

MINUTES OF THE REGULAR MEETING OF THE BOARD OF PARK
COMMISSIONERS OF THE CARY PARK DISTRICT, CARY, ILLINOIS, HELD IN
THE COMMUNITY CENTER, 255 BRIARGATE ROAD ON
MAY 25, 2017

I. CALL TO ORDER

President Renner called the meeting to order at 7:08 PM.

II. ROLL CALL

Upon roll call the following Commissioners answered present: Mr. B. Krueger, Mr. Renner, Mr. Stanko, Mr. Frangiamore and Mrs. Hauck.

Staff

Staff present: Dan Jones, Executive Director; Vicki Krueger, Director of Finance and Administration; Paul Rogus, Superintendent of Parks and Facility Maintenance; Sara Kelly, Superintendent of Recreation/Deputy Director; Katie Hughes, Director of Communications and Marketing; and Megan Lee, Recording Secretary.

Guests

None.

III. PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance to the Flag was recited.

IV. MATTERS FROM THE PUBLIC

None.

IV. ITEMS FROM COMMISSIONERS

Stanko explained that he received a letter from the county about a meeting being held to discuss woodlands and forests on June 23 at the county government center, and he is considering attending the meeting. Hauck expressed an interest in attending along with Stanko.

B. Krueger announced that effective the adjournment of the June 22, 2017 meeting of the Board, he would be resigning from the Board due to personal reasons.

V. CONSENT AGENDA

Renner asked if any items were to be removed from the Consent Agenda.

No items were requested for removal.

Frangiamore moved to approve the Consent Agenda as follows: VI.A.1 Approval – Minutes Regular Board Meeting dated April 27, 2017; VI.A.2 – Approval – Minutes Committee of the Whole dated April 20, 2017; VI.A.3. – Approval – May 19, 2017, Disbursement in the Amount of \$194,194.59; VI.A.4. – Acceptance – Treasurer’s Report (preliminary) dated April 30, 2017; VI.A.5. – Acceptance – Investment Activity Report dated April 30, 2017; VI.A.6. – Approval – Policy 7-001, Shared Drive Management; VI.A.7 – Approval – Policy 8-005, Workplace Ergonomics; VI.A.8. – Approval – Ordinance O-2017-18-02, Sale or Conveyance of Personal Property belonging to the Cary Park District. Second by B. Krueger.

Roll call vote: Yes – Frangiamore, Stanko, Hauck, B. Krueger, and Renner. No – None. Motion carried.

VI. BUSINESS ITEMS

VI.A. Any Items Removed From Consent Agenda

None.

VII.B. Action Items

VII.B.1. Consider – Ordinance O-2017-18-01, an ordinance adopting the Combined Annual Budget and Appropriation of Funds for the Cary Park District, McHenry County, Illinois for the Fiscal Year Beginning on the First (1st) Day of May, 2017 and Ending on the Thirtieth (30th) Day of April, 2018.

Jones noted that the budget had been on public display for 30 days and no comments had been received. The requirement to hold a Public Hearing had been met earlier in the evening at 6:55 PM and the notice of the Public Hearing had been posted no less than 7 days in advance of this hearing. All the requirements to pass the budget have been met.

B. Krueger moved to approve Ordinance O-2017-18-01, an ordinance adopting the Combined Annual Budget and Appropriation of Funds for the Cary Park District, McHenry County, Illinois for the Fiscal Year Beginning on the First (1st) Day of May, 2017 and Ending on the Thirtieth (30th) Day of April, 2018. Second by Frangiamore.

Roll call vote: Yes – Frangiamore, Stanko, Hauck, B. Krueger, and Renner. No – None. Motion carried.

VII.B.2. Consider – Disc Golf

Jones explained that when the disc golf project was looked at back in February, the planning process had been completed, and at that time it was understood that parts of the project would be implemented before the end of the fiscal year. This project originally was thought to have had to have specs written and bid out. Due to a number of factors, we have been able to move much quicker through this project with Raica acting as a

general contractor. He met with the tree vendors, and the work was completed for less than \$25,000. The seeding was completed by Park Staff, and concrete work is also coming in under \$25,000. He felt it was important to bring it back before the Board due to the fact the project is not being bid as originally thought.

Stanko moved that the Board direct staff not to conduct a competitive bid to implement the golf course project. Second by B. Krueger.

Stanko expressed concern about the motion stating it should state that staff should continue the implementation of the project as it is currently being done in accordance with the purchasing policies of the Cary Park District.

Stanko moved that the Board direct staff not to conduct a competitive bid for the disc golf course project and continue the implementation of the project as currently underway in accordance with purchasing policies of the Cary Park District. Second by B. Krueger.

Roll Call: Yes – B. Krueger, Renner, Stanko, Frangiamore, Emma. No – none.
Motion carried.

VII.C. Discussion Items

VII.C.1. Work Initiatives for Director

Jones presented a draft of the Executive Director work initiatives for the upcoming fiscal year. He explained he wanted to give the Commissioners time to review the items before the next meeting.

VIII. Executive Director Report

Jones explained that June 1 at 6:45PM will be the first Board input session for the Kaper and Lions Park Projects. He stated that Commissioners need to come to the meeting prepared with ideas on what amenities they would like to see at those park sites. The meeting should take approximately one hour. On that day, the contractor will also meet with staff as well as community stakeholders, specifically those stakeholders directly involved with youth sports that take place at those park sites.

Jones then explained a couple of weeks ago Raica, Kelly, and he met with Upland Design's team as well as all of their contractors that will be working on the project, and they gave a tour of both park sites.

Jones stated he met the Village about the rezoning of Kaper and Lions Parks. Plats of Survey will be completed for Lions Park. Jones then explained he will be meeting with the Park District attorney next week to go over items and then turn in an application for rezoning. The earliest they could come before the zoning committee would be in July.

Jones next explained that on the evening of June 15, the Cary Park Foundation is sponsoring the summer concert series at Lions Park starting at 7:00PM. The Foundation has some fun items planned that evening to market and promote their cause.

Lastly, Jones stated that the Park District is very busy right now. The pool opens this weekend, and there has been a great deal of work done to prepare it for this season. On Monday, there were approximately 70 staff present for general training, as well as there are several seasonal staff coming in all week getting area specific training. Training starts Tuesday-Friday next week for summer camp and camp starts on June 5 for the summer.

Motion to adjourn the meeting by Stanko. Second by Frangiamore.

Voice vote: Yes – 5. No - None. Motion carried.

Meeting adjourned at 7:35 PM.

Daniel C. Jones, Secretary
Park District Board of Commissioners