

MINUTES OF THE REGULAR MEETING OF THE BOARD OF PARK
COMMISSIONERS OF THE CARY PARK DISTRICT, CARY, ILLINOIS, HELD IN
THE COMMUNITY CENTER, 255 BRIARGATE ROAD ON
MAY 24, 2018

I. CALL TO ORDER

President Renner called the meeting to order at 7:00 PM.

II. ROLL CALL

Upon roll call the following Commissioners answered present: Mr. Howell, Mr. Stanko, Mr. Frangiamore, Mrs. Hauck, and Mr. Renner.

Staff

Staff present: Dan Jones, Executive Director; Vicki Krueger, Director of Finance and Administration; Paul Rogus, Superintendent of Parks and Facility Maintenance; Sara Kelly, Superintendent of Recreation/Deputy Director; Katie Hughes, Director of Communications and Marketing; and Megan Lee, Recording Secretary.

Guests

None.

III. PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance to the Flag was recited.

IV. MATTERS FROM THE PUBLIC

None.

IV. ITEMS FROM COMMISSIONERS

Renner attended the William Denison Cary statute unveiling and said it was very well done. He thanked staff for the hard work on the project.

V. CONSENT AGENDA

Renner asked if any items were to be removed from the Consent Agenda.

No items were requested for removal.

Stanko moved to approve the Consent Agenda as follows: VI.A.1 Approval – Minutes Regular Board Meeting dated April 26, 2018; VI.A.2 – Approval – May 18, 2018, Disbursement in the Amount of \$219,087.13; VI.A.3. – Acceptance – Treasurer’s

Report (preliminary) dated April 30, 2018; VI.A.4. – Acceptance – Investment Activity Report dated April 30, 2018; VI.A.5. – Approval – Purchase of a 2019 International 7400 SFA 4X2 chassis from the Illinois State Contract vendor Rush Truck Centers, Chicago, IL and the single axle equipment package as awarded by the National Joint Powers Alliance from Henderson Products, Huntley, IL. In the amount of \$127,722.15; VI.A.6. – Approval – Intergovernmental Agreement between Cary Park District and Board of Education of Cary Community Consolidated School District 26 Facilities for Summer Day Camp and E.T. KidZone. Second by Howell.

Roll call vote: Yes – Frangiamore, Hauck, Howell, Stanko, and Renner. No – None.
Motion carried.

VI. BUSINESS ITEMS

VI.A. Any Items Removed From Consent Agenda

None.

VII.B. Action Items

VII.B.1. Consider – O-2018-19-01, FY 2018-19 Budget

Jones explained that since the tentative approval in April, the budget was posted for 30 days. All legal requirements have been met. Once approved, it will be filed with the county.

Frangiamore moved to approve Ordinance O-2018-19-01, an ordinance adopting the Combined Annual Budget and Appropriation of Funds for the Cary Park District, McHenry County, Illinois for the Fiscal Year Beginning on the First (1st) Day of May, 2018 and Ending on the Thirtieth (30th) Day of April, 2019. Second by Stanko.

Roll call vote: Yes – Hauck, Howell, Stanko, Frangiamore, Renner. No – None. Motion carried.

VII.B.2. Consider – O-2018-19-02 Issuance of General Obligation Park Bonds (Alternate Revenue Source), Series 2018

Jones stated that at a Special Meeting held on April 12th, the Board approved, Ordinance O-2017-18-10, an ordinance authorizing the issuance of General Obligation Park Bonds (Alternate Revenue Source) of the Cary Park District, McHenry County, Illinois, in an aggregate principal amount not to exceed \$3,500,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District.

Krueger explained that since the approval of O-2017-18-10, staff moved forward with the process of issuing the General Obligation Park Bonds to fund the Lions and Kaper Park

Revitalization Project. A competitive bid was held by Speer Financial this morning, May 24, and this evening a representative of Speer Financial is present with the bid results. Dave Phillips, of Speer financial, explained that a total of 18 bids from 7 different bidders were received for the issuance of \$3,400,000 GO Park Bonds. The lowest seven bids are as follows:

- Mesirow Financial, New York, New York 3.2553% (original)
3.2589% (revised)
- Robert W. Baird & Co., Inc., Milwaukee, Wisconsin 3.2866%
- DA Davidson, Denver, Colorado 3.3800%
- Raymond James, Chicago, Illinois 3.4009%
- BOK Financial Services, Menomonee Falls, Wisconsin 3.4157%
- Bernardi Securities, Inc., Chicago, Illinois 3.4751%
- Hutchinson Shockey Erley, Chicago, Illinois 3.5039%

Phillips explained that the lowest bidder was Mesirow Financial, New York New York for 3.2553%. He then stated that in order for the Park District to meet financial requirements, the maturity amounts of the bonds were adjusted to \$3,446,992.95 which gave the final true interest rate of 3.2589%.

General discussion of the bid environment and the interest rates was held by the Board who was interested in Phillips insight on each. After discussion:

Stanko moved to accept the bid from Mesirow Financial, New York, New York for the Cary Park District's General Obligation Park Bonds (Alternate Revenue Source), Series 2018 as presented. Second by Hauck.

Roll call vote: Yes – Frangiamore, Hauck, Howell, Stanko, and Renner. No – None.
Motion carried.

