

MINUTES OF THE REGULAR MEETING OF THE BOARD OF PARK
COMMISSIONERS OF THE CARY PARK DISTRICT, CARY, ILLINOIS, HELD IN
THE COMMUNITY CENTER, 255 BRIARGATE ROAD ON
July 28, 2016

I. CALL TO ORDER

Vice President B. Krueger called the meeting to order at 7:00 PM.

II. ROLL CALL

Upon roll call the following Commissioners answered present: Mr. B. Krueger, Mr. Renner, Mr. Stanko, and Mr. Frangiamore.

Commissioners Absent: Mr. Emma

Staff

Staff present: Dan Jones, Executive Director; Vicki Krueger, Director of Finance and Administration; Sara Kelly, Superintendent of Recreation; Dave Raica, Director of Planning and Development; Ben Rea, Superintendent of Park Maintenance/Deputy Director; Katie Hughes, Director of Communications and Marketing; and Megan Lee, Recording Secretary.

Guests

None.

III. PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance to the Flag was recited.

IV. MATTERS FROM THE PUBLIC

None.

IV. ITEMS FROM COMMISSIONERS

None.

V. CONSENT AGENDA

B. Krueger asked if any items were to be removed from the Consent Agenda.

Stanko requested that VI.A.1. Approval – Minutes of the Board Meeting dated June 23, 2016 be removed from the consent agenda.

Renner moved to approve the Consent Agenda as follows: VI.A.2. - Approval – July 23, 2016 Disbursements in the amount of \$247,865.40; VI.A.3. Acceptance – Treasurer’s Report dated June 30, 2016; Second by Stanko.

Roll Call: Yes – Renner, Stanko, Frangiamore, and B. Krueger. No – none.
Motion carried.

VI. BUSINESS ITEMS

VI.A. Any Items Removed From Consent Agenda

Stanko asked that a sentence be deleted from page 6 of the minutes to better reflect accuracy of the meeting.

Stanko moved to approve VI.A.1. – Approval – Minutes of Special Board Meeting dated June 23, 2016 as amended. Second by Frangiamore.

Roll call vote: Yes – Stanko, Frangiamore, Renner, and B. Krueger. No – None. Motion carried.

VII.B. Action Items

VII.B.1. Consider – Replacement of Irrigation Pumps at Foxford Hills Golf Club.

Jones explained that in June, it was discovered that two of the three 75 hp pumps along with a 5 hp pump were not working and in need of replacement at Foxford Hills Golf Club. These pumps as part of a system are responsible to irrigate the entire golf course. Golfvisions had advised that they would be able to effectively irrigate the golf course for the remainder of the season with two of the three pumps operational. When quotes were received for the replacement, they were around \$20,000, and because of that, a formal bid process would usually need to take place. However, the Park District Code provides that “emergency acquisition of services or personal property (may occur) provided such expenditures are approved by three-fourths of the members of the Board.”

Jones explained that the replacement of the irrigation pumps has already been made due to it being an emergency situation. Due to Emma’s absence, the vote will need to be 4-0 for it to be approved.

Stanko moved to approve replacement of a 5 hp priming pump in the amount of \$2,965 and the replacement of a 75 hp irrigation pump in the amount of \$18,155 for a total project cost of \$21,120 and to pay this amount to Water Well Solutions, Elburn, IL. Second by Frangiamore.

Roll Call: Yes – Frangiamore, Renner, Stanko, and B. Krueger. No – none.
Motion carried.

V.II.B.2 Consider – Purchase of a 2015 Jacobsen HR9016T Wide Area Mower

Rea explained that they have had several issues with their current mower. They are replacing it five years short of what was anticipated, but due to the issues with the

mower, it needs to be replaced due to the increasing costs to maintain the repairs. He explained the plan is to replace the current mower with a Jacobsen 16 foot wide area mower. This unit will not have a cab, but it will have a sun canopy instead. They have had several issues with the Toro products and are slowly moving away from purchasing them.

Stanko asked how it would affect the CERF fund. Rea explained that it will not affect the fund.

Frangiamore asked if maintaining the new mower for 10 years is a good value, and Rea explained that it was.

Krueger asked if they were going to sell the old mower, and Rea said yes, they posted it for \$5,000 on the auction site used for all used equipment of value that is up for disposal.

