

Cary Park District
Board of Commissioners
Administration, Finance & Personnel Committee Meeting
November 8, 2018
6:30 PM
Community Center
255 Briargate Road
Cary, IL 60013

Minutes

Committee Members Present: Hauck, Frangiamore, and Stanko

Commissioners Present: Renner and Howell

Guest Present: None

Staff Present: Jones, Krueger, Rogus, Raica, Hughes, Kelly, and Lee.

Chair Stanko called the meeting to order at 6:34 PM.

The Pledge of Allegiance to the Flag was recited.

The minutes from the September 13, 2018 Administration, Finance, and Personnel Committee meeting were presented for approval.

Hauck moved to approve the minutes; second by Frangiamore.

Voice vote: 3-0. All voting yes. Motion carried.

The minutes from the October 11, 2018 Administration, Finance, and Personnel Committee meeting were presented for approval.

Hauck moved to approve the minutes; second by Frangiamore.

Stanko stated he would like there to be a correction in the minutes. He explained in the first full paragraph he would like the first sentence to read as follows, "Stanko requested that the minutes be amended to better describe the conversation on his question to the auditor about the way the Park District handles debt payments."

Stanko moved to amend the minutes. Second by Hauck.

Voice vote: 3-0. All voting yes. Motion carried.

Hauck moved to approve the amended minutes of the October 11, 2018 Administration, Finance, and Personnel Committee. Second by Frangiamore.

Voice vote: 3-0. All voting yes. Motion carried.

Hauck reminded the Board that trees are for sale that support Heroes Like Haley and the Cary Park Foundation. She encouraged everyone to purchase a tree to support both non-profits.

Under direction items, Ordinance O-2018-19-05, 2018 Annual Tax Levy, was discussed.

Krueger explained that each year the Board must decide what they would like to do with the Annual Tax Levy. At least 20 days prior to adoption of the levy ordinance, the Park District must estimate its annual levy and determine if the funds to be raised exceed 105% of the amount extended the previous year. Based on previous discussions with the Board, the Park District will not exceed the prior year's tax extension by more than 5%, so the Park District is not required to publish notice or hold a public hearing on the tax levy.

Hauck moved to recommend Ordinance O-2018-19-05, Annual Levy Ordinance for the Year 2018 to the Board of Commissioners for approval. Second by Frangiamore.

Voice vote: 3-0. All voting yes. Motion carried.

Under direction items, Ordinance O-2018-19-06, Abatement of Debt Service Tax Levy, Series 2013A and Ordinance O-2018-19-07, Abatement of Debt Service Tax Levy, Series 2018A, was discussed.

Krueger explained each year the County Clerk automatically levies a Bond & Interest Fund tax to provide for the annual debt service on any outstanding general obligation bonds. A backup levy by the county needs to be abated in order to avoid double taxation. The alternate revenue to fund the debt service is from the net proceeds of the General Obligation Park Bond (Limited) Issue and the Corporate Fund.

Frangiamore moved to recommend Abatement Ordinances O-2018-19-06 and O-2018-19-07 as presented to the Board of Commissioners for approval. Second by Hauck.

Voice vote: 3-0. All voting yes. Motion carried.

Under direction items, 2019 IAPD Annual Meeting Credentials Certificate was discussed.

Jones stated in order for the Park District to be a voting and participating member of the annual meeting held at the conference every year, a certificate needs to be completed and turned in naming the Park District's delegate(s). Historically, the Executive Director is the delegate with the President of the Board of Commissioners being the alternate. Jones recommend to the Board that he be the delegate with the Board President as the alternate, the Board Vice President as the second alternate, and whoever the Board would like to nominate for the third alternate.

Hauck moved to approve the 2019 IAPD Credentials Certificate and the designation of delegates as follows: Delegate – Executive Director Jones; 1st Alternate – President; 2nd Alt. – Vice President; 3rd Alt. – Erin Hauck. Second by Frangiamore.

Voice vote: 3-0. All voting yes. Motion carried.

Approved

Jones asked the Board about the December meetings and if everyone could attend both meetings. He explained that the meeting on December 13th needs to occur, but the Board meeting occurring on December 20th could be cancelled if there were not enough Commissioners who could attend. After discussion, the Board agreed to hold the meetings as scheduled on December 13th and 20th.

Frangiamore moved to adjourn the meeting. Second by Hauck.

Voice vote: 3-0. All voting yes. Motion carried.

Meeting adjourned at 6:52 PM.