Stanko moved to approve Ordinance O-2018-19-02, an ordinance providing for the issue of approximately \$3,400,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2018, for park purposes, including, but not limited to, renovations at Lions Park and Kaper Park, and for the payment of the expenses incident thereto, providing for the pledge of certain revenues to the payment of the principal of and interest on said bonds and the levy of a direct annual tax sufficient to pay said principal and interest if the pledged revenues are insufficient to make such payment, and authorizing the sale of said bonds to the winning bidder thereof. Second by Frangiamore.

Roll call vote: Yes – Frangiamore, Hauck, Howell, Stanko, and Renner. No – None.
Motion carried.

VII.C. Discussion Items

VII.C.1 Executive Director Work Initiatives

Jones presented work initiatives for the Executive Director in 2018-19 to the Board. Stanko stated that many items in future planning and development and capital projects are directly tied to the execution of the CMP. He then asked if there are items in the other categories that would also be tied to the CMP. Jones stated yes. Stanko stated for convenience purposes to denote items that are tied directly to the CMP. Jones stated that it has been noted under each category stating CMP master plan updated 2018.

Renner asked about an item that was on last year's Executive Director Work Initiative which was explore local opportunities to address lack of administrative space. He asked why that is not listed for this fiscal year. Jones explained that he has been monitoring available space within Cary for a year and a half, and that the opportunities are so limited in Cary it would be challenging to have it as a goal. He stated he visited two different possible locations this past year, and there isn't much turn over in Cary. Jones stated that if the Board feels that it should be added again he will do so. Frangiamore asked if there was an opportunity to look at temporary options such as the old village hall building or other options within the Community Center to meet needs. Frangiamore asked if this item should be included in the work initiatives. Jones explained that (utilizing Community Center space) has been explored, but staff can't justify taking away program space to make room for administrative space. Jones explained he feels it would be most beneficial to wait to see what with the feasibility study pertaining to new Indoor Recreation Space.

Stanko stated he would like to see the addition of temporary office space added to a committee agenda down the road.

Renner asked about the Verizon request to install a cell signal booster system in Hoffman Park and why it isn't listed. Jones stated that since an agreement of this type would not be tied to anything specific in the various work initiatives categories, it would fall under the initiative to annually complete the requirements of the ED (position), he wouldn't add it to the initiatives.

Renner asked if anyone else had an item to address. Frangiamore stated he would like to look at the CMP and compare it to the draft work initiatives.

VIII. Executive Director Report

Jones updated the Board that the pool opens on Saturday. It will be open May 26-28, then will close again May 29-June 1, and will reopen June 2 for the season.

Jones explained that this past week the energy has picked up in the office. Staff grows considerably this time of year by adding 150+ seasonal staff. A number of general and area specific trainings occur during this time of year. Before the pool opens, life guards and pool staff undergo as much as 40 hours of training which is in addition to the life guard certification they must obtain. Jones stated he ran into the parent of a seasonal staff member and the parent commended the Park District on the amount of training that is provided to staff to handle a variety of situations. Jones then reminded the Board that during the PDRMA review last year, the Park District received over 99% overall score in the Loss Control review and training is a big part of this.

Jones explained that the NISRA golf outing is on June 7 over at Randall Oaks. He also encouraged the Board to stop by and look at the William Cary statue at Jaycee Park. It's a nice addition to the park.

Jones then stated that there are activities on Memorial Day with the parade stepping off at 10:15AM from Holy Cross. The activities conclude at Veterans Park where a ceremony will take place.

Raica has been working hard moving forward with the ITEP Grant. A press release will go out tomorrow, May 25, stating the Park District was awarded the grant. Thank you letters have been sent to those who supported the project.

Jones then provided an update on Kaper Park. He explained that over the next couple of weeks the Board will see some e-blasts for an event at Timbertown. Staff are still working on an appropriate send off, but it will be simple and appropriate. The event is scheduled to take place Saturday, July 7 from 4-6PM. Construction on the park site is set to begin Monday, July 9. An e-blast will be sent out in regards to the pickets and returning them to those who purchased them back in the 90's.

Jones explained that in order to keep pace with the CMP, items need to come before the Board. He asked the Board if they know of any meetings they would not be able to attend in the upcoming months, and if there are to let him know.

Stanko moved to take a 5 minute recess. Second by Frangiamore.

Renner called the meeting back to order.

At 7:55 PM, a motion was made by Stanko to enter Closed Session for the purpose of A. Review of Closed Session Minutes (5 ILCS 120/2 (21) and E. Review of Specific Personnel (5 ILCS 120/2 (1). Second by Hauck.

Voice Vote: Yes – 5. No – None. Motion carried.

Renner reconvened open session at 9:33PM.

Stanko summarized Closed Session as follows: the minutes of the Closed Session meetings on March 10, 2016 and April 14, 2016 were reviewed and approved. The annual review of the Executive Director was completed and action from this discussion was required.

Stanko moved to set the salary of the Executive Director at \$138,000 for FY2018-19 and a one-time merit based performance payout of \$5,250. Second by Hauck.

Voice vote: Yes – 5. No - None. Motion carried.

No other action was taken as a result of Closed Session.

Motion to adjourn the meeting by Stanko. Second by Frangiamore.

Voice vote: Yes – 5. No – None. Motion carried.

Meeting adjourned at 9:35PM.

Daniel C. Jones, Secretary
Park District Board of Commissioners