

Cary Park District
Board of Commissioners
Administration, Finance & Personnel Committee Meeting
May 12, 2011
6:30 PM
Cary Community Center
255 Briargate Road
Cary, IL

Minutes

Committee Members Present: Krueger, Hill

Committee Member Absent: Renner

Staff Present: Jones, Glenn, Nesler, Kelly, Rea (6:35 PM)

Guest Present: Tom Emma, Commissioner Elect

Chair Krueger called the meeting to order at 6:30 PM.

The Pledge of Allegiance was recited.

There were no matters from the Commissioners, staff, or public.

The minutes from the March 10, 2011 meeting were presented for approval.

Motion by Hill; second by Krueger. All voting aye. Minutes approved as presented.

The first item, Resolution R-2011-12-02, Nationwide 457b Restated Plan Document, was presented by Glenn, indicating a formality to acknowledge changes implemented due to requirements needed to be in compliance with the tax code. She stated that the plan was non-contributory on the part of the Park District.

The Committee recommended that the Board approve R- 2011-12-02, A Resolution adopting the restated Nationwide Plan Document for Governmental Employers as the Plan document for the Cary Park District 457(b) Plan.

Motion by Hill; second by Krueger. All voting aye. Motion carried. Placed on regular agenda.

Ordinance O-2010-11-01, FY 2011-12 Budget, was discussed. Glenn stated that the budget had been put on display April 25, in 30 days' anticipation of its adoption on May 26, 2011. A Public Notice to that effect appeared in the Northwest Herald on May 11.

The Committee moved to recommend Board approval of Ordinance O-2011-12-01, An Ordinance Adopting the Combined Annual Budget and Appropriation of Funds for the

Cary Park District, McHenry County, Illinois for the Fiscal Year Beginning on the First (1st) Day of May, 2011 and Ending on the Thirtieth (30th) Day of April, 2012.

Motion by Hill, second by Krueger. All voting aye. Motion carried..

A new policy, 2-510, Identity Protection, was introduced by Glenn. The policy is required to be in place by June 1, 2011 and implemented within the 12 months following.

It provides a procedure by which the risk of identity theft through unauthorized disclosure of Social Security numbers by the State of Illinois or a local government agency is minimized.

In the Park District these SSNs will appear strictly on employment documents used within Human Resources and a form indicating the necessity for obtaining them will be given to those who fill out these forms. It was noted that background check forms no longer require a Social Security number.

The Committee recommended that the Board approve Policy 2-510, Identity Protection, at its next meeting.

Motion by Hill; second by Krueger. Motion carried.

There was no need for closed session.

Motion to adjourn by Hill; second by Krueger. All voting aye.

Meeting adjourned at 6:40 PM.