

Cary Park District  
Board of Commissioners  
**Administration, Finance & Personnel Committee Meeting**  
November 12, 2009  
Cary Community Center  
255 Briargate Road  
Cary, IL

**Minutes**

Committee Members Present: Hill, Krueger, Renner  
Commissioners Present: Harvey 6:35pm  
Staff Present: Cherveney, Glenn, Jones, Hughes, Mayer

Chair Hill called the meeting to order at 6:30pm.

The Pledge of Allegiance was recited.

The minutes from the October 8, 2009 Administration, Finance & Personnel Committee meeting were presented for approval

Motion by Krueger; second by Renner. All voting aye. Minutes accepted as presented.

There were no items from the Public, Commissioners, or Staff.

Under Direction Items, the 2009 Levy Ordinance, O-2009-10-06, was presented. Glenn explained that the 4.85% estimated EAV growth used as a basis for the levy request was a conservative figure.

***The Committee recommended that the Board approve Ordinance O-2009-10-06, Annual Levy Ordinance for the Year 2009.***

Motion by Krueger; second by Renner. All voting aye. Motion carried. Placed on consent agenda.

Ordinance O-2009-10-07 was discussed next. The General Obligation bonds, being handled by Speer Financial, will be bid on November 18, 2009 and presented to the Board at their next meeting on November 19, 2009.

***The Committee recommended that the Board approve Ordinance O-2009-10-07, GOB Series 2009, based on a successful bid received by Speer Financial and presented at the Board meeting.***

Motion by Krueger; second by Renner. All voting aye. Motion carried. Placed on regular agenda.

Ordinance O-2009-10-08, Property Disposal, was presented with list attached. Krueger questioned whether the minimum bids listed for the vehicles were “Blue Book” estimates and was told that minimums listed are calculated with a different formula.

***The Committee recommended that the Board approve Ordinance O-2009-10-08, Property Disposal, at its next meeting.***

Motion by Renner; second by Krueger. All voting aye. Motion carried. Placed on consent agenda.

Ordinances O-2009-10-09 through -12, Levy Abatement Ordinances were reviewed. These are required to complete each year.

***The Committee recommended that the Board approve Ordinances O-2009-10-09 through -12, Annual Abatement of Debt Service Tax Levies, at its next meeting.***

Motion by Renner; second by Krueger. All voting aye. Motion carried. Placed on consent agenda.

Cherveny provided information on bids received for the ERF purchase of a vehicle. Bids were received from three vendors, and the 2010 Ford Escape Limited bid by Tom Peck Ford, Huntley, Illinois, was the lowest acceptable bid received.

***The Committee moved to recommend that the Board authorize the Executive Director to purchase a 2010 Ford Escape Limited in an amount not to exceed \$26,946.00 from Tom Peck Ford, Huntley, Illinois, as presented.***

Motion by Krueger; second by Renner. All voting aye. Motion passed. Consent agenda.

Policies regarding Committee Operations, Structure, Conduct and Rules of Order were reviewed.

Only Policy 1-008.r8 had a small change and that was to change the word “should” to “shall.” All agreed.

Hill questioned the advisability of having the Board Member Code of Conduct reviewed on an annual basis and the consensus was that it could be reviewed but did not necessarily need to be signed (or not signed) annually. There was agreement that this procedure would become part of the annual meeting unless a new Commissioner was elected or appointed at another time of the year. The Code of Conduct changes should be reviewed at a future meeting.

***The Committee recommended that the Board approve Policy 1-00.r5, Board Meeting Structure; Policy 1-005e.r4, Board Meeting – Voting; and Policy 1-008.r8, Board Committees, Revised with wording change.***

Motion by Krueger; second by Renner. All voting aye. Motion carried. Consent agenda.

There was no need for closed session.

Motion to adjourn by Krueger; second by Renner. All voting aye. Meeting adjourned at 6:55pm.