MINUTES OF THE REGULAR MEETING OF THE BOARD OF PARK
COMMISSIONERS OF THE CARY PARK DISTRICT, CARY, ILLINOIS, HELD IN
THE COMMUNITY CENTER, 255 BRIARGATE ROAD, CARY, IL
AUGUST 28, 2014

I. CALL TO ORDER

President Renner called the meeting to order at 7:00 PM.

II. ROLL CALL

Upon roll call the following Commissioners answered present: Mr. Harvey, Mr. Stanko, Mr. Emma, Mr. Krueger and Mr. Renner.

Jones announced that Mr. Krueger is attending remotely via telephone per Policy 1-005J.r1.

Staff

Staff present: Dan Jones, Executive Director; Claire Glenn, Director of Finance and Personnel; Katie Hughes, Director of Communications and Marketing; David Raica, Director of Planning and Development; Ben Rea, Superintendent of Park and Facilities Maintenance; Sara Kelly, Superintendent of Recreation; and Christine Cannon, Recording Secretary.

III. PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance to the Flag was recited.

IV. MATTERS FROM THE PUBLIC

None.

V. ITEMS FROM COMMISSIONERS

None.

VI. CONSENT AGENDA

President Renner asked if any items were to be removed from the Consent Agenda.

Roll call: Yes – Stanko, Emma, Krueger, Harvey, Renner. No – None. Motion carried.

**VII. BUSINESS ITEMS**

**VII.A. Any Items Removed From Consent Agenda**

None.

**VII.B. Action Items**

**VII.B.1. Consider – Supplemental Services Agreement, Speer Financial.**

Jones noted that this item had been discussed at the Administration, Finance, and Personnel Committee meeting on August 11, 2014 and, although recommended to the Board for approval, some questions remained and answers to those questions have been obtained. Jones reviewed the questions and answers as follows:

- By entering into the agreement with the Park District, does Speer become the exclusive provider of these services to the Park District? Answer: No, this agreement does not limit the ability of the Park District to engage multiple providers.
- Item 2(b) states a $250 fee; is this fee determined by Speer or an oversight agency and is it negotiable? Answer: This fee was determined by Speer and it is negotiable. This fee is in place in the event that Speer is replaced mid financing which Dave Phillips, of Speer, noted has never occurred.
- There is an attached “fees” page to the agreement; in the future, should these fees change, will the Park District be provided notice of this change? Answer: The answer is yes; however, Speer will not adjust their fees without a discussion first with the Park District, the same as always has been done.

*Stanko moved the Board approve the Supplemental Financial Services Agreement with Speer Financial, Inc., Chicago, IL, and direct the Executive Director to execute the agreement with Speer Financial, Inc., Chicago, IL. Second by Harvey.*

Roll call vote: Yes – Emma, Harvey, Stanko, Krueger, Renner. No – None. Motion carried.

**VII.B.2. Consider – Purchase of 2013 Caterpillar 430F ITHYD Backhoe Loader.**

Jones explained that this piece of equipment, a 2013 Caterpillar 430F ITHYD Backhoe Loader, was being purchased to replace the 2005 JCB 214 Precision Control Backhoe Loader which has reached the end of its useful life due to frequent overheating and failure of its hydraulic system.

Rea then explained the decision to purchase the 2013 model, due to its quick availability from a dealer participating in the state purchasing program.
Renner asked if a rental had been considered and Rea answered that the equipment has so many heavy duty uses that it would need to be available at all times and be ready for so many difficult jobs that a rental would not be an efficient use of its potential.

Jones commented that the purchase is within the Capital Equipment Replacement Fund (CERF) and Capital Financial Plan. The actual cost exceeds the budget number but the Tier 4 emission compliance is a matter that cannot be avoided and the budgeted replacement dollars for other pieces affected by this standard will be reviewed prior to the FY2015-16 budget. Jones noted that the fund has the ability to absorb additional costs.

Stanko moved the Board approve the purchase of a 2013 Caterpillar 430F ITHYD Backhoe Loader through the National IPA program for $103,200 from Patten Caterpillar, Grayslake, IL, and authorize the Executive Director to execute the purchase. Second by Harvey.

Roll call vote: Yes – Krueger, Harvey, Stanko, Emma, Renner. No – None. Motion carried.

VII.C.1. Discussion Items


Jones asked Raica to present what has been done so far to begin the process of replacing the playgrounds at Candlewood and Hillside Prairie Parks.

Raica noted that these named playgrounds were 24-25 years old and due for replacement. Public input meetings have been scheduled for September 9 and 10 at the Community Center and residents in the immediate areas (250’ from the playgrounds) have been sent notification via postcard regarding these meetings. The work will be bid in the spring.

Jones commented that this process is similar to that employed for the Greenfields Park playground replacement. Meetings are run like an open house with information and drawings on display and Raica available for any questions or comments.

Stanko suggested that an announcement be placed on the Park District webpage for anyone not getting a postcard. Jones responded that this had already been done and that the information would be distributed via social media as well.

VII.C.2. Lions Park Preschool Facility and Program Review

Jones reiterated a report made at the last meeting regarding the toll the winter took on the Preschool building. Two construction firms, Lamp, who worked with the renovation of the Community Center and Stuckey, who was responsible for the renovation of the maintenance building, agreed that the building as it stands has come to or is nearing the
end of its useful life. Repairs have been made to improve the facility for its use in the coming year, but the long term future of the program needs to be addressed.

