

Cary Park District
Board of Commissioners
Administration, Finance & Personnel Committee Meeting
January 8, 2009
Cary Community Center
255 Briargate Road
Cary, IL

Minutes

Committee Members Present: Hill, Harvey, Renner
Commissioner Present: Krueger
Staff Present: Cherveney, Glenn, Raica, Mayer, Nesler, Hughes, Rea (6:40pm),
Jones (6:50pm)
Guest Present: Craig Whitney, Pioneer Press (6:50pm)

Chair Hill called the meeting to order at 6:34pm.

The Pledge of Allegiance was recited.

The minutes from the December 11, 2008 Administration, Finance and Personnel Committee meeting were presented for approval. Motion by Harvey; second by Renner. All voting aye. Minutes approved as presented.

There were no matters from the Public, Commissioners, or Staff.

First item, policy for review was Policy 5-007, Professional Services Fee Retainer/Escrow Accounts.

Cherveney explained that the policy was new and established to provide for payment of expenses incurred when outside contractual professional services were required due to requests for review of easements, annexation, park development partnership requests or other similar activities.

A modification was made to the original information that the fees not exceed 15%, rather than the 20% as originally written.

The Committee recommended that the Board approve Policy 5-007, Professional Services Fee Retainer/Escrow Accounts, at its next meeting.

Motion by Harvey; second by Renner. All voting aye. Placed on consent agenda.

Once Policy 5-007 was approved, two other existing policies needed revisions to provide for a coordinated policy fee structure.

Policy 5-005.r1, Easement Requests, was presented with recommended changes based on acceptance of Policy 5-007.

The Committee recommended that the Board approve Policy 5-005.r1 at its next meeting.

Motion by Harvey; second by Renner. All voting aye. Placed on onconsent agenda.

Revisions to Policy 5-004.r2, Subdivision Development Ordinances & Fees werewere also presented for the same reasons.

The Committee recommended that the Board approve Policy 5-004.r2 at its next meeting.

Motion by Harvey; second by Renner. All voting aye. Placed onon consent agenda.

There was no need for closed session.

Motion to adjourn by Harvey; second by Renner. All voting aye.

Meeting adjourned at 6:53pm.