

Cary Park District  
Board of Commissioners  
**Administration, Finance & Personnel Committee Meeting**  
July 12, 2018  
6:30 PM  
Community Center  
255 Briargate Road  
Cary, IL 60013

**Minutes**

Committee Members Present: Frangiamore, Stanko, Hauck (6:34pm)

Commissioners Present: Renner, Howell (6:36pm)

Guest Present: None

Staff Present: Jones, Raica, Rogus, Krueger, Hughes, and Lee.

Chair Stanko called the meeting to order at 6:30 PM.

The Pledge of Allegiance to the Flag was recited.

There were no matters from the public.

The minutes from the June 14, 2018 Administration, Finance, and Personnel Committee meeting were presented for approval.

***Frangiamore moved to approve the minutes; second by Stanko.***

Voice vote: 2-0. All voting yes. Motion carried.

No matters from Public or Staff.

President Renner stated he thought the Thank You Timbertown went very well and a lot of positive things came from that experience. Stanko thanked staff as well and enjoyed talking to the public.

Under Direction Items, Policy 1-016, Election of Officers was discussed. Jones explained this item was placed on the agenda per the request of Commissioner Stanko. Stanko stated his concern is that there are things practiced that are not listed in the policy, and he would like items to be in the policy to create consistency with practice.

Stanko asked if the policy should be changed to reflect Board members serving two years in positions such as the President and Vice President. He then stated a rotation of the Board members in various positions may be useful. Renner stated he is okay with the current policy and does not see a need for change. He explained the policy is simple and to keep it that way.

Hauck stated the policy should remain simple in case a two year term does not coincide with elected terms of individual Commissioners.

Howell stated that he understands the concerns of Stanko, but he feels that the policy does not need to be changed. He feels the democratic process to elect Officers should be maintained.

Frangiamore stated he agrees with rotating the positions since it is important for Commissioners to gain leadership skills. The current Policy states “or until their successors shall be elected.” He feels that statement covers what is currently done at the Annual Meeting.

Stanko feels that if there is not a statement in the policy directing the Board on what should be done with elections, and not having that statement listed could create confusion down the road when new Commissioners take the position.

After discussion, there was no change to the existing policy.

Under Discussion items, the 2018 Levy was discussed. Jones explained that each year at this time there is a preliminary discussion on the levy to give staff an idea on how the Board would like to structure the upcoming levy request.

Krueger explained there are several factors that are considered with the tax levy such as CPI, EAV, and items presented in the cost category projections for FY19/20. For the FY18/19 budget, a CPI of 2.1% was used. For the FY19/20 budget a CPI increase of 2.1% is again the increase that may be applied to the total capped funds. This is an increase in the total cap funds of \$79,034.28. Due to the change in CPI, an additional \$33,426.28 in tax revenue may be captured after accounting for the increase in the debt funded by the corporate fund.

Krueger next explained the EAV increased by 6.49% in tax levy year 2017. The EAV for tax levy year 2018 will not be finalized until April, so there is no estimate on that at this time. Krueger continued that staff looked at various cost categories such as staff salaries, group insurance, utilities, and other major services which is a potential increase in costs of \$83,871. Given an increase in funds remaining of \$33,426.28 and a potential increase in costs of \$83,871; this leaves the District with a potential shortfall of \$50,044.72 to address when developing the FY 19/20 Budget.

Krueger stated the first option is to structure the levy to capture the CPI plus any new growth. The second option is to abate a portion of the Park District’s annual rollover bond equal to the CPI increase in taxes and/or New Growth for the next fiscal year. This approach was used in FY 14/15 and has only a one year affect. The third option is to abate a portion of the annual levy equal to the CPI increase in taxes and/or new growth for the next fiscal budget year. This option would have a compounding effect. The Park District would not be able to capture CPI and/or New Growth increase of that portion of the tax extension in future years.

Krueger then explained a few items that should be considered when determining the levy for the upcoming year. First, while Cost Categories are estimated to increase by \$83,871, the increase in tax revenues due to CPI is estimated to be \$33,426.28. This leaves the District with a deficit of

\$50,444.72 to address when developing the FY19/20 Budget. Second, Staff is looking into how best to address the underfunding of the Capital Equipment Replacement Fund (CERF). Third, the 2018 Update to the 2016 CMP Action Plan Update continues to be very aggressive in its planning and development initiatives requiring funding and dollars to meet these goals. She also stated that the debt payments related to Series 2018A are \$112,868.76 for FY 19/20 and will be funded from the Corporate Fund balance.

Krueger stated that the State of Illinois recently approved their budget. The budget does not include a property tax freeze; however the State Legislature can still pass property tax freeze. Staff will continue to monitor this matter and update the Board on any changes.

Frangiamore asked how New Growth is accounted for, and Krueger explained the Village has provided staff with a list of New Growth currently underway in the Village.

Renner asked when New Growth is considered in the EAV, and Krueger stated she can look into that and provide the information to him.

Howell asked if the Tax Incremental Finance District (TIF) would be considered in the upcoming budget. Krueger stated that this item would have to be reviewed to see when the TIF(s) expire and what occurs when that happens.

Stanko asked when the Board needs to provide direction to staff regarding the tax levy. Jones explained that in the past, staff has been provided direction at this meeting.

Commissioners Stanko, Frangiamore, and Renner stated they would be in favor of structuring the levy to capture the CPI plus any New Growth that may have occurred within the District for the next fiscal budget year.

Commissioners Hauck and Howell stated they would like to abate a portion of the Park District's annual rollover bond equal to the CPI increase in taxes and/or New Growth for the next fiscal budget year.

***Frangiamore moved to adjourn the meeting. Second by Hauck.***

Voice vote: 3-0. All voting yes. Motion carried.

Meeting adjourned at 7:11 PM.