

MINUTES OF THE REGULAR MEETING OF THE BOARD OF PARK  
COMMISSIONERS OF THE CARY PARK DISTRICT, CARY, ILLINOIS, HELD IN  
THE COMMUNITY CENTER, 255 BRIARGATE ROAD ON  
June 22, 2017

***I. CALL TO ORDER***

President Renner called the meeting to order at 7:00 PM.

***II. ROLL CALL***

Upon roll call the following Commissioners answered present: Mr. Frangiamore, Mr. Stanko, Mrs. Hauck, Mr. Krueger, and Mr. Renner.

**Staff**

Staff present: Dan Jones, Executive Director; Vicki Krueger, Director of Finance and Administration; Paul Rogus, Superintendent of Parks and Facility Maintenance; Sara Kelly, Superintendent of Recreation/Deputy Director; Katie Hughes, Director of Communications and Marketing; and Megan Lee, Recording Secretary.

**Guests**

None.

***III. PLEDGE OF ALLEGIANCE TO THE FLAG***

The Pledge of Allegiance to the Flag was recited.

***IV. MATTERS FROM THE PUBLIC***

None.

***V. ITEMS FROM COMMISSIONERS***

None.

***VI. CONSENT AGENDA***

Renner asked if any items were to be removed from the Consent Agenda.

Stanko asked for item VI.A.3 – Approval – Minutes of the Annual Board Meeting dated May 25, 2017, be removed from the consent agenda.

***Stanko moved to approve the Consent Agenda as follows: VI.A.1 Approval – Minutes Regular Board Meeting dated May 25, 2017, 2017; VI.A.2 – Approval – Minutes Public Hearing dated May 25, 2017; VI.A.4. – Approval – Minutes Committee of the Whole***

*dated June 1, 2017; VI.A.5. – Approval – June 16, 2017, Disbursements in the Amount of \$283,381.46; VI.A.6. – Acceptance – Treasurer’s Report dated May 30, 2017; VI.A.7. – Approval – Policy 3-014, Capital Assets; VI.A.8. – Approval – R-2017-18-03, an Ordinance Adopting Prevailing Wage Rates to be Paid to Laborers, Mechanics and Other Workers Performing Construction of Public Works in the Cary Park District, McHenry County, Illinois. Second by B. Krueger.*

Roll call vote: Yes – Frangiamore, Stanko, Hauck, B. Krueger, and Renner. No – None. Motion carried.

## **VII. BUSINESS ITEMS**

### **VII.A. Any Items Removed From Consent Agenda**

Renner asked Stanko what he would like corrected in the Minutes of the Annual meeting. Stanko stated in the minutes under appointment of positions, Board of Commissioners should be changed to President so the motion should read, “Renner moved to approve the following appointments by the President...” Renner asked for a second to the motion.

The motion failed for lack of a second.

*B. Krueger moved to approve the Minutes of the Annual Board Meeting dated May 25, 2017. Second by Frangiamore.*

Roll call vote: Yes – Frangiamore, Hauck, B. Krueger, and Renner. No – Stanko. Motion carried.

### **VII.B. Action Items**

#### **VII.B.1 – Consider – Board President Recommendations’ of Committee Assignments and Liaison Appointments.**

Jones explained that the recommended Board Liaison assignments are presented in the Board Packet. Renner asked about the Board Liaison for the Village of Cary and if Mrs. Hauck would want to be the liaison instead of the recommendation. Mrs. Hauck stated that she would like to remain the Liaison for the Village Lake in the Hills since she will continue to attend the Village of Cary meetings as a constituent and not as a representative of the Park District.

*Stanko moved to approve the President’s appointments as presented. Second by Frangiamore.*

Roll call vote: Yes – Hauck, B. Krueger, Frangiamore, Stanko, and Renner. No – None. Motion carried.

