

MINUTES OF THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS
OF THE CARY PARK DISTRICT, CARY, ILLINOIS, HELD IN THE COMMUNITY CENTER,
255 BRIARGATE ROAD, ON SEPTEMBER 23, 2010

CALL TO ORDER

Vice President Hill called the meeting to order at 7:30 p.m.

ROLL CALL

Upon roll call the following commissioners answered present:
Ms. Hill, Mr. Stanko, Mr. Krueger, Mr. Renner

STAFF/VISITORS

Staff present:

Dan Jones, Executive Director
Claire Glenn, Director of Finance & Administration
Dave Raica, Director of Planning & Development
Ben Rea, Supt. Of Park Maintenance
Katie Hughes, Director of Communications & Marketing

Visitors:

Barb Hill

The Pledge of Allegiance was recited.

**MATTERS FROM
THE PUBLIC**

None.

**ITEMS FROM THE
COMMISSIONERS**

Commissioner Krueger commented on the tour of the ITEP trail project he took with Jones and Raica and how impressed he was with the size and scope of the project.

CONSENT AGENDA

Vice President Hill asked for items to be removed from the consent agenda. Commissioner Stanko asked that item A.1. Approval – Minutes of Regular Board Meeting, 8/26/10 be removed from the Consent Agenda.

Commissioner Krueger moved to approve the consent agenda as follows: A.2. Approval—Minutes of Special Meeting, 8/19/2010; A.3. Approval—Minutes of Special Meeting, 9/9/2010; A.4. Approval—9/17/2010 Disbursements in the Amount of \$258,927.37; A.5. Acceptance - Treasurer's Report, 8/31/2010, Preliminary.

Commissioner Renner seconded the motion. Roll Call: Ayes—Stanko, Krueger, Renner, Hill; Nays—None. The motion carried.

**BUSINESS ITEMS
ITEMS REMOVED
FROM CONSENT AGENDA**

A.1 – Minutes of Regular Board Meeting, 8/26/10

Commissioner Stanko wished to clarify one item in the minutes and it was done so to his satisfaction. Commissioner Stanko moved to approve the Minutes of Regular Board Meeting, 8/26/2010. Commissioner Krueger seconded the motion. Roll Call: Ayes – Renner, Krueger, Stanko, Hill. Motion carried.

ACTION ITEMS

B.1 – Teska and Associates Agreement for Services

Commissioner Stanko moved to approve an agreement between Teska (Evanston) and the Cary Park District pertaining to services to be provided by Teska on behalf of both the Cary Park District and the Village of Cary associated with the development of a “park zone”. Commissioner Krueger seconded the motion. Roll Call: Ayes – Krueger, Stanko, Renner, Hill; Nays- None. The motion carried.

B.2 – Policy 2-001.r2, Attachment A, Executive Director Job Description, Revised

Jones highlighted the one area where the job description had been updated. Commissioner Stanko moved to approve Policy 2-001.r2, Attachment A, Executive Director Job Description, Revised, as presented. Commissioner Renner seconded the motion. Roll Call: Ayes – Stanko, Renner, Krueger, Hill. The motion carried.

B.3 – Hoffman Park Phase I “Dog Park” Bid Results

Jones clarified two areas in the cover memo provided to the Board. Jones stated that the staff recommendation was to accept the low bid from Clauss (Streamwood) as they are believe to be an good contractor who can complete the project and that the Park District and community will receive a high quality dog park project from them. Discussion was held by the Board on rebidding the project. The Board inquired to how the awarded grant would be affected by including or not including wind power. The Board was interested in staff being attentive to any areas where the project could be value engineered either prior to the start of construction or during construction in an effort to find saving to the Park District on the construction cost of the project. Commissioner Krueger moved to approve Clauss (Streamwood) as the general contractor to complete the Hoffman Park Phase I Dog Park Improvements, accept Clauss’s low bid amount of \$1,050,800 and direct the Executive Director to enter into a contract to complete the project. Seconded by Commissioner Renner. Roll Call: Ayes – Renner, Krueger, Stanko, Hill, Harvey; Nays – None. The motion carried. Commissioner Krueger moved to authorize the Executive Director to approve additions to this contract in individual amounts not to exceed \$20,000 should it be necessary to complete the project. Commissioner Renner seconded the motion. Roll Call: Ayes – Krueger, Stanko, Renner, Hill. The motion carried.

DISCUSSION ITEMS

None.

**EXECUTIVE
DIRECTOR REPORT**

Director Jones asked Director of Planning and Development Raica to provide an update on the ITEP Trail Project.

ITEMS FROM COMMITTEES

None.

CLOSED SESSION

At 8:05p.m. Commissioner Renner moved to go into closed session for Review of Closed Session Minutes (5 ILCS 120/2 (c) (21)) and Review of Specific Personnel (5 ILCS 120/2 (c) (1)). Commissioner Stanko seconded the motion. Roll Call: Ayes – Stanko, Renner, Krueger, Hill; Nays – None. The motion carried.

RE-ENTER OPEN SESSION

The Board re-entered Open Session at 8:47 p.m.

Commissioner Stanko moved to release Closed Session Minutes dated March 26, 2009; April 23, 2009; December 17, 2009; January 28, 2010; February 25, 2010 and March 25, 2010. Commissioner Renner seconded the motion. Voice Vote. All Ayes. The motion carried.

Commissioner Stanko moved to approve the Executive Director's contract dated September 23, 2010 as discussed in Closed Session. Commissioner Renner seconded the motion. Roll Call: Ayes – Krueger, Stanko, Renner, Hill. Nays – None. The motion carried.

ADJOURNMENT

Commissioner Stanko moved to adjourn the meeting at 8:50p.m. Seconded by Commissioner Renner. Voice vote. All Ayes. Motion carried.

Daniel, C. Jones, Park Board Secretary