Kelly introduced the discussion, describing the Preschool program, its reputation in the community, its standing as far as rates (lower than others), its independent status as not being part of a religious denomination or daycare facility, and the wonderful record of repeat enrollment by many families.

Glenn then detailed the availability of funds that the District could consider utilizing for rental of facility or construction of a new facility.

Discussion amongst the Board centered on the value of the program and a desire to continue a Preschool program into the future.

At this point the discussion concerned various options for facilities as a consensus was apparent to continue the program and find an alternate facility to continue offering the program.

All were in agreement that it is the faculty of the Preschool that drives the success of the program and this would be a major factor in sustaining the Preschool during a year of transition.

Renner asked the Board to consider if they felt this item should be a part of the future Comprehensive Master Plan update or if it needs to be addressed now.

Stanko asked if, in terms of debt, this could be combined with the development of Cary-Grove Park which would be handled in the CMP. Many options are available, he was told. He also asked if committing these funds would impact other large projects. Glenn responded that the use of dollars for one project means they cannot be used for another. As such there is a limiting factor as there always is when a decision is made to commit dollars to a certain area. Jones added that this question may could also involve the issuance of debt and if commitment of funds in this area impacts a larger ability of the District to borrow money. The District currently is not near is debt ceiling limitations.

Although Stanko, Harvey, and Emma felt some of this could wait for the CMP, Krueger said the Preschool shouldn’t have to wait for it. He said that the business of the Park District and importance of this program shouldn’t be stopped for consideration of the CMP.

In answer to Renner’s specific question of waiting for the CMP, Board members offered the following opinions.

Stanko felt it should initially be looked at it from a debt perspective. Harvey thought it should be part of the CMP. Emma said that renting a facility should not be a part of the CMP, but a new facility should be. Krueger was definite that it should not be part of the CMP and Renner concurred that it should not be a consideration within the CMP.
Some of the “temporary” locations to host the Preschool program as soon as next school year were discussed. They included the Community Center, rental of a portion of Oak Knoll School, and rental or lease of industrial space.

It was understood that the Preschool would more than likely need a temporary location for at least one year if not more. Jones asked the Board to consider whether an industrial location is the type of opportunity staff should spend time exploring as an option. Harvey and Emma responded that would consider it as a temporary solution but not permanent. Stanko, Krueger, and Renner were opposed to any consideration, temporary or permanent, in an industrial setting.

Jones asked about exploration of opportunity to rent or lease space at Oak Knoll School. All the Commissioners agreed that the rental of Oak Knoll School should be considered and evaluated.

Kelly and Jones introduced an example of a new preschool facility that had been built in the near past by the Hampshire Park District. Kelly; Erica Hedlund, the Program Supervisor for the Preschool; and Nancy Herbster, the Preschool Director, had visited the facility. Jones asked if the Board would like to view photos of the facility, design schematic and learn more of their construction considerations, cost, etc. The purpose of this review would be to create a point of reference and example of new facility construction. All but Renner felt this would be helpful. Jones commented further that a comparison of a new facility to the existing preschool may also be helpful for the Board to better see the challenges of the current facility from a programming standpoint.

The consensus of the group was that at the September 11, 2014 Parks and Recreation Operations Committee meeting staff would provide a review of the Hampshire Park District facility, comparison and information on the current preschool building along with more detail on staffs opinion on the needs of the preschool program whether in a temporary facility or construction of a new one.

Jones indicated that the discussion this evening was very helpful in determining a future plan and Renner once again commented on the quality of the Preschool staff.

VIII. Executive Director Report

- Photo Contest Winners for 2014 were unable to attend a Board meeting but their winning entries have been framed and hung in the Community Center. The photos will remain there until next year’s contest.
- Key Staff Anniversary celebrated this week Dennis Krenz’s 35th anniversary of employment with the Park District. Jones asked that congratulations be extended by any Board member who sees him.
- Fall Family Fest will take place on Saturday, September 6 with all hoping for good weather.
- A meeting with a member of Team Carone was presented to the Board. Emma and Jones met with Tim Carone regarding this organization and their future plans and desires. Jones detailed that TeamCarone raises funds for a Cary resident
stricken with pancreatic cancer along with providing dollars back into the
community (scholarships) primarily in areas focused on baseball. Team Carone
has interest in improving the existing high school baseball field and has interest in
developing a field within Cary-Grove Park that would improve high school
baseball opportunities considerably. The meeting was a discussion on what
opportunities may exist between the TeamCarone organization and the Park
District to further their efforts. Emma also provided information on the meeting
and that he or Jones intended to follow up with Tim in October or November.
There was consensus from the Board members that they would be willing to learn
more about this opportunity. Jones provided the Board with information on an
upcoming Team Carone fundraiser is a musical event taking place on October 4 in
Prairie Grove.

IX. Closed Session

At 8:56 PM, Stanko moved to enter Closed Session for the purpose of Review of Closed
Session Minutes (5ILCS 120/2 © (21) and Sale or Lease of Land (5 ILCS 120/2 © (6).
Second by Emma.

Roll call vote: Yes – Harvey, Stanko, Emma, Krueger, Renner. No – None. Motion
carried.

President Renner called the meeting back to order in Open Session at 9:09 PM.

Stanko summarized Closed Session: the minutes of the May 22, 2014 Closed Session
were reviewed and approved. There is no action necessary or taken as a result of Closed
Session.

Motion to adjourn the meeting by Stanko. Second by Harvey.

Voice vote: Yes – 5-0. No - None. Motion carried.

Meeting adjourned at 9:10 PM.

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Daniel C. Jones, Secretary
Park District Board of Commissioners