting yes. Motion carried.

The next Direction Item discussed was Policy 1-008, Committee Meetings and whether the Committee and other Board members present would like to change the present Committee structure to a Committee of the Whole. Jones explained that per policy, the annual fiscal year meeting calendar is to be approved and posted by June 1 each year. This item was last discussed at the April 25, 2019 Board meeting, but it was decided that it should be discussed at a future time when all elected Commissioners were present as well as Commissioner Elect Victor.

Jones stated that after discussion with Attorney Puma, it is the recommendation of both he and Puma that the Committee decide this evening if the current Committee meeting setup should be changed to a Committee of the Whole (COW) format. The reason for this is that if the Board were to approve the Annual Calendar using the current meeting schedule then choose to discuss and possibly change it after the Annual Calendar were approved, there would be substantial administrative tasks required of staff to make this change and may include a necessity to post a new calendar in the local paper of record which will be an additional cost.

Discussion was held by the Committee members and other Board members present and centered on pros to a COW structure related to ease of quorum and single minutes. Discussion was held on the Executive Director Review Committee and whether it should be kept as a separate Committee, and after discussion that consensus was that it should not. The time and date of a COW meeting was discussed and identified as the consistent with past Committee practice of the second Thursday of each month with a start time of 7:00pm.

After discussion, all Commissioners present decided to move to a COW format and direct staff to update all policies and procedures to reflect this change and bring them forward at a future meeting for the consideration by the Board.

***Frangiamore moved to recommend to the Board of Commissioners a change from the current Committee format that includes the Administration, Finance and Personnel, Park and Recreation Operations, Planning and Development and Executive Director Review Committees, to a Committee of the Whole and direct staff to present an Annual Calendar reflective of this recommendation for the Board of Commissioners consideration during the Annual Meeting. Second by Renner.***

Voice vote: 3-0. All voting yes. Motion carried.

***At 6:58 PM, a motion was made by Renner to enter Closed Session for the purpose of Review of Specific Personnel (5 ILCS 120/2 (1)). Second by Frangiamore.***

Voice Vote: Yes – 3. No – None. Motion carried.

Stanko reconvened open session at 7:56 PM.

Stanko summarized Closed Session as follows:

Discussion was held pertaining to Review of Specific Personnel.

No action was necessary or taken as a result of Closed Session.

***Frangiamore moved to adjourn the meeting. Second by Renner.***

Voice vote: 3-0. All voting yes. Motion carried.

Adjourned at 7:56 PM.