

MINUTES OF THE REGULAR MEETING OF THE BOARD OF PARK
COMMISSIONERS OF THE CARY PARK DISTRICT, CARY, ILLINOIS, HELD IN
THE COMMUNITY CENTER, 255 BRIARGATE ROAD ON
AUGUST 25, 2016

I. CALL TO ORDER

Vice President B. Krueger called the meeting to order at 7:00 PM.

II. ROLL CALL

Upon roll call the following Commissioners answered present: Mr. Renner, Mr. Stanko, Mr. Frangiamore, and Mr. B. Krueger.
Commissioners Absent: Mr. Emma

Staff

Staff present: Dan Jones, Executive Director; Vicki Krueger, Director of Finance and Administration; Dave Raica, Director of Planning and Development; Ben Rea, Superintendent of Park Maintenance/Deputy Director; Katie Hughes, Director of Communications and Marketing; and Megan Lee, Recording Secretary.

Guests

None.

III. PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance to the Flag was recited.

IV. MATTERS FROM THE PUBLIC

None.

V. ITEMS FROM COMMISSIONERS

Stanko asked for an update on the progress of the tennis courts at Veterans Park. Rea explained he sent a letter to the Village Inspector about the status of the permit, and the Village was hoping to have an answer back sometime this week.

Next, Hughes introduced the winners of the 2016 photo contest. She explained this contest has occurred for several years, and all of the pictures submitted were taken at one of the Park District's parks or during a Park District activity per the requirements. All of the photos were on display from the end of June to the end of July where the people's choice voting occurred. The public could vote for one youth and one adult entry. The winner was the picture that received the most votes in each category.

Nichole Kiddy was the winner in the youth division. Her photo was titled “Daisy Days” and was taken in Cambria Park in June of 2016. She also submitted a second photo for the contest as well as Nichole’s sister Adison who also submitted two of her own.

Nichole explained that she used a camera to take the pictures and not a phone. She is 13 years old.

Hughes next introduced the adult winner James Vitullo. James took the picture called “Untitled” at Foxford Hills Golf Club in May of 2015. He also submitted the photo titled “Mist of Solitude”. He is also a three time photo contest winner. He won the youth division in 2013 and the 2014 adult division. Renner asked which fairway it was, and he said it was right by RRR along the street. He took the photo with a Nikon camera at sunset.

The Board congratulated the winners.

VI. CONSENT AGENDA

B. Krueger asked if any items were to be removed from the Consent Agenda.

Stanko moved to approve the Consent Agenda as follows: VI.A.1. - Approval – Minutes of the Regular Board Meeting dated July 28, 2016; VI.A.2. – Approval – August 19, 2016 Disbursements in the Amount of \$354,111.80; VI.A.3. – Treasurer’s Report dated July 31, 2016; VI.A.4. – Acceptance – Investment Activity Report dated July 31, 2016. Second by Frangiamore.

Roll Call: Yes – Renner, Stanko, Frangiamore, and B. Krueger. No – None.

Motion carried.

VII. BUSINESS ITEMS

VII.A. Any Items Removed From Consent Agenda

None.

VII.B. Action Items

VII.B.1. Consider – Bids to Replace Three (3) Bryan Model D-650 Boilers.

Rea explained that on July 21st a bid was posted to replace three boilers at the Community Center. The bids were opened on August 3rd and a total of two bids were received. One bid was received from Cyril Regan Heating, Inc. for \$97,484.00, but the Contractor is not a State of Illinois Prequalified Pool Contractor as was required in the bid specifications. The second bid received was from Tessororf Mechanical Services, Inc. for \$86,923.00. Tessororf has been contracted previously to do other work for the Park District and all projects were done to the satisfaction of staff. Staff recommends acceptance of the lowest qualified and responsible bid received from Tessororf Mechanical Services, Inc.

Stanko moved to accept the bid from Tessendorf Mechanical Services, Inc., Gilberts, Illinois, the lowest qualified and responsible bidder, to replace three (3) Bryan Model D-650 boilers with three (3) Camus DynaMax Model DMNH 501 High Efficiency Condensing Boilers in the amount of \$86,923.00. Second by Renner.

Roll Call: Yes – Frangiamore, Renner, Stanko, and B. Krueger. No – None.
Motion carried.

V.II.B.2 – Purchase of a 2016 John Deere 5100E Utility Tractor to Replace 2003 John Deere 5420 Tractor

Jones explained that the Utility Tractor presently used by staff was purchased in 2003, and due to the tractor needing several repairs due to wear, staff would like to replace it with a 2016 John Deere Tractor. The implements from the 2003 will also work on this model. Staff found a joint bidding opportunity to do the bid.

Frangiamore moved to approve the purchase of a 2016 John Deere 5100E Utility Tractor as awarded by the National Joint Powers Alliance from DeKalb Implement Company, Sycamore, Illinois, in the amount of \$54,319.92. Second by Renner.

