

MINUTES OF THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF
THE CARY PARK DISTRICT, CARY, ILLINOIS, HELD IN THE COMMUNITY CENTER, 255
BRIARGATE ROAD ON
October 26, 2017

I. CALL TO ORDER

President Renner called the meeting to order at 7:04 PM.

II. ROLL CALL

Upon roll call the following Commissioners answered present: Mr. Howell, Mr. Stanko, Mrs. Hauck Mr. Frangiamore, and Mr. Renner.

Staff

Staff present: Dan Jones, Executive Director; Vicki Krueger, Director of Finance and Administration; Paul Rogus, Superintendent of Parks and Facility Maintenance; Sara Kelly, Superintendent of Recreation/Deputy Director; and Megan Lee, Recording Secretary.

Guests

None.

III. PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance to the Flag was recited.

IV. MATTERS FROM THE PUBLIC

None.

V. ITEMS FROM COMMISSIONERS

Stanko stated that Larry Phalin passed away this week. Mr. Phalin is responsible for the referendum that passed during the 1970's in the Village of Cary for the Park District to be founded as well as for the swimming pool to be built. He did a great deal of work to provide the Park District with a sound financial structure so it could continue to maintain itself. He was on the Park District Board of Commissioner for 20 years. Stanko requested a moment of silence to recognize Mr. Phalin and his role in the Park District. A moment of silence was held in Mr. Phalin's honor.

VI. CONSENT AGENDA

Renner asked if any items were to be removed from the Consent Agenda.

Stanko moved to approve the Consent Agenda as follows: VI.A.1 Approval – Minutes Regular Board Meeting dated September 28, 2017, 2017; VI.A.2 – Approval – Minutes Special Meeting dated October 12, 2017; VI.A.3 – Approval October 20, 2017, Disbursements in the Amount of \$162,216.47; and VI.A.4. – Acceptance – Treasurer’s Report dated September 30, 2017. Second by Hauck.

Roll call vote: Yes – Hauck, Frangiamore, Stanko, Howell, and Renner. No – None. Motion carried.

VII. BUSINESS ITEMS

VII.A. Any Items Removed from Consent Agenda

None.

VII.B.1 Consider – Purchase of 2017 Caterpillar 262HF Skid Steer.

Executive Director Jones explained the next several items were listed as individual action items due to there not being enough votes to be placed on the consent agenda from the Committee levels due to member absences. The purchase of the 2017 Caterpillar 262HF Skid Steer was recommended by the Operations Committee with a vote of 2-0. Jones asked if there were any questions from the Board.

Frangiamore moved to approve the purchase of a 2017 Caterpillar 262HF skid steer as awarded by the National Joint Powers Alliance from Patten CAT of Wauconda, Illinois, in the amount of \$38,100.00. Second by Stanko.

Roll call vote: Yes – Howell, Hauck, Frangiamore, Stanko, and Renner. No – None. Motion carried.

VII.B.2 Consider – Policy 5-002, Open Space and Land Acquisition, as revised.

Jones explained that as part of the Loss Control Review process that the Park District is currently engaged in, it was recommended by PDRMA to have a land acquisition policy that includes due diligence regarding potential environmental issues with land acquired. The current Policy has been updated to include environmental assessments to identify issues prior to the purchase.

Stanko moved to approve Policy 5-002.r3, Open Space and Land Acquisition, as revised. Second by Frangiamore.

Voice vote: Yes – 5. No – None. Motion carried.

VII.B.3 Announce – 2017 Levy Estimate

Jones stated the Board of Commissioners establishes the Annual Levy by Ordinance before the last Tuesday of a calendar year in accordance with applicable laws. At least 20 days prior to the adoption of the Levy, the Board must provide an estimate as to the amount of the levy. Jones explained that the Board President should make an announcement this year to be entered into public record that the tax extension will not exceed 105% of the previous year’s tax extension.

President Renner announced the Board of Commissioners of the Cary Park District has determined that its Levy Estimate for 2017 shall not exceed 105% of the previous year's tax extension.

VII.B.4 Competitive Sale for Issuance of General Obligation Limited Tax Park Bonds, Series 2017

Jones explained that the Park District issues General Obligation Limited Tax Bonds on an annual basis. The legal maximum amount of the annual issue is adjusted by the increase in the CPI for the prior year. For the 2017 issue, the previous legal maximum amount of \$700,364.50 will be increased by 2.1% (the change in the CPI for 2016) resulting in a maximum borrowing of \$715,072.16, an increase of \$14,707.66.

Frangiamore moved to direct staff to conduct a competitive sale for the issuance of G.O. Limited Tax Park Bonds, Series 2017 and bring the results of the sale to the Board of Commissioners for approval in November 2017. Second by Hauck.

Voice vote: Yes – 5. No – None. Motion carried.

VIII. Executive Director Report

Jones stated that the community gardens at NISRA have completed construction. He explained that the previous Executive Director of NISRA desired to have a community garden for their program participants. Ann Viger of the Crystal Lake Park District and David Raica of the Cary Park District were very helpful in the construction of the gardens. He stated he is very proud of what they accomplished and he encourages all Commissioners to visit the gardens.

Jones next talked about the NISRA holiday party. He requested all who are attending Commissioners confirm with Lee their meal choices for the event.

Jones next asked the Commissioners about the IPRA Conference and for them to inform him of what dates they plan on attending and what package they want to register for.

Jones lastly stated that at the November Committee meeting there will be some ordinances that will be coming through that are standard for this time of year. He also hopes to have the Upland Design proposal for the rest of their services for Kaper and Lions Parks as well as a proposal from Lamp, Inc. for assistance in the projects as well. If there is a reason to move quicker with the Upland proposal, a Special Meeting should be held on the evening of the Committee meetings.

Motion by Frangiamore to adjourn. Second by Stanko.

Voice vote: Yes – 5. No – None. Motion carried.

Meeting adjourned at 7:28 PM.

Daniel C. Jones, Secretary
Park District Board of Commissioners