Minutes
Committee Members Present: Frangiamore and Stanko
Commissioners Present: Renner

Guest Present: Michael Murphy, Resident
John Miles, Manager Foxford Hills Golf Club

Staff Present: Jones, Krueger, Kelly, Raica, and Lee.

Chair Stanko called the meeting to order at 6:30 PM.

The Pledge of Allegiance to the Flag was recited.

The minutes from the December 13, 2018 Administration, Finance, and Personnel Committee meeting were presented for approval.

**Frangiamore moved to approve the minutes. Second by Stanko.**

Voice vote: 2-0. All voting yes. Motion carried.

Stanko stated that he walked through the Community Center Administrative spaces and saw the rearrangement of staff, and he is happy with how everything looks. He commented on how happy staff appears to be with the additional space they have been provided. Stanko also commented that January 30 is the 15 year anniversary of Foxford Hills.

The First Direction item discussed was the Extension of Audit Services – Lauterbach and Amen, LLP. Krueger explained the Park District is required by law to have a licensed auditor go through Park District accounts each year. Since April 2016, the Park District has utilized the services of Lauterbach and Amen, LLC (L&A). During this time, L&A has issued unmodified opinion on the Park District financial statements and the Park District retained the Government Finance Officers Association’s (GFOA) Certificate of Achievement in Financial Reporting. Staff finds L&A to be well-organized firm that provides services to local governments through Illinois which includes many Park Districts. It is recommend that multi-year audit contracts be used to help lower audit costs.

Krueger explained it is the recommendation of staff that L&A conduct an annual audit of all park district accounts and funds for the fiscal years ending 4/30/19 and 4/30/20.
Frangiamore moved to recommend Board approval of Lauterbach and Amen as the Cary Park District’s auditors for fiscal years ending 4/30/19 & 4/30/20 per their proposal dated January 20, 2016. Second by Stanko.

Stanko stated staff deserves a lot of credit for the GFOA as well as the excellent work done on the CAFR.

Voice vote: 2-0. All voting yes. Motion carried.

Jones provided an update on the Lions and Kaper Park Revitalization Project.

Frangiamore moved to adjourn the meeting. Second by Stanko.

Voice vote: 2-0. All voting yes. Motion carried.

Meeting adjourned at 6:47 PM.