Roll Call: Yes – Renner, Stanko, Frangiamore, and B. Krueger. No – None.
Motion carried.

V.II.C.1 – 2016 Tax Levy

Jones explained that discussion was held at the Administration, Finance & Personnel Committee earlier in the month about the direction Commissioners wanted to take in regards to the 2016 Tax Levy. Upon discussion, Committee Members felt it would be best to discuss the levy the next time all Board members were present. Jones stated staff is looking for a consensus from the Board for what they would like to do with the upcoming levy.

V. Krueger explained that some of the options available to the Board. She explained staff could structure the levy to capture the CPI plus any new growth that may have occurred within the District for the next fiscal year, or they could abate a portion of the District's annual rollover bond equal to the CPI increase in taxes for the next fiscal year which should keep taxes related to CPI increase flat while allowing the District to capture any new growth. Upon explaining the possible options, V. Krueger asked if there were any questions.

Stanko asked how much additional work it would be to develop levy documents for each of the available options so the Board would have a clear understanding of the options available to them. Jones explained the levy document is a request to the county that may have variations depending on the desired outcome. The estimate of the CPI increase at \$25,000 is representative of the difference in scenarios.

Renner said he would like to hear what everyone else thinks first about the levy options.

B. Krueger said the Commissioners at the last AFP Committee meeting thought they should take the CPI which would be approximately \$25,000. He explained the year they chose to abate the amount of the CPI, the amount was significantly higher.

Stanko said he would like a more specific example of how much taxes would increase. He asked how many dollars that would translate to on a person's tax bill per house size. He feels they should have examples in case the public asks why tax bills increased.

Frangiamore stated that the Park District is about to embark on some big projects and he feels the Board should capture all the money they can without going to referendum or drastically changing the tax rates.

Jones asked if the group reached a consensus. Renner stated he is okay with extending up to the maximum amount allowed. Stanko said all things considered he would capture the maximum amount. The Board agreed to capture the maximum due to upcoming projects of the Park District related to the implementation of the Comprehensive Master Plan Update.

VIII. Executive Director Report

Jones asked Raica to provide an update on the Jamesway Park playground project. Raica explained that he held a Jamesway Park Playground pre-construction meeting on Wednesday, August 24. He has worked with the site foreman during past projects and is comfortable with previous work done. The project will start four days ahead of schedule. He explained signs have been up for a month informing residents of the replacement project and positive feedback has been received. The park equipment is supposed to ship out on September 2nd and should arrive around September 6th. Raica explained he felt the project will be done in about 45 days.

Jones next gave a Comprehensive Master Plan update. He stated that a third email blast will be sent out tomorrow about providing public comment. As of today, two comments have been received.

Jones explained that he had the opportunity to present the tentatively approved Comprehensive Master Plan to the Cary Park Foundation Board. He thought it went well and members asked several questions. He also stated that he will be meeting with the Cary Youth Sports Association on Monday to go over the plan as well as Village of Cary staff later in the week.

Jones stated the final approval of the document is set for September 8th. He also explained that a draft agreement from Hitchcock Design Group for a Master Plan for Cary-Grove Park will be presented.

Jones also stated that the Village, if they haven't already, will soon be releasing some engineering RFQ's for Phase 1 engineering on an extension of First Street. Stanko asked what would happen if the Board does not like the proposed plan for the road going through Cary-Grove Park. Jones explained that the Board will be able to react and contribute once the planning process has begun for both the Cary-Grove Park site master

planning project and the Village of Cary Phase One engineering project. Stanko said he would like the Commissioners to have a discussion on Cary-Grove Park at an upcoming meeting. Jones said he would add it to an agenda.

Jones lastly explained that he will not be in attendance at the September 22nd Board meeting. Deputy Director Benjamin Rea will run the meeting and answer any questions.

IX. CLOSED SESSION

At 7:38 PM, a motion was made by Stanko to enter Closed Session for the purpose of A. Review of Closed Session Minutes (5 ILCS 120/2 © (21)) – Semi Annual Review of Closed Session Minutes; Second by Frangiamore.

Voice Vote: Yes – 4. No – None. Motion carried.

B. Krueger reconvened open session at 7:45 PM.

Stanko summarized Closed Session as follows: The minutes of the Closed Session Meetings dated February 25, 2016 and May 26, 2016 were reviewed and approved.

The Board reviewed the currently held Closed Session Minutes in accordance with the requirement to semi-annually review its Closed Session Minutes that have been held. As a result of the semi-annual review the following action was taken:

Renner moved to release closed session minutes as follows:

March 10, 2016

April 14, 2016

April 28, 2016

May 26, 2016

Second by Stanko.

Voice vote: Yes – 4. No – None. Motion carried.

No other action was taken as a result of Closed Session.

Motion to adjourn the meeting by Stanko. Second by Frangiamore.

Voice vote: Yes – 4. No – None. Motion carried.

Meeting adjourned at 7:46 PM.

Daniel C. Jones, Secretary
Park District Board of Commissioners