Stanko moved to recommend Board approval for the purchase of a 2015 Jacobsen HR9016T Wide Area Mower as awarded by the National Joint Powers Alliance from Burriss Equipment Company, Lakemoor, Illinois, in the amount of \$83,371.50. Second by Frangiamore.

Roll Call: Yes – Renner, Stanko, Frangiamore, and B. Krueger. No – none.
Motion carried.

V.II.B.3 Consider – Tentative Approval of 2016 Comprehensive Master Plan Update

Jones explained the changes that took place in the most recent draft of the Comprehensive Master Plan. He explained that any mention of a Community Center expansion was removed from the document. Also, the trail analysis on pages 54 and 55 were updated to include future trail segments. All of the Board Input information was updated on pages 106 and 107 to reflect comments from all of the Board meetings held on the Comprehensive Master Plan and not just the first meeting held.

Jones explained the Action Plan was updated to reflect Board comment for tangible results within the next 5 years. Disc golf was added to the plan and moved up as a project for the upcoming fiscal year. Jones noted that the construction period is long for the disc golf course, but it's accounting for a growing period for the grass.

The removal of the Veteran's Park tennis courts was also updated. Rea explained that he and Raica worked together and hired an engineer at HR Green to complete services and permitting for the Park District, and the engineer stated that a special permit will not be needed to remove the courts due to the flood plain. The tennis courts would be removed by early fall.

Jones next explained that a master plan for Cary-Grove Park will be done which will also be tied to the schedule for an indoor recreation center, but as far as the planning goes, it would begin now. Staff would hire Hitchcock Design Group for the master plan project. Jones stated he asked Hitchcock for a proposal and is waiting to hear back.

Jones stated he has had discussions with the Village about the Village's master plan and its inclusion of a road through Cary-Grove Park. He has shared with the Village Manager the Park District's plans to master plan and annex the property. He reported that the Village intends to start planning an extension of First Street soon.

Jones stated the master plan for Cary-Grove Park should account for the location of an indoor recreation center, aquatics, and the possibility of First Street being extended through the park. Discussions with Cary Youth Sports Association should be held to determine what types of athletic fields could be placed on property if there is room after the primary items are considered. The park master plan would be completed by Q4 of this fiscal year. There is a year worked into the plan to get the property annexed.

Park master plans would also be done for both Lions and Kaper Parks. The master plan is written that both park projects could be bid together in FY17-18. Jones explained that there is expected to be 3-3.5 million dollars to spend on updating both of those community parks. Exactly how the money would be spent between the two park sites will be determined during the master plan process. The Hampton Park playground replacement project was moved back a year and will take place in FY18-19. This change will be reflected on the capital project schedule.

Considering improvements to Sands Main Street Prairie was moved up on the plan to Q2 for FY17-18. Jones explained that also the Multi-use Trail Analysis was adjusted to coincide with possible grant funding in 2018.

Jones next discussed the indoor recreation center. In the fall of 2018 the schematic designs for the facility will begin, with bidding for the project occurring in Q1 for FY19-20 and construction starting to take place in Q3 of FY19-20. He explained that the Cary-Grove Park property will hopefully be annexed and water and sewer connections will be in place as well. An indoor recreation center may cost between 8-10 million dollars or more, and should include discussion on an indoor athletic field and courts. Discussion would also have to take place on what would occur with the current Community Center building. Planning discussion of a new building and the existing Community Center should include the future of the preschool and senior programs. This building could potentially be open 5 years from now.

In 2020 options should be looked at for aquatics, such as a splash pad at Cary-Grove, Kaper, or Lions Parks. The future or the existing pool should be considered as well as new construction of an aquatic facility.

Jones mentioned that one item missing from the Action Plan is any sale of land.

Jones then explained the next steps in the process. If a vote takes place and a tentative approval is completed this evening, then the document will go on public display for thirty days. After the Committee meetings take place on September 8, a special meeting could be held to vote on the final approval of the Comprehensive Master Plan.

Jones asked the Commissioners if they had questions or needed clarification on anything that he discussed.

B. Krueger asked the Commissioners to remember that all of the items in the Action Plan are goals, and they are dependent on a future board to approve and start the projects.