#### **VII.B.2 – Consider – R-2017-18-01, a Resolution Recognizing William Krueger’s Service on the Cary Park District Board of Commissioners.**

Jones explained that whenever a Board member leaves, a resolution is drafted to honor their contributions to the Park District. It is always difficult to summarize everything a Commissioner has done for the Board and the community.

***Stanko moved to approve Resolution R-2017-18-01, a resolution recognizing William Krueger's service to the Board of Commissioners and the Cary Park District. Second by Frangiamore.***

Roll call vote: Yes –Hauck, B. Krueger, Frangiamore, Stanko, and Renner. No – None. Motion carried.

Jones read the resolution out loud to all those present.

Krueger stated it has been an honor and privilege to work with great staff for a good agency. He thanked Jones for changing the face of the Park District. He explained that for the last 25 years, he has served the community either through Cary Youth Baseball and/or as a member of the Cary Park District Board of Commissioners. He really enjoys serving the community. He thanked the other Commissioners for their dedication to the community and that it has been an honor to serve alongside them.

Renner thanked B. Krueger for his many years of service.

***V.II.B.3 – Consider – Process by Which to Fill a Vacancy on the Board of Commissioners***

Jones explained that Policy 1-020 and the Illinois State law govern the manner by which a vacancy on the Board of Commissioners is to be filled. Commissioner Krueger declared his intent to leave the Board effective with the adjournment of the June 22 Board meeting at the May 25 Board meeting. The process by which to fill the vacancy is at the discretion of the Board.

At the June 8, 2017 AFP Committee meeting, the framework to start the process of replacing Commissioner Krueger's seat was discussed. As a result of that meeting, it was determined that on June 23, a notice would be distributed announcing the vacancy, letters of interest from interested candidates will be due back by the 10<sup>th</sup>, and on July 13<sup>th</sup>, letters submitted would be brought back to the Board. The candidates can then be discussed by Board members in closed session.

***Frangiamore moved to engage a process to fill the vacancy on the Board of Commissioners created by William Krueger's resignation effect June 22, 2017. Second by Hauck.***

Voice vote: Yes – 5. No - None. Motion carried.

***V.II.B.4 – FY2017-18 Work Initiatives of the Executive Director***

Jones explained that the FY2017-18 work initiatives of the Executive Director were distributed during the Board meeting on May 25<sup>th</sup>. He then asked if any of the Commissioners had questions or comments in regards to the work initiatives presented. Mr. Frangiamore had one item he wanted brought to the Board's attention.

Frangiamore wanted to add some language about seeking out public private partnerships as well as state and local government under the heading of community and intergovernmental. He feels that with all of the upcoming projects it would be beneficial.

***B. Krueger moved to approve the FY 2017-18 Work Initiatives of the Executive Director. Second by Hauck.***

Voice vote: Yes – 5. No – None. Motion carried.

***V.II.B.5 – Purchase of a John Deere 2500B Precision Cut Riding Greens Mower***

Jones explained that a 2500 Gas Triplex Greens mower, which is used to cut greens at Foxford Hills Golf Club, was included in the CERF as part of the approved FY2017-18 budget. The budgeted amount for this item was \$31,420, but the purchase amount was lower coming in at \$29,499. The purchase will be made using the National Joint Purchasing Association Landscape and Grounds contract 070313-DAC.

***Frangiamore moved to approve the purchase of a John Deere 2500B Precision Cut Riding Greens mower from JW Turf, Inc., Elgin, IL, f the National Joint Purchasing Association Landscape and Grounds contract 070313-DAC purchase price of \$29,499.76. Second by Stanko.***

Renner asked about the purchasing alliance and if there were vendors available in McHenry county to purchase from to keep the money in the county. Jones explained that typically there are single vendors who cover a large region and sales territory. At times they may be in McHenry County and other times a neighboring county, depending how big their territory is as determined by the vendor.

Roll call vote: Yes – Stanko, Hauck, B. Krueger, Frangiamore, and Renner. No – None. Motion carried.

