

Approved

Cary Park District
Board of Commissioners
Administration, Finance & Personnel Committee Meeting
May 14, 2015
6:30 PM
Community Center
255 Briargate Road
Cary, IL

Minutes

Committee Members Present: Emma, Stanko

Commissioners Present: Krueger, Renner

Guest Present: Erin Hauck, Al Ross

Staff Present: Jones, V. Krueger, Kelly, Rea

Chair Emma called the meeting to order at 6:30 PM.

The Pledge of Allegiance to the Flag was recited.

The minutes from the March 12, 2015 Administration, Finance, and Personnel Committee meeting were presented for approval.

Stanko moved to approve the minutes; second by Emma.

Voice vote: 2-0. All voting yes. Motion carried.

There were no matters from the Public or Staff.

Commissioner Stanko provided an update on his experiences at the 2015 IAPD Legislative Conference. He reported back to the Committee on content of various speakers heard at the conference and the perspective of the State of Illinois from those in attendance at the conference.

Under Direction Items, Ordinance O-2015-16-02, Sale or Conveyance of Personal Property was presented for consideration. Jones introduced the ordinance as the means by which the District per Board approval may dispose of items whose original purchase price was greater than \$500. The items within the ordinance were primarily equipment pieces to be replaced during the upcoming fiscal year.

Stanko moved to recommend O-2015-16-02, Sale or Conveyance of Personal Property to the Board for approval. Second by Emma.

Voice Vote: 2-0. All voting yes. Motion carried.

Approved

A revision to policy 8-002, Safe Operation of Vehicles and Motorized Equipment was presented for consideration. Jones introduced the policy revisions to the Committee. He explained that revisions to the policy were necessary in order for staff to modify procedures of the District to better fit agency practices. Jones reviewed the suggested changes which included a definition of the term “motorized equipment”; removing the term pre-employment and replacing it with pre-operation; the addition of an minimum operator age of motorized equipment; striking references to participation pre-operation drug screen and participation in a random testing pool but replacing these mentions with a reference back to existing District procedures which cover these items in great detail.

Stanko inquired why there was no definition of the term vehicle. Jones stated that this could be added if the Committee desired but that staff had not included it because the term vehicle is understood and by adding a definition of motorized equipment this in turn also defined a vehicle. Renner inquired whether the Golf Visions staff at Foxford Hills followed these same guidelines. Jones stated that they did not follow these specifically as they are for employees of the District and that GV has its own set of standard operating procedures (SOP) that they followed. A follow up question was raised that the equipment they are operating is the owned by the District. Jones stated that this was a fair point. He also discussed the annual PDRMA review and the comprehensive reviews of practices that the District underwent within the past two years where PDRMA is on site and reviews the safety practices and operations of the agency; Foxford Hills included and that concerns over current practices had not been raised.

Stanko moved to recommend revisions to policy 8-002, Safe Operation of Agency Vehicles and Motorized Equipment to the Board for approval. Second by Emma.

Voice Vote: 2-0. All voting yes. Motion carried.

There were no items for Discussion Only.

Stanko moved to adjourn the meeting. Second by Emma.

Voice vote: 2-0. All voting yes. Motion carried.

Meeting adjourned at 6:52 PM. .