Renner explained he doesn't have any questions since the questions he had were answered by Jones during his update.

Frangiamore asked why disc golf was moved up and where it would go. He asked why build it now instead of later. Jones explained that disc golf is something that can be done that is relatively inexpensive. A disc golf course can also serve a diverse audience such as teens and adults and finding programming for those age groups can be a challenge. A disc golf course is also something that has been requested by the community. Raica has done some preliminary design work for where it would be located. There are options at Hoffman Park as well as Lions Park, but it would be determined when the designs are created.

Stanko said he had a few items to discuss. First he explained while the Board members and staff recognized that the Park District may not have the resources to accomplish all items listed in the plan, he isn't sure the public would understand that. He would like to have in the document, for the purpose of the public's understanding, something stating that this is a plan and things may change due to finances or priorities changing. He wants something included in the document stating that items could be deleted, modified, or moved. He would like that comment put in bullets where it stands out so it is not missed or so that the document is not taken out of context. Renner explained that you could go to any one page in the document and take things out of context. Frangiamore said the things Stanko wants added is already on page 107 in the second paragraph. B. Krueger said he doesn't want the plan to start off with excuses in case it doesn't get done.

Stanko emphasized he doesn't want the public to feel misled if things aren't built. There is a lot of potential opportunities for funding, but it isn't all concrete. Renner explained there is a plan to fund everything that is in the plan and feels confident there is a funding mechanism for everything. All the Board has to do is say we are going to do commit to the project.

Stanko next asked what would happen at the September 8th meeting and if public comments would be looked at before the final approval. B. Krueger said he wouldn't want to hold off an approval to look at public comment. Frangiamore stated that unless there was a big response from the community that would be the only thing the Board should take into consideration. All the public groups and the public have had the ability to provide input throughout the process.

Jones explained that the Board has looked at all the public comment since the start of the master plan, and the Board has decided to do what they feel would be in the best interest of the community based upon all the feedback that was received.

Krueger asked if there were any other questions or comments about the plan.

Renner said having the financials is very important to putting things on paper and getting projects completed.

Stanko moved to tentatively approve the 2016 Comprehensive Master Plan Update and to place the plan on display for public comment and review for a period not less than 30 days. Second by Frangiamore.

Voice vote: Yes – 4. No - None. Motion carried.

Jones explained that one thing that came up is a summary of the plan for the public to read. The intent is to put up two options for the public to review the document. The first option is to post the whole document. The second option is to post the whole document as well as a separate document that includes the last two chapters of the document with a cover letter explaining the key points. Jones asked the Board if they wanted to the whole document, the summary, or both.

Stanko expressed that more people would read a summary over the entire document.

Frangiamore said to put out the plan in the entirety. He explained the statistical data is not the most enjoyable to read, but some people don't even know where the parks are located, so this could help improve park awareness within the community. He would want the public to read the entire document to see what other options the Park District provides such as the different parks and amenities. He feels reading the history of the Park District is also important.

Renner said it would be a good idea to create a 1-2 page cover letter that covers the highlights and the main focus. He explained that people will take out what they want and talk negative or positive about the information they viewed. Maybe the best way is to educate the main focus groups and go through the document with them so they are comfortable with what's in there.

Hughes explained that putting up the last two chapters is a convenience to the community. The Board agreed to post both the whole document and a summary with the last two chapters.

B. Krueger explained he enjoyed the experience this time around and really liked how the group worked together.

VIII. Executive Director Report

Jones explained that at the August 11 Committee meetings, a discussion will take place on the replacement of the golf carts at Foxford Hills. Both Jim and John Miles will be in attendance to answer any questions. Staff is ahead of schedule on that project, so there is no need to rush the discussion.

Jones next discussed that one of the responsibilities for Distinguished Accreditation is the Board needs to review the board and personnel policies of the Park District every couple of years. Discussion about the process will take place in the AFP committee. An employee group has already reviewed the policies and will make some suggested modifications.

Jones stated there is no need for closed session.

VII.C. Discussion Items

None.

Motion to adjourn the meeting by Frangiamore. Second by Stanko.

Voice vote: Yes – 4. No - None. Motion carried.

Meeting adjourned at 8:11 PM.

Daniel C. Jones, Secretary
Park District Board of Commissioners