***V.II.B.6 – Commissioners Code of Conduct***

Jones stated that in odd numbered years, after Commissioner Elections have taken place, and new Board members sworn in to service, the Board has revisited a Commissioner Code of Conduct. The language for this Code of Conduct comes from the IAPD. He asked the Commissioners if they had any questions. Hearing none, Renner asked for a motion.

***Hauck moved to approve a Commissioner Code of Conduct and recommend that all Commissioners sign their name to it as a pledge to honor the code. Second by B. Krueger.***

Roll call vote: Yes –B. Krueger, Frangiamore, Hauck, and Renner. No – Stanko. Motion carried.

### ***VII.C. Discussion Items***

Jones asked the Board if anyone wanted to provide feedback from the tours taken on Monday evening. Stanko stated he thought it was very helpful and a worthwhile investment of their time.

Hauck stated that as much as the facilities were well kept and maintained, she kept hearing the focus on that it has to look pristine. That isn't a priority to her, and she wants the priority to be that our facility is well used.

Renner stated it would be nice to see more facilities. He likes the idea of a turf court and a basketball area. He does not like the idea of having wood floors. He felt there was a lot of wasted space in the Randall Oaks Recreation Center and he would like to avoid that in our facility.

Frangiamore stated he likes the visual of the Randall Oaks Recreation Center building and the glass making it appear more open. The big spaces are cheaper when it comes to square footage than office or other space. He wants to make sure that if the building is built, then do it right.

Jones asked if there was a desire to tour again at other facilities. Renner stated if there were facilities close by he would like to see them. Frangiamore stated he would like to see coordination between office space and recreation space. He doesn't want to replicate the spaces that are needed. Stanko would like to go again to other facilities. He would like to see what a senior center in a facility might look like and a place that has its administrative offices in the facility. Both of the places had office space, but it wasn't the central administration, just office space for those who are working there. He would also like to see what it would look like with an indoor pool attached.

Jones stated that Hoffman Estates has something similar to what Stanko was describing. He will also look at Wheeling Park District based on Hauck's suggestion.

Jones explained the next step would be to look at an outside consultant that would do a site evaluation to get some numbers on what needs to be brought to the site such a water sewage, and parking lots. The Park District has a certain amount of money, and when deciding what funds are available after those services are brought to the site is vital to determining the size of the building and what amenities can be offered.

Jones would like to do a feasibility site analysis/market analysis as to what makes sense to put in a facility for Cary-Grove Park.

Renner would rather put the horse before the cart and do that next step to see what money is left over after the infrastructure. The Board needs to know how much money is left after the infrastructure.

***VIII. Executive Director Report***

Jones reminded the Board that Summer Celebration will be held on June 30<sup>th</sup> this year, and that letters were sent to State Representative McSweeney and State Senator McConchie inviting them to attend. If they are going to be there, Jones will let the Commissioners know.

Jones next stated that a volunteer work day has been scheduled for Saturday, June 24. Raica stated the rough forestry has been completed, and another work day was completed on Earth day earlier this spring. A vast majority of all fairways are coming up, and the new farmer has planted the fields. Within the next 60 days the concrete work should be completed and disc golf tees installed. This winter more forestry clearing will be performed. The feedback that he's received from the public so far is all positive.

Jones explained that he hosted a Distinguished Accreditation Committee meeting earlier in the day at the Community Center. He was very proud to host them here and show off our facility as well as Foxford Hills Golf Club.

Jones stated that the golf course has been doing very well, especially on the weekends since the weather has been so nice. June is going well so far. He also explained that Camp Echo had the highest enrollment ever during the second week of camp this year. It is getting to the point that they are discussing capping the enrollment to continue to ensure safety and continue to maintain the appropriate camper to staff ratios. He added that these are good issues to be dealing with as Camp Echo is extremely popular.

***Motion to adjourn the meeting by B. Krueger Second by Hauck.***

Voice vote: Yes – 5. No - None. Motion carried.

Meeting adjourned at 7:49 PM.

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Daniel C. Jones, Secretary  
Park District Board of Commissioners