

Cary Park District
Board of Commissioners
Administration, Finance & Personnel Committee Meeting
February 9, 2017
6:30 PM
Community Center
255 Briargate Road
Cary, IL 60013

Minutes

Committee Members Present: Renner and Stanko

Committee Members Absent: Frangiamore

Commissioners Present: B. Krueger

Guest Present: Erin Hauck

Staff Present: Jones, Raica, Kelly, Tarosas, Rogus, V. Krueger, Hughes, and Lee.

Chair Stanko called the meeting to order at 6:34 PM.

The Pledge of Allegiance to the Flag was recited.

There were no matters from the public.

The minutes from the January 12, 2017 Administration, Finance, and Personnel Committee meeting were presented for approval.

Renner moved to approve the minutes; second by Stanko.

Voice vote: 2-0. All voting yes. Motion carried.

Jones explained the Board previously spoke about filling the vacant seat on the Board. The deadline for write-in candidates has passed for the upcoming election, so he explained to the Committee that the Board could appoint Erin Hauck to the vacant position on February 23 if it wished. Hauck will be running unopposed for the 4-year vacant Board member seat in the election. The Commissioners present agreed to add the appointment of Hauck on the agenda for the February 23 Board meeting.

Under discussion items, Jones explained that currently staff is preparing the budget for the upcoming fiscal year. Tonight he has two items that he would like to discuss to see what the opinions and recommendations of the Commissioners are on the different topics.

The first item discussed was Policy 3-101-W, Cary Prairie Heritage Fund. Jones explained that staff would like to know what items Commissioners are willing to spend the available funds on when it comes to Sands Main Street Prairie. Staff members are currently working on proposals to restore or rebuild the milk house, and there is also an item in the Comprehensive Master Plan

(CMP) regarding improvements to Sands Main Street Prairie. Should the funds be spent on one or both items? For the CMP the funds would be utilized for the planning or implementation portion of the project. Another question Jones presented was if the Policy should be changed so that all of the funds could be used or keep it as is and only spend interest earned.

Stanko explained in his view the current Policy, planning for improvements to the prairie falls under the umbrella of the Policy, but the milk house does not. He does not consider the milk house as part of the prairie. The Board can change the Policy so funds can be used, but the Board can't change the agreement with Friends of the Prairie. Stanko explained that the prairie is a separate entity from the barn and buildings present there.

Jones asked if the items the funds can be used for are extension of the trails, signage, maintenance, etc. He also explained that staff doesn't have firm numbers on the cost to restore the milk house, but estimates the project may range from \$30,000-\$40,000 based on information staff has gathered.

B. Krueger explained he sees the barn and milk house as part of the park, so he feels the funds can be used to restore those items as well. As long as there are no legal issues, he is okay using the funds on the barn and milk house.

Jones summarized discussion that Commissioners were not opposed to the use of funds from the Heritage Fund for items like consulting for an enhancement plan. With that in mind, staff may add this to the budget for the upcoming fiscal year.

Jones explained that the other item he would like to discuss is the Capital Equipment Replacement Fund (CERF). Foxford Hills Golf Club (FHGC) has a significant amount of equipment that needs replaced or updated over time. Jones stated that staff has updated current records to reflect equipment at FHGC, the equipment's replacement value and age. If items from the golf course were to be placed in the CERF, the level of funding would increase from \$150,000 to \$165,000. When all those things are put in the CERF, a deficit in the account is created in FY22-23.

Jones stated staff is recommending to increase the funding level for FHGC in the CERF an additional \$5,000 to a new total of \$170,000 and staff would each year look at this and consider raising that an additional \$10,000, if necessary, out until FY19-20. What this does is pushes the year the fund becomes a deficit out another two or three years. There is still going to be a deficit that will have to be dealt with in the future. Jones explained that in FY20-21, a lot of current debt will be paid off. When those dollars become available, they would be available to address some of these deficits if they existed at that time. There is no point in FY17-18 to say definitely what we will do four years from now other than the things talked about this evening. The CERF is reviewed every year as part of the budget, and it will be reviewed next year as well. Jones asked if the Board was comfortable with the plan presented by staff.

Renner said he doesn't have questions and he is fine with the plan staff proposed, and B. Krueger explained it is a well thought out plan.

Stanko asked where funds go from the sale of old equipment, and Jones explained that the money does go back into the CERF. Stanko thinks it is a great strategy and very effective. He wants to continue to work this way and is very happy with what staff has done. Stanko would like to see things in the future handled this way. It is fiscally responsible.

Jones next informed the Board that the golf carts have been received at FHGC and that funding for those carts has come through.

Renner moved to adjourn the meeting. Second by Stanko.

Voice vote: 2-0. All voting yes. Motion carried.

Meeting adjourned at 7:04 PM.